

**ESTABLISHMENT DOCUMENTS**

# Traditional/SEP/Roth IRA

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Enclosed in this Account Establishment package is:

- Account Application
- Financial Representative Authorization
- Interested Party Authorization
- Trust Certification Form
- Transfer Initiation Form
- Alternative Asset Transfer/Rollover Addendum
- Appointment of Attorney-in-Fact, Executor, Guardian or Conservator Form
- Traditional/SEP IRA Custodial Agreement
- Roth IRA Custodial Agreement
- Disclosure Statements
- Custodial Addendum
- California Consumer Privacy Act (CCPA) Notice
- Privacy Policy
- Fee Schedule

**INSTRUCTIONS**

Complete the enclosed Account Application, then mail or fax it back to Columbia Private Trust. Review and retain the Custodial Account Agreement, Disclosure Statement, Privacy Policies and Fee Schedule for your records.

**RETURN INSTRUCTIONS**

Return the completed forms to Columbia Private Trust by any of the following methods:

**Upload forms to:**  
[ColumbiaPrivateTrust.com/Upload](https://ColumbiaPrivateTrust.com/Upload)

**Fax to:** 303.614.7038

**Regular Mail:**  
Columbia Private Trust  
Processing Center  
P.O. Box 981012  
Boston, MA 02298

**Overnight/Express Mail Deliveries:**  
FIS-Remittance Processing  
Loading Dock #2  
Attn: Columbia Private Trust  
10 Dan Road  
Canton, MA 02021

**Questions?**  
Call 800.962.4238



# Traditional/SEP/Roth IRA Application

## IMPORTANT INFORMATION:

In order to help the government fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify, and record information that identifies each client who opens an account. When you open an account, we will ask for your name, physical address, date of birth, Social Security number, and other information that will allow us to identify you. We may also ask to see your driver's license or other forms of identification.

**YOUR SIGNATURE AND DATE ARE REQUIRED ON PAGE 6.**

Please complete, sign and return this application with your contribution and applicable fee payment. Be sure to keep a copy for your records. Please print or type. **All fields must be completed. If not applicable, please indicate by printing "N/A" or "None" where appropriate.**

### 1. PLAN INFORMATION

- Check the appropriate IRA type below.
- If you are opening an INHERITED IRA, please complete SECTION 3 in addition to the rest of this application.

Traditional IRA     Roth IRA     Traditional Inherited IRA     Roth Inherited IRA     Simplified Employee Pension (SEP) IRA

### 2. ACCOUNT OWNER INFORMATION

- Please **DO NOT** complete this section for an Inherited IRA. Continue to section 3.

NAME (FIRST, MI, LAST)	SOCIAL SECURITY NUMBER	DATE OF BIRTH
------------------------	------------------------	---------------

CITIZENSHIP\*:     U.S.     Other (specify): \_\_\_\_\_    GENDER:     Female     Male

If applicable, enter name of organization or individual referral, or promotion code: \_\_\_\_\_

\*Only U.S. Citizens, or other U.S. persons (including Resident Aliens) will be able to establish an account with Columbia Private Trust.

### 3. INHERITED IRA INFORMATION

- Trust Certification Form is required for Trust Inherited IRAs.
- Please include a copy of the death certificate for the deceased account owner.
- Estate Accounts - Please complete Appointment of Attorney-in-Fact, Executor, Guardian or Conservator Form and provide original/certified copy of Letters Testamentary/Administration.

#### 3A. DECEASED ACCOUNT OWNER INFORMATION

NAME (FIRST, MI, LAST)	SOCIAL SECURITY NUMBER
DATE OF BIRTH	DATE OF DEATH

#### 3B. BENEFICIARY INFORMATION – The individual establishing this account

NAME (FIRST, MI, LAST)	SOCIAL SECURITY NUMBER/EIN	DATE OF BIRTH
------------------------	----------------------------	---------------

CITIZENSHIP\*:     U.S.     Other (specify): \_\_\_\_\_    GENDER:     Female     Male

\*Only U.S. Citizens, or other U.S. persons (including Resident Aliens) will be able to establish an account with Columbia Private Trust.

Relationship to deceased account owner:     Spouse     Non-Spouse     Trust     Entity



#### 4. CONTACT INFORMATION

OCCUPATION (FOR ACCOUNT OWNERS, TRUSTEES OR EXECUTORS/ADMINISTRATORS)		EMPLOYER (LEAVE BLANK IF SELF-EMPLOYED)	
EMPLOYER ADDRESS			
CITY	COUNTY	STATE	POSTAL CODE

#### Source of Wealth

- Salary/Wages/Savings     Social security benefits     Sale of property or business     Family/relative inheritance  
 Investment capital gains     Other – Please provide detailed explanation \_\_\_\_\_

**NOTE:** If you are employed with a financial services firm you may be required to notify your Compliance department so they can gain access to your account if needed.

#### 4A. MAILING ADDRESS

- All fields in this section are required.

STREET ADDRESS (IF P.O. BOX, PROVIDE PHYSICAL ADDRESS BELOW)			
CITY	STATE/PROVINCE	COUNTY	POSTAL CODE
PRIMARY PHONE NO.	EMAIL ADDRESS		

#### 4B. LEGAL PHYSICAL ADDRESS

- Required if different from mailing address, or if P.O. Box is provided above as mailing address.

STREET ADDRESS			
CITY	STATE/PROVINCE	COUNTY	POSTAL CODE

**PLEASE BE AWARE THAT YOU WILL RECEIVE PRINTED QUARTERLY STATEMENTS BY MAIL.** You will be assessed a quarterly fee of \$10.00 for this service; this quarterly fee will be waived if you elect to receive your statements electronically. To waive this fee and receive electronic statements, you must first register your Columbia Private Trust account online at [ColumbiaPremierTrust.com/Register](http://ColumbiaPremierTrust.com/Register); then, you must elect to receive electronic statements through your online account.

#### 5. INVESTMENT INFORMATION

Please select all of the investment types you plan to hold in your IRA. This information will help Columbia Private Trust better serve the needs related to your investments. Selecting an asset type below is not intended as your instruction for a purchase or transfer, and we understand that your intentions may change over the life of your account. Your account investment options are not limited to your selection(s) below.

- Standard Assets** — includes Mutual Funds, Money Markets, Stocks/Bonds (including exchange-traded LPs and ADRs), REITs (exchange-traded), Annuities, Managed Accounts, Brokerage Accounts, Certificates of Deposit (CDs), Mortgage-Backed Securities, Warrants, Treasuries, Strips, Rights.
- Inherited IRA** — I am inheriting this PPT account and do not intend to make further investments. I intend to take a full distribution.

#### Alternative Assets

- Real Property                       Secured Notes (i.e. Trust Deeds/Mortgages)                       Unsecured Notes (i.e. Loans to a person or corporation)  
 Private Stock                       Limited Partnerships/Limited Liability Companies                       REITs (Non-exchange traded and private)  
 Offshore Funds                       Tax Liens                       Foreign Securities



**6. CHECK ENCLOSURE SUMMARY (CONTRIBUTION ALLOCATION)**

Your signed Application must be received by Columbia Private Trust in its offices on or before tax-filing due date, with no extensions (generally April 15), in order for the IRA to be eligible to receive contributions for that tax year. Contribution checks must also be postmarked to Columbia Private Trust on or before the Account Owner's tax-filing due date (with no extensions).

- Only complete this section **IF YOU ARE SUBMITTING YOUR APPLICATION BY MAIL AND ENCLOSING A PERSONAL CHECK.**

Rollover Contribution	\$ _____	Roth IRA Contribution for 20 ____	\$ _____
IRA Contribution for 20 ____	\$ _____	Roth IRA Contribution for 20 ____	\$ _____
IRA Contribution for 20 ____	\$ _____	<b>Total Enclosed</b>	\$ _____

**NOTE:** Make check payable to Columbia Private Trust. Indicate the tax year for each "regular" IRA contribution in the memo section or on a separate sheet. If you are providing contributions for multiple accounts in one check, please be sure to provide detailed instructions about how funds are to be allocated.

**7. UNINVESTED CASH**

I hereby direct Columbia Private Trust to deposit all undirected and uninvested cash from any source, including but not limited to contributions, transfers, proceeds from asset sales and income and distributions from assets held in the custodial account, into deposit accounts with a Federal Deposit Insurance Corporation ("FDIC") insured bank (which may include Columbia Private Bank), at the discretion of Columbia Private Trust. I also acknowledge that the deposits at each bank will be insured by the FDIC up to the federal deposit insurance limits (currently \$250,000) and that any amount in excess of the legal limit will not be insured by the FDIC.

I further understand and agree that my account may have a minimum cash requirement and that fees are applicable to accounts that fall below the required minimum, as outlined in the Fee Schedule. Check your Fee Schedule to confirm if this applies and for details.

**8. BENEFICIARY DESIGNATION**

My beneficiaries and contingent beneficiaries (if applicable) are:

- Listed in Section 9 and/or 10       Attached to this form

- You may designate as many beneficiaries as you wish; additional sheets may be attached, if needed, for contingent beneficiaries. Please provide the information requested for each beneficiary following the formats shown in Sections 9 and 10 (as applicable). **Columbia Private Trust does not accept per stirpes designations for beneficiaries.** If you would like to designate any contingent beneficiaries, please complete section 9B.
- If you are designating a Trust as a beneficiary please read and complete page 5 of this form - Trusts Named As a Beneficiary.
- **Providing Social Security Numbers for each beneficiary is required;** without them, Columbia Private Trust will be unable to process distribution instructions in the event of an Account Owner's death.
- Important note about community property rights. If you live in a community property state and you are married, your spouse may have certain rights to your retirement account. You may wish to consult with your legal advisor(s) for guidance on community property rights.

I hereby designate the persons named herein as primary and contingent beneficiaries to receive my interest in this IRA according to the terms of the IRA Custodial Account Agreement, hereby revoking any such prior designations made by me.

I understand that, except as otherwise set forth in this IRA Beneficiary Designation Form or any attachment to this form, the terms of the IRA Custodial Account Agreement will govern with regard to the disposition of my account upon my death.

**The total percentage of ownership for each level of beneficiary, both primary and contingent, must equal 100%. For example: if you are designating three beneficiaries with rights to equal portions of the account, the amount should reflect 33.33%, 33.33% and 33.34%. If your beneficiary designation request does not total 100%, Columbia Private Trust will not be able to process the designation and will reach out for clarification.**

**9. BENEFICIARY INFORMATION**

**9A. PRIMARY BENEFICIARY(IES)**

NAME (FIRST, MI, LAST)*	DATE OF BIRTH*	PHONE NO.*	PERCENTAGE* %
SOCIAL SECURITY NO.*		RELATIONSHIP*	
LEGAL PHYSICAL ADDRESS*			
CITY*	STATE/PROVINCE*	COUNTY	POSTAL CODE*

(\*Required fields)

CONTINUED ON THE NEXT PAGE



**9. BENEFICIARY INFORMATION (CONTINUED)**

NAME (FIRST, MI, LAST)*	DATE OF BIRTH*	PHONE NO.*	PERCENTAGE* %
SOCIAL SECURITY NO.*		RELATIONSHIP*	
LEGAL PHYSICAL ADDRESS*			
CITY*	STATE/PROVINCE*	COUNTY	POSTAL CODE*

**9B. CONTINGENT BENEFICIARY(IES)**

NAME (FIRST, MI, LAST)*	DATE OF BIRTH*	PHONE NO.*	PERCENTAGE* %
SOCIAL SECURITY NO.*		RELATIONSHIP*	
LEGAL PHYSICAL ADDRESS*			
CITY*	STATE/PROVINCE*	COUNTY	POSTAL CODE*

NAME (FIRST, MI, LAST)*	DATE OF BIRTH*	PHONE NO.*	PERCENTAGE* %
SOCIAL SECURITY NO.*		RELATIONSHIP*	
LEGAL PHYSICAL ADDRESS*			
CITY*	STATE/PROVINCE*	COUNTY	POSTAL CODE*

(\*Required fields)

**CONTINUED ON THE NEXT PAGE**



## 10. TRUSTS NAMED AS A BENEFICIARY

Please read and complete this section if you are designating a Trust as a beneficiary. Please provide us with the information below on the current Trustee(s) of the Trust and the pages of the trust agreement described below:

### TRUST AGREEMENT

Along with this form, you must also include a copy of the first and signature pages of the trust agreement.

Please **DO NOT** forward a full copy of the trust agreement and other trust documents unless specifically requested to do so. Columbia Private Trust in its role as account custodian cannot and will not interpret the terms of the trust agreement or other trust documents. If such an interpretation is required, the trustee(s) must obtain a legal opinion of the trust agreement's terms. The custodian will rely solely on the direction of the trustee(s) as to the terms of the trust agreement and other trust documents.

I am both account owner and Trustee of the Beneficiary Trust.

### TRUSTEE INFORMATION

- Please attach additional pages if necessary.

\*This is a required field.

TRUSTEE #1 NAME (FIRST, MI, LAST)*		SSN*	DATE OF BIRTH*	
MAILING ADDRESS*				
CITY*	STATE/PROVINCE*	COUNTY*	POSTAL CODE*	
LEGAL PHYSICAL ADDRESS*				
CITY*	STATE/PROVINCE*	COUNTY*	POSTAL CODE*	
EMAIL		PHONE NO.		

Sole Trustee     Co-Trustee

TRUSTEE #2 NAME (FIRST, MI, LAST)*		SSN*	DATE OF BIRTH*	
MAILING ADDRESS*				
CITY*	STATE/PROVINCE*	COUNTY*	POSTAL CODE*	
LEGAL PHYSICAL ADDRESS*				
CITY*	STATE/PROVINCE*	COUNTY*	POSTAL CODE*	
EMAIL		PHONE NO.		

Sole Trustee     Co-Trustee



**11. ACKNOWLEDGMENT & SIGNATURE**

I, the undersigned Participant (Account Owner) or Beneficiary in the case of an Inherited IRA, hereby establish an Individual Retirement Account (IRA) under the IRA Custodial Account Agreement, which is incorporated within this application by this reference. I designate Columbia Private Trust, a division of Columbia Private Bank as Custodian of this IRA and make the following declarations.

I have read, understand and agree to all of the terms as set forth in the IRA Application, IRA Custodial Account Agreement, Custodial Agreement Terms and Conditions Addendum and the IRA Disclosure Statement (collectively, "Plan Documents") and I have retained the Plan Documents, including a copy of this completed Application. I further specifically acknowledge that I have read, understand and agree to the Arbitration Statement that is part of the Plan Documents, and the Fee Schedule that is available at the Columbia Private Trust website ([www.ColumbiaPrivateTrust.com](http://www.ColumbiaPrivateTrust.com)) and that Columbia Private Trust provided me with this document. I acknowledge that a minimum cash requirement may apply to my Account, as stated in the Fee Schedule. If this requirement is not met, I understand additional fees may apply. I also understand that fees may not be prorated upon establishment or termination, and I also consent to have my conversations with Columbia Private Trust recorded.

Columbia Private Trust performs the duties of a directed custodian of assets for self-directed individual and business retirement accounts as well as other custodial accounts, and does not provide investment advice, sell investments or offer any tax or legal advice. Clients or potential clients are advised to perform their own due diligence in choosing any investment opportunity as well as selecting any professional to assist them with an investment opportunity.

	ACCOUNT OWNER SIGNATURE	DATE
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**12. ADDITIONAL STEPS REQUIRED TO SETUP YOUR ACCOUNT**

When the plan has been accepted by Columbia Private Trust, the Account Owner will be sent an account establishment confirmation letter showing the account number and account information. Trading may be delayed until a Columbia Private Trust account number has been assigned and the account has been funded by the Account Owner.

Once you receive your Columbia Private Trust account number, you can register for online access. To do so, visit [ColumbiaPrivateTrust.com/Register](http://ColumbiaPrivateTrust.com/Register), and follow the on screen prompts.

Please refer to your IRA Custodial Agreement: Terms and Conditions Addendum for more information on Billing & Fee Collection.

**TO DESIGNATE AN INTERESTED PARTY OR FINANCIAL REPRESENTATIVE,  
PLEASE COMPLETE AND RETURN THE FOLLOWING AUTHORIZATION  
FORMS RELEVANT TO YOUR DESIRED DESIGNATION.**

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NON-DEPOSIT INVESTMENT PRODUCTS ARE NOT INSURED BY THE FDIC; ARE NOT DEPOSITS OR OTHER OBLIGATIONS OF, OR GUARANTEED BY, THE BANK OR ANY OF ITS DIVISIONS; AND ARE SUBJECT TO INVESTMENT RISKS, INCLUDING POSSIBLE LOSS OF THE PRINCIPAL AMOUNT INVESTED.

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FIS-Remittance Processing  
Loading Dock #2  
Attn: Columbia Private Trust  
10 Dan Road  
Canton, MA 02021

**Questions?**  
Call 800.962.4238



# Financial Representative Authorization

## INSTRUCTIONS

Use this form to designate, change, or remove a Financial Representative (FR) on your account. Columbia Private Trust does not require you to designate an FR. Account Owner and FR signatures are required on page 2.

### 1. ACCOUNT OWNER INFORMATION

ACCOUNT OWNER NAME (FIRST, MI, LAST)*		COLUMBIA PRIVATE TRUST ACCOUNT NO.**	
SSN**	DATE OF BIRTH*	PRIMARY PHONE*	
MAILING ADDRESS*			
CITY*	STATE/PROVINCE*	COUNTY*	POSTAL CODE*

\* Required \*\* Complete either SSN or Account No.

Apply the following elections to **all my accounts** held by Columbia Private Trust.

### 2. ELECTIONS

Please select the type of designation you would like made to your account(s):

Add Financial Representative

Remove Financial Representative    Name of Financial Representative to be removed: \_\_\_\_\_

Update Financial Representative    Name of Financial Representative to be updated: \_\_\_\_\_

### 3. FINANCIAL REPRESENTATIVE INFORMATION

Complete this section for the Financial Representative (FR) that will be designated on your account. Your Financial Representative should be able to provide you with this required information.

\* Required \*\* Either FR's CRD Number or the FR Firm CRD Number Required

NAME* (FIRST, MI, LAST)	OFFICE NAME*	FR BROKER-DEALER*
SSN*	DATE OF BIRTH*	
FR INDIVIDUAL CRD NO.**	FIRM CRD NO.**	
FR NUMBER	FR BRANCH NUMBER	
LEGAL ADDRESS*		
CITY*	STATE/PROVINCE*	POSTAL CODE*
PRIMARY PHONE NO.*	MOBILE PHONE NO.	FAX NO.
EMAIL ADDRESS*		



#### 4. AUTHORIZATION

Please refer to the disclosure agreement below that pertains to your Affiliated Party designation.

PLEASE SIGN AND DATE BELOW.

	ACCOUNT OWNER SIGNATURE	DATE (REQUIRED)
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#### 5. FINANCIAL REPRESENTATIVE

I, \_\_\_\_\_ (representative's name), hereby consent to my designation as Financial Representative (FR) by the Account Owner of the above-named IRA or custodial account. I understand and acknowledge that, as FR, I will be acting as the authorized agent of the Account Owner and not as the agent of Columbia Private Trust. Additionally, I affirmatively represent to both the Account Owner and Columbia Private Trust that I will not make any statements or other communications to or with the Account Owner or any other party suggesting that I am acting as the agent of Columbia Private Trust for any purpose relating to this retirement account or to any investment.

I acknowledge that I am not, nor are any of my employees, staff, broker-dealer firm (if applicable), and any companies to which I or the aforementioned are associated, a sponsor of or otherwise affiliated with any investment in any account for which I am appointed as FR. I agree that it is my responsibility to ensure compliance with this provision and to remove myself as an FR in the event of non-compliance.

I acknowledge that if I am associated with a member of FINRA or of certain financial exchanges (each an "Employer Member"), I may be required by applicable rules to notify such Employer Member of my affiliation to this Account. I acknowledge my responsibility to ensure that the Employer Member is provided with such information as is necessary to ensure compliance with applicable rules with respect to my activities in connection with this Account. I further acknowledge that it is a condition of my appointment by the Account Owner as FR to this Account that I comply with all laws, rules, and regulations that apply to me and to this Account, and that if I do not, I understand that I may be removed as FR.

Client Maintenance Fax Number: 303.614.7038.

PLEASE SIGN AND DATE BELOW.

	FINANCIAL REPRESENTATIVE SIGNATURE	DATE (REQUIRED)
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#### 6. DISCLOSURES: FINANCIAL REPRESENTATIVE

BY SIGNING ABOVE, ACCOUNT OWNER ACKNOWLEDGES THE FOLLOWING:

I agree that I, and not Columbia Private Trust and its related entities, am solely responsible for the actions of my FR in connection with my Account and any investments in my Account. I acknowledge and agree that I am solely responsible for selecting my FR, and that the FR is my agent and not the employee or agent of Columbia Private Trust and is not affiliated with Columbia Private Trust and its related entities in any way.

I make the above FR designation subject to all applicable provisions of the Account Establishment Documents, including but not limited to the Terms and Conditions of Appointment of FR contained in the Custodial Agreement Terms and Conditions Addendum. I authorize this individual to execute transactions for my account, including but not limited to purchases, sales, and exchanges of investments for the Account. I also authorize my FR and, if applicable, my FR's broker-dealer to receive electronic statements and any other account information from Columbia Private Trust via written, telephone, or electronic communications.

I affirm that this FR and his/her employees, staff, broker-dealer firm, and any companies to which my FR or the aforementioned are associated are not a sponsor of or otherwise affiliated with any investment in my account. I agree that it is my responsibility to review any investments for my Account to ensure compliance with this provision and to remove my FR from my Account in the event of non-compliance.

I acknowledge that it is my responsibility to monitor the actions of my FR to ensure compliance with all laws, rules, and regulations and to remove my FR from my Account if he/she does not comply with the laws, rules, and regulations that apply to my Account.

I acknowledge and agree that Columbia Private Trust is under no duty to investigate or inquire about my FR or any directions or instructions given by my FR. I further agree that Columbia Private Trust and its related entities will have no liability for any losses that may occur due to changes in the market value of an investment or Columbia Private Trust's actions or inactions based on reliance on instructions from me or my FR.

I understand that I may revise this information at any time by giving written notice to Columbia Private Trust. I am aware that any change to my authorized FR will not cancel any instructions given by my FR prior to Columbia Private Trust receiving written notice of the change.

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NON-DEPOSIT INVESTMENT PRODUCTS ARE NOT INSURED BY THE FDIC; ARE NOT DEPOSITS OR OTHER OBLIGATIONS OF, OR GUARANTEED BY, THE BANK OR ANY OF ITS DIVISIONS; AND ARE SUBJECT TO INVESTMENT RISKS, INCLUDING POSSIBLE LOSS OF THE PRINCIPAL AMOUNT INVESTED.

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Send mail to:  
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Boston, MA 02298

Questions?  
Call 800.962.4238



# Interested Party Authorization

## INSTRUCTIONS

Use this form to designate, change, or remove an Interested Party on your account. If you wish to authorize a Financial Representative (FR) to act as an agent for your account, please complete the separate Financial Representative Authorization form. Account Owner signature is required on page 2.

### 1. ACCOUNT OWNER INFORMATION

ACCOUNT OWNER NAME (FIRST, MI, LAST)*		COLUMBIA PRIVATE TRUST ACCOUNT NO.**	
SSN**	DATE OF BIRTH*	PRIMARY PHONE*	
MAILING ADDRESS*			
CITY*	STATE/PROVINCE*	COUNTY*	POSTAL CODE*

\* Required \*\* Complete either SSN or Account No.

Apply the following elections to **all my accounts** held by Columbia Private Trust.

### 2. ELECTIONS

Please select the type of Affiliated Party designation you would like added to your account:

Add Affiliated Party

Remove Affiliated Party Name of Affiliated Party to be removed: \_\_\_\_\_

Update Affiliated Party Name of Affiliated Party to be updated: \_\_\_\_\_

### 3. AFFILIATED PARTY INFORMATION

Complete this section for the Affiliated Party that will be designated on your account.

\* Required for all Affiliated Parties NOTE: SSN, DOB, and Email are Required for Online Access

NAME* (FIRST, MI, LAST)	SSN*	DATE OF BIRTH*
LEGAL ADDRESS*		
CITY*	STATE/PROVINCE*	POSTAL CODE*
PRIMARY PHONE NO.*	MOBILE PHONE NO.	FAX NO.
EMAIL ADDRESS*		



#### 4. AUTHORIZATION

Please refer to the disclosure agreement below that pertains to your Affiliated Party designation.

PLEASE SIGN AND DATE BELOW.

	ACCOUNT OWNER SIGNATURE	DATE (REQUIRED)
--	-------------------------	-----------------

#### 5. DISCLOSURES: OTHER INTERESTED PARTY (OIP)

BY SIGNING ABOVE, ACCOUNT OWNER ACKNOWLEDGES THE FOLLOWING:

Authorization of an Other Interested Party other than yourself or your FR (including, but not limited to, a broker, financial planner, accountant, or attorney) will receive information about your account. Please note that this individual will have limited access to your account information. Columbia Private Trust will not accept purchase and sale instructions from this individual.

Those who are designated as an Other Interested Party by the Account Owner may not be a sponsor of or otherwise affiliated with an investment in the account. It is the responsibility of the Account Owner and the Other Interested Party to review the account assets to ensure compliance with this provision and to take steps to remove an Other Interested Party from the account in the event of non-compliance.

This form authorizes Columbia Private Trust to provide account information and electronic statements to the individual referenced below. If the Other Interested Party is associated with a broker-dealer, financial market exchange, or a regulated investment advisory firm, Columbia Private Trust may make information about account activity available to the broker-dealer, financial market exchange, or compliance officer for the advisory firm as they deem necessary to receive such information.

By signing this Authorization, if any controversy, claim, or dispute arises relating to the release of or providing account information, I agree to release, indemnify, defend, and hold Columbia Private Trust and its related entities harmless. I also verify that I agree to be bound by the terms of the Custodial Account Agreement, which I agreed to together with Columbia Bank through its division, Columbia Private Trust, as the Custodian of record. I acknowledge that the terms of the Custodial Agreement are incorporated herein by reference.

© 2025 Columbia Private Trust, a Division of Columbia Bank. All Rights Reserved. Columbia Private Trust performs the duties of an independent custodian of assets for self-directed retirement and custodial accounts and does not provide investment advice, sell investments or offer any tax or legal advice. Clients or potential clients are advised to perform their own due diligence in choosing any investment opportunity as well as selecting any professional to assist them with an investment opportunity. Columbia Private Trust is not affiliated with any financial professional, investment sponsor, or investment, tax, or legal advisor.

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Questions?  
Call 800.962.4238



# Trust Certification

## FOR IRA OR BUSINESS RETIREMENT ACCOUNTS

### IMPORTANT INFORMATION

This form should be completed when an Account Owner/Participant names a trust as their beneficiary. Additionally, use this form in either of the following scenarios:

- **The Account Owner/Participant is living** and wishes to calculate his/her Required Minimum Distribution (RMD) using a joint life expectancy calculation with his/her own life expectancy and the life expectancy of the beneficiary of the trust. **This form must be received with the Account Owner's/Participant's initial request for required minimum distributions.**

(Note: This calculation will result in a lower RMD amount only when the Account Owner's spouse is the sole beneficiary of the trust and is greater than 10 years younger than the Account Owner/Participant. When there are multiple trust beneficiaries, the RMD calculation will be made using the Uniform Life Table using the age of the living Account Owner/Participant); **OR**

- **The Account Owner/Participant is deceased**, and both trustee and beneficiary of the Trust wish to use the life expectancy of a sole eligible designated beneficiary or oldest trust beneficiary to calculate the RMD. Eligibility for this option changed with the introduction of the SECURE Act in 2019. If you are unsure of the option's availability, please review Treasury regulation 1.401(a)(9)-4, or consult a tax professional. **This form must be completed by the trustee(s) of the trust and received by Columbia Private Trust no later than October 31st of the year following the year of the death of the Account Owner/Participant.** Columbia Private Trust will not accept an improperly completed or incomplete form.

### TRUST AGREEMENT

Along with this form, you must also include a copy of the first and signature pages of the trust agreement.

Please **DO NOT** forward a full copy of the trust agreement and other trust documents unless specifically requested to do so. Columbia Private Trust, in its role as account custodian, cannot and will not interpret the terms of the trust agreement or other trust documents. If such an interpretation is required, the trustee(s) must obtain a legal opinion of the trust agreement's terms. The custodian will rely solely on the direction of the trustee(s) as to the terms of the trust agreement and other trust documents.

#### 1. ACCOUNT OWNER INFORMATION

NAME (FIRST, MI, LAST)*		COLUMBIA PRIVATE TRUST ACCOUNT NO.*	
SSN*	DATE OF BIRTH*	DATE OF DEATH	

#### 2. TRUST INFORMATION

- The trust must obtain a tax identification number prior to distributions. The Social Security Number of the account owner may not be used. Tax ID numbers may be obtained from the IRS at [irs.gov/businesses/small-businesses-self-employed/apply-for-an-employer-identification-number-ein-online](https://irs.gov/businesses/small-businesses-self-employed/apply-for-an-employer-identification-number-ein-online) or by calling 800.829.3676.

NAME OF TRUST*		TRUST TAX ID NO.*	
MAILING ADDRESS*			
CITY*	STATE/PROVINCE*	COUNTY*	POSTAL CODE*

Trust Establishment Date\* \_\_\_\_ / \_\_\_\_ / \_\_\_\_



### 3. TRUSTEE INFORMATION

- Please complete all fields. Attach additional pages if necessary. If fewer than all trustees are included with this form, only those who are listed in this section will be classified as designated trustees for this trust.

TRUSTEE #1 NAME (FIRST, MI, LAST)*	SSN*	DATE OF BIRTH*	
MAILING ADDRESS*			
CITY*	STATE/PROVINCE*	COUNTY*	POSTAL CODE*
LEGAL PHYSICAL ADDRESS*			
CITY*	STATE/PROVINCE*	COUNTY*	POSTAL CODE*
EMAIL ADDRESS*		PHONE NUMBER*	

**Sole Trustee      Co-Trustee**

TRUSTEE #2 NAME (FIRST, MI, LAST)*	SSN*	DATE OF BIRTH*	
MAILING ADDRESS*			
CITY*	STATE/PROVINCE*	COUNTY*	POSTAL CODE*
LEGAL PHYSICAL ADDRESS*			
CITY*	STATE/PROVINCE*	COUNTY*	POSTAL CODE*
EMAIL ADDRESS*		PHONE NUMBER*	

**Sole Trustee      Co-Trustee**

### 4. CERTIFICATIONS

Complete this section if the trust is seeking certification as a qualifying trust in order to stretch payments over the life expectancy of the oldest beneficiary of the trust or for other tax purposes. You must seek guidance from a legal or tax professional if you have any questions about any of the following statements.

Treasury Regulation 1.401(a)(9)-4 paragraphs (b)(1), (2), and (3) of A-5 are being provided below as a convenience. A legal advisor and/or tax professional should be consulted for questions regarding these or any other relevant Treasury Regulations. The paragraph states in part:

“The requirements of this paragraph are met if, during any period during which Required Minimum Distributions are being determined by treating the beneficiaries of the trust as designated beneficiaries of the Account, the following requirements are met:

- I, 1. The trust is a valid trust under state law or would be, but for the fact that there is no corpus.
2. The trust is irrevocable or will, by its terms, become irrevocable upon the Participant’s death.
3. The beneficiaries of the trust who are beneficiaries with respect to the trust’s interest in the Participant’s benefit are identifiable from the trust instrument within the meaning of A-1 of section 1.401(a)(9)-4.”

NAME*	, as the Trustee certify, by initializing next to each requirement listed below, that the
NAME OF TRUST*	meets the aforementioned IRS requirements.



**4. CERTIFICATIONS (CONTINUED)**

If this form is being completed by Co-Trustees, each trustee must initial each of the following statements.

- \_\_\_\_\_ The trust is valid under the state law of the state in which I am a legal resident.
- \_\_\_\_\_ The trust is irrevocable or, under the terms of the trust, becomes irrevocable upon the death of the Account Owner/Participant.
- \_\_\_\_\_ The TIN provided on this form is the correct TIN for federal tax reporting purposes.
- \_\_\_\_\_ All beneficiaries of the trust (including contingent and remaindermen beneficiaries with a description of his/her entitlement) are listed on this form, and to the best of my knowledge, this list is correct and complete.
- \_\_\_\_\_ If the trust instrument is amended at any time in the future, I, within a reasonable amount of time, will provide Columbia Private Trust with corrected certifications to the extent that the amendment changes any information previously certified.

If the Account Owner/Participant is determining the amount of his/her Required Minimum Distribution using the age(s) of the trust's Beneficiary(ies), the following statement must be initialed.

- \_\_\_\_\_ All requirements of Paragraph (a)(1) & (a)(2) of regulation 1.401(a)(9)-4 Q & A 6 are satisfied.

**6. TRUST BENEFICIARY INFORMATION**

- The IRS requires that you provide a list of all beneficiaries of the trust, including contingent and remaindermen beneficiaries, along with a description of each beneficiary's entitlement. Only list individuals or entities that are named as beneficiaries in the trust. DO NOT list the trustee(s) unless he/she is also a beneficiary of the trust. Attach additional pages if necessary.

BENEFICIARY #1 NAME (FIRST, MI, LAST)*	SSN OR TIN*	DATE OF BIRTH*
RELATIONSHIP TO ACCOUNT OWNER/PARTICIPANT*		
DESCRIPTION OF ENTITLEMENT (I.E. PRIMARY 50%, OR CONTINGENT 25%, ETC.)*		

Eligible Designated Beneficiary?<sup>1</sup>      Yes      No

BENEFICIARY #2 NAME (FIRST, MI, LAST)*	SSN OR TIN*	DATE OF BIRTH*
RELATIONSHIP TO ACCOUNT OWNER/PARTICIPANT*		
DESCRIPTION OF ENTITLEMENT (I.E. PRIMARY 50%, OR CONTINGENT 25%, ETC.)*		

Eligible Designated Beneficiary?<sup>1</sup>      Yes      No

BENEFICIARY #3 NAME (FIRST, MI, LAST)*	SSN OR TIN*	DATE OF BIRTH*
RELATIONSHIP TO ACCOUNT OWNER/PARTICIPANT*		
DESCRIPTION OF ENTITLEMENT (I.E. PRIMARY 50%, OR CONTINGENT 25%, ETC.)*		

Eligible Designated Beneficiary?<sup>1</sup>      Yes      No

BENEFICIARY #4 NAME (FIRST, MI, LAST)*	SSN OR TIN*	DATE OF BIRTH*
RELATIONSHIP TO ACCOUNT OWNER/PARTICIPANT*		
DESCRIPTION OF ENTITLEMENT (I.E. PRIMARY 50%, OR CONTINGENT 25%, ETC.)*		

Eligible Designated Beneficiary?<sup>1</sup>      Yes      No

<sup>1</sup> An eligible designated beneficiary includes a surviving spouse, a disabled individual, a chronically ill individual, a minor child, or an individual who is not more than 10 years younger than the account owner. For additional information regarding this beneficiary classification, please see Treasury regulation section 1.401(a)(9)(E).



**5. TRUST BENEFICIARY INFORMATION (CONTINUED)**

BENEFICIARY #5 NAME (FIRST, MI, LAST)*	SSN OR TIN*	DATE OF BIRTH*
RELATIONSHIP TO ACCOUNT OWNER/PARTICIPANT*		
DESCRIPTION OF ENTITLEMENT (I.E. PRIMARY 50%, OR CONTINGENT 25%, ETC.)*		

Eligible Designated Beneficiary?<sup>1</sup>      Yes      No

BENEFICIARY #6 NAME (FIRST, MI, LAST)*	SSN OR TIN*	DATE OF BIRTH*
RELATIONSHIP TO ACCOUNT OWNER/PARTICIPANT*		
DESCRIPTION OF ENTITLEMENT (I.E. PRIMARY 50%, OR CONTINGENT 25%, ETC.)*		

Eligible Designated Beneficiary?<sup>1</sup>      Yes      No

<sup>1</sup> An eligible designated beneficiary includes a surviving spouse, a disabled individual, a chronically ill individual, a minor child, or an individual who is not more than 10 years younger than the account owner. For additional information regarding this beneficiary classification please see Treasury regulation section 1.401(a)(9)(E).

**7. SIGNATURES & NOTARY/ACKNOWLEDGMENTS & INDEMNIFICATIONS**

- I (we) declare that I am (we are) the trustee(s) or Account Owner/Participant of the above-named trust and that all certifications made by me (us) are true and correct.
- I (we) bind the trust and future trustees to this Agreement and indemnification.
- I (we) acknowledge that I (we) have read and understand any and all relevant Internal Revenue Code and Treasury Regulation sections that pertain to this Trust Certification and that I (we) fully understand any and all tax implications that may result from distributions and/or tax reporting made pursuant to this certification.
- If there are multiple trustees of the trust and this Trust Certification is executed with only one trustee's signature, the sole trustee executing this Trust Certification certifies that he/she has the authority to act severally on behalf of the trust.
- I (we) agree that Columbia Private Trust will rely solely on the direction of the trustee or Account Owner/Participant as to the terms of the trust document; however, Columbia Private Trust, at its discretion, may at any time request a certified true and correct copy of the trust document for its review.
- I (we) agree to indemnify and hold harmless Columbia Private Trust and each of its officers, directors, shareholders, agents, and employees from and against all losses, expenses (including attorney's fees), settlement payments, or judgments incurred by, or entered against Columbia Private Trust as the result of any action taken in reliance on the certifications provided by me (us) on this form.
- The Trust has not been revoked, modified, or amended in any manner that would cause the representations contained in the Certification of Trust to be incorrect.
- I (we) declare under penalty of perjury under the laws of the state listed below that the foregoing is true and correct. The term Trustee, as used in this Certification, includes any Trustee or Co-Trustee of the Trust.

**SIGNATURES REQUIRED ON NEXT PAGE**



**TRUSTEE/ACCOUNT OWNER/PARTICIPANT:**

	
STATE OF*	COUNTY OF*

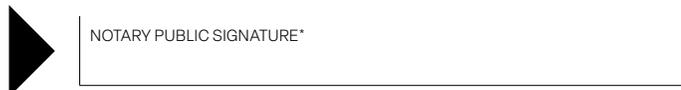
The foregoing instrument was acknowledged before me this

DAY*	day of,	NAME OF CURRENT MONTH*	,	YEAR (YYYY)*
NAME OF WITNESS*				

by Witness my hand and official seal

[SEAL]

My commission expires: \_\_\_\_ / \_\_\_\_ / \_\_\_\_


--

**CO-TRUSTEE/ACCOUNT OWNER/PARTICIPANT NAME:**

	
STATE OF*	COUNTY OF*

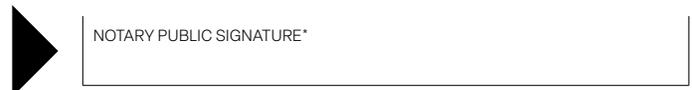
The foregoing instrument was acknowledged before me this

DAY*	day of,	NAME OF CURRENT MONTH*	,	YEAR (YYYY)*
NAME OF WITNESS*				

by Witness my hand and official seal

[SEAL]

My commission expires: \_\_\_\_ / \_\_\_\_ / \_\_\_\_


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NON-DEPOSIT INVESTMENT PRODUCTS ARE NOT INSURED BY THE FDIC; ARE NOT DEPOSITS OR OTHER OBLIGATIONS OF, OR GUARANTEED BY, THE BANK OR ANY OF ITS DIVISIONS; AND ARE SUBJECT TO INVESTMENT RISKS, INCLUDING POSSIBLE LOSS OF THE PRINCIPAL AMOUNT INVESTED.

Upload forms to:  
[ColumbiaPrivateTrust.com/Upload](https://ColumbiaPrivateTrust.com/Upload)  
Fax to: 303.614.7038

Send mail to:  
Columbia Private Trust  
Processing Center  
P.O. Box 981012  
Boston, MA 02298

For express deliveries:  
FIS-Remittance Processing  
Loading Dock #2  
Attn: Columbia Private Trust  
10 Dan Road  
Canton, MA 02021

Questions?  
Call 800.962.4238



# Transfer Initiation Form (TIF)

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## 1 COMPLETE FORM

### INSTRUCTIONS

Complete this form, along with any additional documents, to transfer account assets to the new custodian/trustee. Failure to fully complete the form(s) or attach appropriate documents and any other documentation that is required by the delivering custodian, may result in a delay in the processing of your request for which the new custodian/trustee cannot be held accountable.

#### MAKE SURE YOU:

- Complete **ALL** required fields on this form
- Obtain **ALL REQUIRED SIGNATURES** and **SOCIAL SECURITY NUMBERS/TIN** of the required people.
- Affix the **MEDALLION GUARANTEE STAMP** on this form.
- Include a copy of the customer's **MOST RECENT STATEMENT**.

## 2 DELIVER FORM & STATEMENTS

### DELIVERY

Upload all forms on the Account Custody Transfer UI in the SEI Wealth Platform. If originals are needed, further instructions will be provided in the request.

## 3 TRANSFER STATUS

### WHAT HAPPENS NEXT?

SEI Private Trust Company will process your transfer request in a timely manner. Time frames for completion of transfers vary depending on types of assets to be transferred and the delivering Firm's agent in the Automated Customer Account Transfer Service (ACATS). Please reference the Pending Transfer screen within the SEI Wealth Platform to obtain a recent status on your transfer.

# Transfer Initiation Form (TIF)

## INSTRUCTIONS

Complete this form to transfer account assets to the new custodian/trustee.

**Forms that are incomplete will be returned to the sender and delay transfers.**

<h3 style="margin: 0;">RECEIVING ACCOUNT INFORMATION</h3> <p style="margin: 0; font-size: small;">as it appears on the SEI Wealth Platform</p> <div style="background-color: white; padding: 2px; margin-bottom: 5px;">ACCOUNT NUMBER</div> <div style="background-color: white; padding: 2px; margin-bottom: 5px;">ACCOUNT NAME</div> <div style="background-color: white; padding: 2px; margin-bottom: 5px;">PORTFOLIO NAME</div> <h4 style="margin: 0;">RECEIVING ACCOUNT TYPE <i>check one</i></h4> <div style="display: flex; flex-wrap: wrap; gap: 10px;"> <div><input type="checkbox"/> Single</div> <div><input type="checkbox"/> Joint</div> <div><input type="checkbox"/> Beneficiary IR</div> <div><input type="checkbox"/> Trust</div> <div><input type="checkbox"/> Estate</div> <div><input type="checkbox"/> Direct Rollover</div> <div><input type="checkbox"/> Simple IRA</div> <div><input type="checkbox"/> Roth IRA</div> <div><input type="checkbox"/> Qualified Pla</div> <div><input type="checkbox"/> Corporate</div> <div><input type="checkbox"/> IRA</div> <div><input type="checkbox"/> Other <i>(please specify)</i></div> </div> <div style="background-color: white; padding: 2px; margin-top: 5px; width: 100%;"> <input type="text"/> </div>	<h3 style="margin: 0;">DELIVERING ACCOUNT INFORMATION</h3> <p style="margin: 0; font-size: small;">(transferring "from")</p> <div style="background-color: white; padding: 2px; margin-bottom: 5px;">FIRM NAME</div> <div style="background-color: white; padding: 2px; margin-bottom: 5px;">ACCOUNT NAME</div> <div style="background-color: white; padding: 2px; margin-bottom: 5px;">ACCOUNT NUMBER</div> <table border="1" style="width: 100%; border-collapse: collapse; background-color: white;"> <tr> <td style="width: 70%; padding: 2px;">DELIVERING ACCOUNT TYPE</td> <td style="width: 30%; padding: 2px;">SS# OR TAX ID #</td> </tr> <tr> <td style="padding: 2px;">CONTACT NAME</td> <td style="padding: 2px;">CONTACT TELEPHONE</td> </tr> </table> <div style="background-color: white; padding: 2px; margin-top: 5px;">OVERNIGHT ADDRESS OF FIRM</div> <p style="font-size: small; margin-top: 10px;"><b>NOTE:</b> A complete copy of the account's most recent statement must be included with this form to have the assets transfer.</p>	DELIVERING ACCOUNT TYPE	SS# OR TAX ID #	CONTACT NAME	CONTACT TELEPHONE
DELIVERING ACCOUNT TYPE	SS# OR TAX ID #				
CONTACT NAME	CONTACT TELEPHONE				

<h3 style="margin: 0;">TRANSFER TYPE</h3> <p style="margin: 0; font-size: small;"><i>check one</i></p> <div style="display: flex; flex-wrap: wrap; gap: 10px;"> <div><input type="checkbox"/> Full Account Transfer-in-Kind</div> <div><input type="checkbox"/> Full Account Liquidation</div> <div><input type="checkbox"/> Other (Complete Liquidation/ In-Kind Worksheet)</div> </div>	<h3 style="margin: 0;">MUTUAL FUND DIVIDEND &amp; CAPITAL GAIN OPTIONS</h3> <p style="margin: 0; font-size: small;"><i>check one</i></p> <div style="display: flex; flex-wrap: wrap; gap: 10px;"> <div><input type="checkbox"/> Reinvest Both</div> <div><input type="checkbox"/> Dividend Cash/Capital Gains Reinvest</div> <div><input type="checkbox"/> Cash Both</div> <div><input type="checkbox"/> Use account's Mutual Fund Reinvestment Preference (default)</div> </div>	<h3 style="margin: 0;">TRANSACTION EXPLANATION</h3> <p style="margin: 0; font-size: x-small;"><b>SPTC Default:</b> Received from (delivering Custodial Name) ACCT (Delivering Account Number)</p> <div style="border: 1px solid #ccc; padding: 5px; min-height: 50px;"> <p style="font-size: x-small; margin: 0;">CUSTOM EXPLANATION (maximum of 50 characters)</p> </div>
---	---	--

**AGREEMENT AND SIGNATURES** I understand that to the extent any assets in my account are not readily transferable, with or without penalties, such assets may not be transferred within the time frames required by the FINRA Rule 11870 of the Association's Uniform Practice Code or similar rule of another designated examining authority.

Unless otherwise indicated in the instruction above, I authorize you to liquidate any money market fund assets that are part of my account and to transfer the remaining balance, if any to the successor custodian/trustee. I also understand there might be outstanding fees as well as transfer or wire charges and possible debit balances in my account that must be paid to allow the transfer of my assets and closing of my account with you, and therefore authorize you to charge my account with you or the successor custodian/trustee to the extent necessary to satisfy those obligations, provided the total charge does not exceed \$500.00. If certificates or other instruments in my account are in your physical possession, I instruct you to transfer them in good deliverable form, including affixing any necessary tax waivers, to enable the successor custodian/trustee to transfer them in its name for the purpose of sale, when and as directed by me. Upon receiving a copy of this transfer instruction, the carrying organization will cancel all open orders for my account on its books.

<b>Signatures and SS#s or Tax ID#s Required for Processing</b>		<b>Medallion Guarantee Stamp required for processing</b>	
CLIENT\TRUSTEE NAME <i>please print</i>	CLIENT\TRUSTEE SIGNATURE		
DATE	SS# or Tax ID#		
JOINT CLIENT\CO-TRUSTEE NAME <i>please print</i>	JOINT CLIENT\CO-TRUSTEE SIGNATURE		
DATE	SS# or Tax ID#		
SPTC Authorized Signature	AUTHORIZED NAME <i>please print</i>	DATE	
Bank/Trust Company Representative	AUTHORIZED SIGNATURE	<p><b>Must be authorized to instruct Free Movement transactions at SEI Private Trust Company.</b> The authorized signor hereby does accept the above account as successor custodian/trustee.</p>	



# Transfer Initiation Form (TIF)

## Wire, ACH & Check Instructions

### IMPORTANT INFORMATION

If sending a wire transfer or ACH to Columbia Private Trust please make sure a breakdown of funds is sent to [deposits@columbiaprivatetrust.com](mailto:deposits@columbiaprivatetrust.com). Failure to do so can result in the delay or return of your funds. **For delivery/mailling instructions, please see page 3 of the following Alternative Asset Transfer/Rollover Addendum form below.**

### ACATS/DTC CLEARING INSTRUCTIONS:

**SEI Private Trust Company**  
ACAT/DTCC Participant # 2663

### INCOMING WIRE TRANSFERS

All wires of funds to be deposited into a Columbia Private Trust Account must be sent to:

<b>Columbia Private Trust</b> 1801 California St., Suite 800 Denver, CO 80202	
<b>ABA No.</b>	322285781
<b>Swift Code*</b>	PPBIUS66
<b>Credit to the account of:</b>	Columbia Private Trust Account No.: 8000211010
<b>'Additional Information' field of your wire must include:</b>	Columbia Private Trust FBO "Client Name," <sup>1</sup> "Account No." <sup>2</sup>
<b>Transaction details<sup>3</sup> such as:</b>	<ul style="list-style-type: none"> <li>• "Principal" with \$ amount and/or "Interest" with \$ amount</li> <li>• "Contribution" with Tax Year</li> <li>• "Rental Income"</li> <li>• "Payoff/Liquidation"</li> <li>• "Dividend Payment"</li> <li>• "Transfer Funds"</li> <li>• "Rollover Funds"</li> <li>• "Misc. Payment" with description (e.g., "Escrow Refund")</li> </ul>

**Please note:** Title companies must include property address. The address above should be used for wired funds only. All checks made payable to a Columbia Private Trust account must be mailed to Columbia Private Trust (include "Attn: FBO Client Name") at the address listed on [ColumbiaPrivateTrust.com](http://ColumbiaPrivateTrust.com).

### INCOMING ACH

\* To ensure our incoming international wires are routed correctly, please feel free to reach out to the wire department directly at [deposits@columbiaprivatetrust.com](mailto:deposits@columbiaprivatetrust.com) for any routing questions.

<b>Receiving Bank Routing Transit No.</b>	322285781
<b>Columbia Private Trust Account No.</b>	8000211010

### CHECK INSTRUCTIONS

<b>Payee Name</b>	Columbia Private Trust, Custodian FBO (Client Name)
<b>Check Memo (Required)</b>	Asset ID, purpose of check (sale proceeds, dividend, etc.)
<b>Instruction Letter (Highly Recommended)</b>	Detailed explanation of purpose of funds and client account number

### ADDENDA RECORD INFORMATION

<b>Account Information</b>	"Client Name," "Account No." <sup>2</sup>
<b>Asset ID or Asset Description</b>	As applicable <sup>4</sup>

<sup>1</sup> Up to 15 characters

<sup>2</sup> 12 characters

<sup>3</sup> Up to 40 characters

<sup>4</sup> Up to 10 characters

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NON-DEPOSIT INVESTMENT PRODUCTS ARE NOT INSURED BY THE FDIC; ARE NOT DEPOSITS OR OTHER OBLIGATIONS OF, OR GUARANTEED BY, THE BANK OR ANY OF ITS DIVISIONS; AND ARE SUBJECT TO INVESTMENT RISKS, INCLUDING POSSIBLE LOSS OF THE PRINCIPAL AMOUNT INVESTED.

# Alternative Asset Transfer/Rollover Addendum

## IMPORTANT INFORMATION

- Only complete this section if you are transferring, rolling over, converting or liquidating alternative assets from the resigning account. Please include a recent copy of your account statement which shows the assets you are transferring.
- It is the responsibility of the current Administrator/Custodian to handle the re-registration of any investment it is holding in your account (e.g., IRA, 401(k), profit-sharing plan, etc.) that you wish to move. If you have more than two investments in this account, please photocopy this section and complete it for each investment.
- All investments are subject to an administrative review by Columbia Private Trust. Columbia Private Trust will contact you if additional signatures or documents are required by the third party executing the transfer.<sup>2</sup>

### INVESTMENT TYPE (CHOOSE ONE):

Private Equity      Promissory Note      Secured Note      Real Estate      Other: \_\_\_\_\_

### TRANSFER/ROLLOVER/CONVERSION:

INVESTMENT NAME*	NO. OF SHARES TO BE TRANSFERRED*	TOTAL CURRENT ESTIMATED DOLLAR VALUE*	PERCENTAGE OF OWNERSHIP* %
------------------	----------------------------------	---------------------------------------	-------------------------------

### INVESTMENT CONTACT INFORMATION:

COMPANY NAME*		CONTACT NAME*	
CONTACT DEPARTMENT*	EMAIL ADDRESS*	PRIMARY PHONE NO.*	
COMPANY MAILING ADDRESS*			
CITY*	STATE/PROVINCE*	COUNTY*	POSTAL CODE*

### INVESTMENT TYPE (CHOOSE ONE):

Private Equity      Promissory Note      Secured Note      Real Estate      Other: \_\_\_\_\_

### TRANSFER/ROLLOVER/CONVERSION:

INVESTMENT NAME*	NO. OF SHARES TO BE TRANSFERRED*	TOTAL CURRENT ESTIMATED DOLLAR VALUE*	PERCENTAGE OF OWNERSHIP* %
------------------	----------------------------------	---------------------------------------	-------------------------------

### INVESTMENT CONTACT INFORMATION:

COMPANY NAME*		CONTACT NAME*	
CONTACT DEPARTMENT*	EMAIL ADDRESS*	PRIMARY PHONE NO.*	
COMPANY MAILING ADDRESS*			
CITY*	STATE/PROVINCE*	COUNTY*	POSTAL CODE*

<sup>2</sup> To avoid delays in processing your request, at least one of these sections must be completed in its entirety. All assets that are to be transferred must be listed individually in its appropriate section. Please attach copies of account statements from the current Trustee/Custodian collecting the assets to be transferred. If you have physical certificates in your possession, you must send the actual certificates in negotiable form to Columbia Private Trust with this document.



## 1. ACCOUNT OWNER ACKNOWLEDGMENTS WITH REGARD TO INVESTMENTS TO BE TRANSFERRED OR ROLLED OVER

- i. I understand, acknowledge and agree that I am responsible, and Columbia Private Trust and its related entities are not responsible, for selecting and reviewing the above investment and for determining the suitability, nature, value, risk, safety and merits of the investment that I authorize and direct Columbia Private Trust to make for my Columbia Private Trust Account ("Account").
- ii. I understand that Columbia Private Trust and its related entities are not related to or affiliated with the management or selling agent(s) of the investment(s) that I have directed Columbia Private Trust to hold for my account. I acknowledge that Columbia Private Trust has not reviewed, recommended or commented on the investment(s) merits, risks, suitability or management of the asset(s) I have selected and I authorize Columbia Private Trust to process this transfer or rollover request. I also understand and agree that Columbia Private Trust and its related entities will not be responsible for taking any action should the investment(s) noted herein become subject to default, including fraud, insolvency, bankruptcy, or other court order or legal process.
- iii. I verify that I have received and read all pertinent information relating to the investment(s) named herein (i.e. private placement memorandum, purchase agreement, subscription documents, etc.). I verify that (i) I am capable of evaluating the investment characteristics and risks of the investment independently, or have relied on an investment professional with knowledge and experience related to investments of the type described above; and (ii) I am not relying on the Custodian for any advice or recommendation in evaluating the investment. I also verify that I agree to be bound by the terms of the Custodial Account Agreement, which I agreed to together with Columbia Bank, through its division, Columbia Private Trust, as the Custodian of record. I acknowledge that the terms of the Custodial Agreement are incorporated herein by reference, except that where the terms of this Alternative Asset Transfer/Rollover Addendum conflict with the terms of the Custodial Agreement, the terms of this Alternative Asset Transfer/Rollover Addendum shall control.
- iv. I have consulted my own attorney and hereby represent that Columbia Private Trust may hold title to any Real Estate, Note and/or its collateral, where applicable. I hereby represent to Columbia Private Trust that I understand the risks involved with my Real Estate or deed of trust/ mortgage/secured note investment(s), specifically that there may be liability above and beyond the amount of the investment(s) and/ or in the collateral property (e.g., ad valorem property taxes on the property or liability arising under Environment Laws). The losses will include any losses caused by, or arising out of, the presence, on or about the Property, of any Hazardous Substances, or any person or entity complying or failing to comply with any Environment Law. The term "Environmental Law" means any law, rule, regulation, or ordinance relating to protection of the environment or human health. The term "Hazardous Substance" means any substance defined as hazardous or toxic, or otherwise regulated by any Environmental Law.
- v. Prohibited Transactions. I represent that the above investment(s) is not a prohibited transaction, as defined in the Internal Revenue Code Section 4975. If I, a family member or another disqualified person am/is an officer of, or has an ownership interest in the entity in which I invested, I represent that I have consulted my tax advisor prior to submitting my investment instructions.
- vi. I understand all the routine real estate expenses (e.g., tax bills, insurance premiums, homeowner's association payments and utility bills) received by Columbia Private Trust may automatically be paid from my account. I understand that it is my responsibility to ensure all billing parties have the correct mailing address on file. I will be responsible with monitoring my account activity to confirm that all necessary expenses related to my real estate investment have been processed. I understand that sufficient funds must be held in my uninvested cash account to make the required payment at least 14 days prior to the payment's due date. If the funds are not available, I will be responsible for any interest or penalties incurred. Invoices for non-routine expenses (e.g., repairs and improvements) require specific Account Owner authorization prior to payment from the account.
- vii. If I have appointed a manager for a note or real estate transferred to my account, Columbia Private Trust will not be responsible for errors and omissions in the management or servicing agreement or for any actions taken by the manager.
- viii. I acknowledge that non-deposit investment products are not insured by the FDIC, are not obligations of or guaranteed by Columbia Private Trust and are subject to risk, including the possible loss of principal.
- ix. I understand that offshore entities are not organized under the laws of the United States and, most likely, are not subject to U.S. law or regulation and/or the U.S. legal system. I am aware that I am responsible for all legal matters concerning my Account, and that Columbia Private Trust may resign as directed custodian in the event of future legal proceedings.

Columbia Private Trust shall direct all purchase and liquidation instructions as well as all questions concerning valuation of the investment offering to the issuer of the investment's Investment Advisor or Fund Manager located in the United States.

The asset sponsor of any offshore fund that I may direct Columbia Private Trust to purchase in my Account may require that Columbia Private Trust provide additional documentation or other information pursuant to the anti-money laundering or other laws applicable to the asset sponsor in the country in which it operates or is domiciled. The particular requirement of each country and each asset sponsor may differ. It is my responsibility to determine these requirements prior to directing that an offshore investment be purchased in my Account, and by signing this form, I acknowledge that I have done so.

Additionally, the asset sponsor may impose similar requirements for Columbia Private Trust related to the processing of this purchase. Columbia Private Trust's policy is that it will provide a certification of compliance with United States anti-money laundering/anti-terrorism regulations applicable to Columbia Private Trust. If the asset sponsor requires additional information beyond the certification, Columbia Private Trust reserves the right to decline to provide such information and to instead characterize the offshore fund investment as no longer administratively feasible. I understand and acknowledge that Columbia Private Trust and its related entities will not be responsible for any consequences resulting from such determination.
- x. In the case of selecting pre-authorized capital commitments, I additionally acknowledge the following: I authorize Columbia Private Trust to fund any capital commitments pursuant to the investment sponsor's or fund's request. An investor's liability is limited to his or her cash investment (including amounts subscribed for but not yet paid). I acknowledge that I am responsible for monitoring the cumulative commitment amount with respect to the investment and authorize Columbia Private Trust to meet capital commitments as requests are received. I understand, acknowledge and agree that if I want to cancel this standing authorization, I must contact Columbia Private Trust via phone as soon as possible. I understand that it is my responsibility to ensure sufficient funds are available in my Account to satisfy any upcoming capital call, and hereby indemnify Columbia Private Trust and its affiliates from any legal or financial liability including any damages, fees, costs or expenses arising therefrom that may arise due to a missed capital call because of insufficient funds in my Account.
- xi. I acknowledge that I have received, understand, and agree to Columbia Private Trust's Valuation Reporting Policy as outlined in the Custodial Agreement. I understand that Columbia Private Trust must receive annual valuations, or the investment(s) may be distributed to me at the last reported value.
- xii. I understand, acknowledge and agree that any dispute regarding the investment(s) shall be handled pursuant to the terms of the Custodial Agreement. I understand that the prevailing party shall be entitled to recover all legal fees, reasonable costs and expenses and that these shall be in addition to any award of damage or any other relief to which the prevailing party is entitled.



## 2. AGE 72 NOTICE

Effective January 1, 2023, the SECURE 2.0 Act of 2022 has changed the age requirement for Account Owners to take their first Required Minimum Distribution (RMD) from 72 to 73. This applies only to individuals reaching 73 after December 31, 2022. If you reached age 72 in 2022, you are still subject to RMD requirements, and must take your first distribution (for 2022) no later than April 1, 2023 and your second distribution (for 2023) by December 31, 2023.

I certify that I have read the applicable section for the transaction I have chosen, and understand and agree to all terms.

## 3. ACCOUNT OWNER'S SIGNATURE REQUIRED

In the case of a transfer or direct rollover, the current Trustee/Custodian is authorized to send cash and/or assets to Columbia Private Trust as specified.

For the transfer of an inherited IRA, I certify that I am the sole beneficiary of the asset(s) requested and agree to hold Columbia Private Trust and its related entities harmless in the event that any other beneficiary makes a claim against this account.

In the case of a rollover, I understand it is my sole responsibility to determine the validity of any rollover contribution and to initiate and make such rollover deposit; I irrevocably elect to roll over the asset(s) in this transaction.

I acknowledge that there may be a minimum cash requirement, applicable to accounts containing alternative assets, disclosed in the Fee Schedule. If this requirement is not met, I understand that additional fees may apply.

I agree to release, indemnify, defend, and hold Columbia Private Trust and its related entities harmless from any claims arising out of processing this transfer/rollover authorization including any damages, fees (including legal fees), costs or expenses arising therefrom.

	ACCOUNT OWNER SIGNATURE	DATE
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**NOTE:** Your current Custodian may require that your signature be Medallion Signature Guaranteed. Please contact your current custodian for details of their requirements. A Medallion Signature Guarantee may generally be obtained from your brokerage firm, bank or other financial institution. Columbia Private Trust's Medallion Signature Guarantee is only a guarantee of Columbia Private Trust's acceptance signature, and is not guaranteeing the Account Owner's Signature.

## 4. DELIVERY INSTRUCTIONS

### CHECK

**Make checks payable to:**

Columbia Private Trust, Custodian  
FBO (Client Name), Columbia Private Trust Account Number  
FIS – Processing Center  
Attn: Columbia Private Trust  
P.O. Box 981012  
Boston, MA 02298

### ACH

**Receiving Bank: Columbia Bank**

ABA No.: 322285781  
A/C No.: 8000211010  
For Further Credit to: (Client's Account Registration)  
A/C No.: (Client's Columbia Private Trust Account Number)

### WIRE

**Wiring Instructions for Cash:**

Routing: 322285781  
Account: 8000211010  
Account Name: Columbia Private Trust  
Other Beneficiary Information: FBO IRA Holder's Name,  
Account No. and Asset ID  
SWIFT BIC\*: PPBIUS66

### Overnight Delivery Address

FIS – Remittance Processing  
Loading Dock #2  
Attn: Columbia Private Trust  
10 Dan Road  
Canton, MA 02021

### Register Physical Securities, Non-Networked Eligible Mutual Funds & Limited Partnerships:

Columbia Private Trust, Custodian FBO (Client Name), IRA  
FIS – Processing Center  
Attn: Columbia Private Trust  
P.O. Box 981012  
Boston, MA 02298

\* To ensure our incoming international wires are routed correctly, please feel free to reach out to the wire department directly at [deposits@columbiaprivatetrust.com](mailto:deposits@columbiaprivatetrust.com) for any routing questions.

© 2025 Columbia Private Trust, a Division of Columbia Bank. All Rights Reserved. Columbia Private Trust performs the duties of an independent custodian of assets for self-directed retirement and custodial accounts and does not provide investment advice, sell investments or offer any tax or legal advice. Clients or potential clients are advised to perform their own due diligence in choosing any investment opportunity as well as selecting any professional to assist them with an investment opportunity. Columbia Private Trust is not affiliated with any financial professional, investment sponsor, or investment, tax, or legal advisor.

NON-DEPOSIT INVESTMENT PRODUCTS ARE NOT INSURED BY THE FDIC; ARE NOT DEPOSITS OR OTHER OBLIGATIONS OF, OR GUARANTEED BY, THE BANK OR ANY OF ITS DIVISIONS; AND ARE SUBJECT TO INVESTMENT RISKS, INCLUDING POSSIBLE LOSS OF THE PRINCIPAL AMOUNT INVESTED.

**Upload forms to:**  
[ColumbiaPrivateTrust.com/Upload](https://ColumbiaPrivateTrust.com/Upload)  
**Fax to:** 303.614.7086

**Send mail to:**  
Columbia Private Trust  
Processing Center  
P.O. Box 981012  
Boston, MA 02298

**For express deliveries:**  
FIS-Remittance Processing  
Loading Dock #2  
Attn: Columbia Private Trust  
10 Dan Road  
Canton, MA 02021

**Questions?**  
Call 800.962.4238



# Appointment of Attorney-in-Fact, Executor, Guardian or Conservator

## IMPORTANT INFORMATION

In order to help the government fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify, and record information that identifies each client who opens an account. When you open an account, we will ask for your name, physical address, date of birth, Social Security number, and other information that will allow us to identify you. We may also ask to see your driver's license or other forms of identification.

## INSTRUCTIONS

Use this form to add an attorney-in-fact (or agent) appointed by a power of attorney, an executor, legal guardian, or conservator relationship to an account. This form must be completed and submitted with required documentation to be granted access to, or open, an account on behalf of another individual.

- An original or certified copy of the legal document giving authority to an attorney-in-fact, executor, legal guardian, or conservator must be submitted along with this form.

### 1. AGENT-FIDUCIARY INFORMATION

- Required fields: Agent-Fiduciary name; date of birth; and social security number OF THE AGENT-FIDUCIARY (not the Account Owner) are required.

*AGENT-FIDUCIARY NAME			
DATE OF BIRTH*	SOCIAL SECURITY NO.*	PHONE NO.	
MAILING ADDRESS			
CITY	STATE	COUNTY	POSTAL CODE
EMAIL ADDRESS			
LEGAL PHYSICAL ADDRESS			
CITY	STATE	COUNTY	POSTAL CODE

### 2. ACCOUNT OWNER INFORMATION

ACCOUNT OWNER NAME (FIRST, MI, LAST)	COLUMBIA PRIVATE TRUST ACCOUNT NO.
--------------------------------------	------------------------------------

**MULTIPLE ACCOUNTS:** The Account Owner listed here has multiple accounts at Columbia Private Trust. Please add this agent-fiduciary relationship to all Columbia Private Trust accounts held by the Account Owner.

Please change the Account Owner's address to the address listed above.



### 3. AUTHORIZATION

I certify that I am a fiduciary to the Columbia Private Trust Account Owner identified on this form and that my appointment has not been revoked. I have full power and authority to act as outlined in the documents submitted with this form, and I further agree that my powers relative to the Columbia Private Trust account may be limited based on the terms of the Account Agreement. I authorize Columbia Private Trust to process this appointment. I agree to release, indemnify, defend, and hold Columbia Private Trust and its related entities harmless from any claims arising out of making such appointment including any damages, fees, costs or expenses arising therefrom.

	AGENT-FIDUCIARY SIGNATURE	DATE*
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NON-DEPOSIT INVESTMENT PRODUCTS ARE NOT INSURED BY THE FDIC; ARE NOT DEPOSITS OR OTHER OBLIGATIONS OF, OR GUARANTEED BY, THE BANK OR ANY OF ITS DIVISIONS; AND ARE SUBJECT TO INVESTMENT RISKS, INCLUDING POSSIBLE LOSS OF THE PRINCIPAL AMOUNT INVESTED.

**Upload forms to:**  
[ColumbiaPrivateTrust.com/Upload](https://ColumbiaPrivateTrust.com/Upload)  
**Fax to:** 303.614.7038

**Send mail to:**  
Columbia Private Trust  
Processing Center  
P.O. Box 981012  
Boston, MA 02298

**For express deliveries:**  
FIS-Remittance Processing  
Loading Dock #2  
Attn: Columbia Private Trust  
10 Dan Road  
Canton, MA 02021

**Questions?**  
Call 800.962.4238



# Custodial Account Agreement: Traditional/SEP IRA

(Under section 408(a) of the Internal Revenue Code)

Form 5305-A (Rev. April 2017)

Department of the Treasury Internal Revenue Service

Form 5305-A is a model custodial account agreement that meets the requirements of section 408(a). However, only Articles I through VII have been reviewed by the IRS. The Depositor whose name and signature appears in the accompanying Application is establishing an Individual Retirement Account ("IRA") under Internal Revenue Code Section 408(a) to provide for his or her retirement and for the support of his or her beneficiaries after death.

The Custodian has given the Depositor the disclosure statement attached hereto, as required under Regulation Section 1.408-6.

**CUSTODIAN: COLUMBIA BANK, THROUGH ITS DIVISION, COLUMBIA PRIVATE TRUST**

**THE DEPOSITOR AND THE CUSTODIAN MAKE THE FOLLOWING AGREEMENT:**

## ARTICLE 1

Except in the case of a rollover contribution described in Section 402(c), 403(a)(4), 403(b)(8), 408(d)(3), or 457(e)(16), an employer contribution to a simplified employee pension plan as described in Section 408(k) or a re-characterized contribution described in 408A(d)(6), the Custodian will accept only cash contributions up to \$5,500 per year for 2013 through 2017. For individuals who have reached the age of 50 by the end of the year, the contribution limit is increased to \$6,500 per year for 2013 through 2017. For tax years after 2017, these limits will be increased to reflect a cost-of-living adjustment, if any.

## ARTICLE 2

The Depositor's interest in the balance in the Custodial Account is non-forfeitable.

## ARTICLE 3

- 3.1** No part of the Custodial Account funds may be invested in life insurance contracts, nor may the assets of the Custodial Account be commingled with other property except in a common trust fund (within the meaning of Section 408(a)(5)).
- 3.2** No part of the Custodial Account funds may be invested in collectibles (within the meaning of Section 408(m)) except as otherwise permitted by Section 408(m)(3), which provides an exception for certain gold, silver, and platinum coins, coins issued under the laws of any state, and certain bullion.

## ARTICLE 4

- 4.1** Notwithstanding any provision of this agreement to the contrary, the distribution of the Depositor's interest in the Custodial Account shall be made in accordance with the following requirements and shall otherwise comply with Section 408(a)(6) and the regulations thereunder, the provisions of which are herein incorporated by reference.
- 4.2** The Depositor's entire interest in the Custodial Account must be, or begin to be, distributed not later than the Depositor's required beginning date, April 1 following the calendar year in which the

Depositor reaches age 70½. By that date, the Depositor may elect, in a manner acceptable to the Custodian, to have the balance in the Custodial Account distributed in:

- (a) A single sum, or
- (b) Payments over a period not longer than the life of the Depositor or the joint lives of the Depositor and his or her designated Beneficiary.

**4.3** If the Depositor dies before his or her entire interest is distributed to him or her, the remaining interest will be distributed as follows:

- (a) If the Depositor dies on or after the required beginning date, and:
  - (i) The designated Beneficiary is the Depositor's surviving Spouse, the remaining interest will be distributed over the surviving Spouse's life expectancy, as determined each year until such Spouse's death, or over the period in paragraph (a)(iii), if longer. Any interest remaining after the Spouse's death will be distributed over such Spouse's remaining life expectancy as determined in the year of the Spouse's death and reduced by 1 for each subsequent year, or, if distributions are being made over the period in paragraph (a)(iii), over such period.
  - (ii) The designated Beneficiary is not the Depositor's surviving Spouse, the remaining interest will be distributed over the beneficiary's remaining life expectancy as determined in the year following the death of the Depositor and reduced by 1 for each subsequent year, or over the period in paragraph (a)(iii) if longer.
  - (iii) There is no designated Beneficiary, the remaining interest will be distributed over the remaining life expectancy of the Depositor as determined in the year of the Depositor's death and reduced by 1 for each subsequent year.
- (b) If the Depositor dies before the required beginning date, the remaining interest will be distributed in accordance with

paragraph (i) below or, if elected or there is no designated Beneficiary, in accordance with paragraph (ii) below:

- (i) The remaining interest will be distributed in accordance with paragraphs (a)(i) and (a)(ii) above (but not over the period in paragraph (a)(iii), even if longer), starting by the end of the calendar year following the year of the Depositor's death. If, however, the designated Beneficiary is the Depositor's surviving Spouse, then this distribution is not required to begin before the end of the calendar year in which the Depositor would have reached age 70½. But, in such case, if the Depositor's surviving Spouse dies before distributions are required to begin, then the remaining interest will be distributed in accordance with paragraph (a)(ii) above (but not over the period in paragraph (a)(iii), even if longer), over such Spouse's designated Beneficiary's life expectancy, or in accordance with paragraph (ii) below if there is no such Designated beneficiary.
- (ii) The remaining interest will be distributed by the end of the calendar year containing the fifth anniversary of the Depositor's death.

**4.4** If the Depositor dies before his or her entire interest has been distributed and if the designated Beneficiary is not the Depositor's surviving Spouse, no additional contributions may be accepted in the account.

**4.5** The minimum amount that must be distributed each year, beginning with the year containing the Depositor's required beginning date, is known as the "required minimum distribution" and is determined as follows:

- (a) The required minimum distribution under paragraph 2(b) for any year, beginning with the year the Depositor reaches age 70½, is the Depositor's account value at the close of business on December 31 of the preceding year divided by the distribution period in the IRS Uniform Lifetime Table in Regulations Section 1.401(a)(9)-9. However, if the Depositor's designated Beneficiary is his or her surviving Spouse, the required minimum distribution for a year shall not be more than the Depositor's account value at the close of business on December 31 of the preceding year divided by the number in the joint and last survivor table in Regulations Section 1.401(a)(9)-9. The required minimum distribution for a year under this Section is determined using the Depositor's (or, if applicable, the Depositor and Spouse's) attained age (or ages) in the year.
- (b) The required minimum distribution under paragraphs 3(a) and 3(b)(i) for a year, beginning with the year following the year of the Depositor's death (or the year the Depositor would have reached age 70½, if applicable under paragraph 3(b)(i)), is the account value at the close of business on December 31 of the preceding year divided by the life expectancy (in the single life table in Regulations Section 1.401(a)(9)-9) of the individual specified in such paragraphs 3(a) and 3(b)(i).
- (c) The required minimum distribution for the year the Depositor reaches age 70½ can be made as late as April 1 of the following year. The required minimum distribution for any other year must be made by the end of such year.

4.6 The owner of two or more traditional IRAs may satisfy the minimum distribution requirements described above by taking from one traditional IRA the amount required to satisfy the requirement for another in accordance with the regulations under Section 408(a)(6).

## ARTICLE 5

- 5.1** The Depositor agrees to provide the Custodian with all information necessary to prepare any reports required by Section 408(i) and Regulations sections 1.408-5 and 1.408-6.
- 5.2** The Custodian agrees to submit to the Internal Revenue Service (IRS) and Depositor the reports prescribed by the IRS.

## ARTICLE 6

Notwithstanding any other articles which may be added or incorporated, the provisions of ARTICLES 1-3 and this sentence will be controlling. Any additional articles inconsistent with section 408(a) and the related regulations will be invalid.

## ARTICLE 7

This agreement will be amended as necessary to comply with the provisions of the Code and the related regulations. Other amendments may be made with the consent of the persons whose signatures appear below.

## ARTICLE 8

Capitalized terms used herein and not defined in the body of the Agreement shall have the meanings set forth in this Article 8. References to Sections 401, 402, 403, 406, 408 and 457 mean Internal Revenue Code Sections 401, 402, 403, 406, 408 and 457.

### 8.1 Definitions

- (a) **Account** means all property of every kind held or acquired by the Custodian under this Agreement.
- (b) **Beneficiary** means the person or persons designated in accordance with paragraph 3.
- (c) **Code** means the Internal Revenue Code of 1986, as amended.
- (d) **Custodian** refers to the bank or financial institution named on the IRA Application that is qualified to act as IRA custodian pursuant to Internal Revenue Code Section 408.
- (e) **Depositor** means the individual who executes the IRA Application and establishes the IRA.
- (f) **Financial Representative** means an individual or entity authorized to provide transaction instructions to the Custodian for the Account and to direct the Custodian to perform transactions for the Account.
- (g) **Participant** means the Depositor, and after the Depositor's death, the Beneficiary.
- (h) **Spouse** refers to the individual lawfully married to the Depositor, if the marriage would be recognized by any state, possession, or territory of the United States.

## 8.2 Distributions and Transfers

- (a) **Participant's Right to Withdraw.** A Participant shall have the right to withdraw all or any part of his or her Account at any time upon written notice to the Custodian using a form acceptable to the Custodian. The Custodian shall make distributions in cash or property, at the value reported by the Custodian at the time of such distribution. The Custodian shall be under no duty or obligation to inquire as to the propriety of any distribution instruction.
- (b) **Required Minimum Distributions.** Participant is solely responsible for ensuring that the required minimum distribution requirements of Section 401(a)(9) and Article 4 above are met. If the Participant does not choose any of the distribution methods under Article 4 of this Agreement by April 1st following the calendar year in which the Participant reaches age 70½ (or age 72 if the Participant was born on or after July 1, 1949), distribution shall be determined based on the distribution period in the Uniform Lifetime Table in Treasury Regulation 1.401(a)(9)-9. No payment will be made unless the Participant provides a written distribution request in a form acceptable to the Custodian. Upon receipt by the Custodian of such a distribution request, the Participant may switch to a joint life expectancy in determining the required minimum distribution if the Participant's Spouse was the sole Beneficiary as of January 1st of the distribution calendar year and such Spouse is more than 10 years younger than the Participant. If the Participant does not direct the Custodian to make distributions from the Custodial Account by the time that such distributions are required to commence in accordance with Article 4, the Custodian shall assume that the Participant is meeting the minimum distribution requirements from another individual retirement arrangement maintained by the Participant and the Custodian shall be fully protected in so doing.
- (c) **Transfer of Assets to and From This Account.** The Custodian is authorized to receive and add to the Custodial Account the assets of another IRA or an IRA annuity (described in Section 408) that are transferred to this Account and which the Participant has determined are eligible for such transfer. The Participant may direct the Custodian in writing to transfer all or any portion of the Participant's Account to another IRA established by or on behalf of the Participant, so long as the trustee/custodian of that IRA has accepted such assets in writing. Any amounts received or transferred by the Custodian under this paragraph shall be accompanied by such records and other documents as the Custodian deems necessary to establish the nature, value and extent of the assets and of the various interests therein. The Custodian reserves the right not to accept any transfer or direct rollover. The Custodian shall have no responsibility for determining whether any transfer described here complies with the requirements for a tax-free transfer or whether the custodian, other than the Custodian, or trustee of any IRA involved in such transfer is qualified to serve as such, or of any tax consequences or loss resulting from any attempted or completed transfer. The Custodian's transfer to, or acceptance of, a transfer under this paragraph shall in no way constitute, or be deemed to be or relied upon as, any

such determination, and the Custodian shall have no liability for any tax consequence or loss resulting from any such attempted or completed transfer.

- (d) **Transfer of Account Because of Divorce.** In the event the Participant and the Spouse obtain a separation instrument, a final decree of divorce or dissolution of their marriage, the Participant may direct the Custodian, in accordance with the Custodian's procedures, to transfer the appropriate portion of the assets in the Participant's Account to the former Spouse's IRA. It will be the Participant's, and not the Custodian's, responsibility to ensure that the transfer instructions are in accordance with the terms of the decree of divorce, separation or dissolution of marriage.

## 8.3 Beneficiaries

- (a) **Beneficiary Designation.** The Participant may from time to time designate, in writing, any person or persons (including a trust), contingently or successively, to whom the Custodian shall pay the Participant's Account in event of the Participant's death. If the Spouse has a community property interest in the Account, the Spouse may have to consent to the designation of a Beneficiary. The Custodian shall prescribe the form for the written designation of Beneficiary. Upon receipt of such form, the designation shall take immediate effect; it being understood that the submission of such form revokes all prior designations filed by the Participant.

If a former Spouse is the most-recently named Beneficiary (named while still married), the designation will be deemed revoked upon divorce, unless the former Spouse is redesignated after divorce.

- (b) **No Beneficiary Designation.** If the Participant fails to designate any Beneficiary in accordance with this Article 8 or if all designated Beneficiaries predecease the Participant, the Custodian shall distribute the balance of the Participant's IRA in accordance with Article 4 to the Participant's surviving Spouse or if no surviving Spouse, to the Participant's estate.

## 8.4 Investments

- (a) **Participant Investment Responsibility.** Subject to the appointment of a Financial Representative, as defined in the Terms and Conditions, the Participant has the sole authority, responsibility and discretion, fully and completely, to select and to direct the investment of all assets in his or her Account. All investment directions shall be given in a form that complies with reasonable requirements and procedures imposed by the Custodian. Upon the death of the Participant, each Beneficiary assumes all rights, responsibilities and liabilities for investment of the Account that is passed to that Beneficiary. Throughout this paragraph 4, whenever "Participant" is used, "Beneficiary" shall be substituted, as appropriate, if the Participant has died.

The Participant shall be responsible for ensuring that any documents relating to any investment are signed, recorded, genuine, legally enforceable and/or sufficient to give rise to a legal interest, including but not limited to title or a security interest. The Participant represents that if any investment in this Account is a security under applicable federal or state securities law, such investment has been registered or is

exempt from registration under federal and state securities laws; and the Participant releases and waives all claims against the Custodian and its agents for their role in carrying out the Participant's instructions with respect to such investment.

In addition, the Participant shall be solely and fully responsible for ensuring proper payment of any taxes, tax penalties and other liabilities, and compliance with the Participant's reporting obligations, in connection with contributions to, disbursement from, or investments or transaction with respect to the Account, and for the consequences of such payment (or nonpayment) or of any noncompliance with applicable reporting requirements.

The Participant or the Participant's authorized agent shall direct the Custodian with regard to the investment of any cash in the Account. In the absence of specific direction from the Participant to invest cash in the Account, the Custodian will be deemed to have been directed by the Participant to deposit all uninvested cash with an FDIC-insured depository institution (which may include Columbia Bank).

- (b) **Permitted Investments.** Investments may be made in instruments and investment vehicles that are permitted by the Custodian and are compatible with its administrative and operational requirements. The Custodian, at its discretion, reserves the right not to hold any investment or investment type. The Custodian reserves the right not to honor any investment instruction if adequate information has not been provided or if the Custodian cannot meet special administrative requirements of the investment.
- (c) **Investment Powers.** The Custodian shall not commingle the Trust with any other property it holds except in a common trust fund or common investment fund.
- (d) **Taxes, Legal Costs and Legal Actions.** The Custodian may charge against and pay from the Custodial Account all taxes of any nature levied, assessed, or imposed upon the Custodial Account, and pay all reasonable expenses and attorney's fees which may be necessarily incurred by the Custodian with respect to the foregoing matter.

If Participant elects to bring a claim or file a lawsuit against a third-party using Custodian's name in Custodian's nominal capacity, Participant agrees to comply with Custodian's reasonable instructions for filing said claim or lawsuit, including but not limited to, signing an Appointment of Agent document for the benefit of Custodian.

The Custodian may charge the Participant, and/or the Custodial Account, and shall be reimbursed by the Participant or the Custodial Account, for any reasonable expense incurred by the Custodian in connection with any account services or activities that the Custodian determines are necessary or advisable, or which are expressly directed by the Participant, and which are not included in the services provided by the Custodian for its normal fees. The Custodian will only pay expenses relating to the external administration of a specific investment held in the Custodial Account, such as property tax or association fees, from cash available in the Custodial Account and will not advance such expenses on behalf of the Participant if cash is unavailable.

Examples of the foregoing include, but are not limited to, attorney's fees and other legal costs and expenses (including, without limitation, filing and other court fees; arbitration; mediation; investigation; expert witness; and court reporter fees and similar expenses): 1) in defense of, or otherwise on behalf of, the Custodial Account or the Participant's interest therein in any arbitration, litigation, investigation, or request by a governmental or regulatory agency, involving or relating to the Custodial Account or any of its assets or transactions; or 2) in defense of the Custodian, if the Custodian is named together with the Participant or the Custodial Account in any proceeding involving the Participant or the Custodial Account. The Custodian may establish a reasonable reserve from the assets of the Custodial Account with which to pay its compensation or expenses for administration.

#### 8.5 Termination by Participant

The Participant shall have the right, at any time, to terminate this IRA. The IRA shall terminate upon the first to occur of the following:

- (a) The date determined by the Participant's written notice given to the Custodian at least 60 days prior to termination;
- (b) Upon the written request of the Participant to terminate the IRA after the Custodian has distributed all assets in the Participant's Account; or
- (c) On the date the Participant's IRA ceases to be an individual retirement account within the meaning of Code Section 408(a). As soon as administratively practicable after this date, the Custodian shall distribute all of the assets in the Custodial Account in a single sum payment to the Participant subject to Section 6. The IRA will not be considered terminated if the Custodian has not authorized the removal of assets from the IRA.

#### 8.6 Resignation or Removal of Custodian

- (a) The Custodian may resign at any time with or without cause upon written notice to the Participant. Resignation will take effect 30 days after the date the notice is sent, unless a successor trustee/custodian is duly appointed by the Participant or the Custodian before that date.
- (b) The Custodian may be removed at any time with or without cause upon 60 days' written notice to the Custodian. Such effective date may be changed upon written mutual agreement. To be effective, the Participant's notice of removal of the Custodian must include notice of the appointment of a successor trustee/custodian and a written acceptance of such appointment by the successor trustee/custodian.
- (c) If, by the effective date, of either the Custodian's resignation or removal or such longer time as the Custodian may agree to, neither the Custodian nor the Participant has appointed a successor trustee/custodian which has duly accepted such appointment, the Custodian shall terminate the IRA, which shall be effective by distributing all assets in the Participant's Account in a single sum in cash or in kind subject to the Custodian's right to reserve funds as provided below. In the event of any distribution in kind, the Custodian and the Participant shall execute, acknowledge and deliver all documents and written instruments necessary to transfer and convey the right, title and interest in the assets of the Custodial Account to the Participant.

(d) Upon the resignation or removal of the Custodian, the Custodian shall be entitled to deduct from the Custodial Account such reasonable amount as it deems necessary to provide for expenses in the settlement of its account, the amount of compensation due to it, and any taxes or other sums chargeable against the Custodial Account for which it may be liable. If the Custodial Account is not sufficient for such purposes, the Custodian shall have the right to a settlement of its account, which, at the option of the Custodian, may be by judicial settlement in an action the Custodian institutes in a court of competent jurisdiction; or by a settlement agreement between the Custodian and the Participant. Upon settlement under this Section, all right, title and interest of the Custodian in the assets of the Custodial Account shall vest in the successor trustee/custodian. At that time, all future liability of the Custodian shall terminate under the IRA; provided, however, the Custodian shall execute, acknowledge and deliver all documents and written instruments necessary to transfer and convey the right, title and interest in the assets of the Custodial Account to the successor trustee/custodian.

**8.7 Successor Trustee/Custodian.** In the event the Custodian merges, reorganizes, is acquired or changes its name, the surviving entity will become the Trustee or Custodian of the IRA provided that it is authorized to serve in that capacity pursuant to the Code.

#### **8.8 General Provisions**

(a) **Fees and Expenses of the Custodian.** The Participant and/or the Account shall pay the Custodian fees and expenses for its services under this Plan in accordance with the Custodian's current Fee Schedule applicable to the Plan and as otherwise set forth in this Agreement. The Custodian may receive a service fee from third parties such as broker-dealer, mutual fund or other investment sponsor, including Rule 12b-1 and revenue sharing fees, for administrative and other services that the Custodian performs incident to the establishment and maintenance of records for any account and the Participant acknowledges and agrees to the Custodian's receipt of such amounts. If the Participant dies before distribution of his or her entire Account, the Beneficiary shall assume responsibility for all fees and expenses associated with this Account, and shall be covered by this provision 8(a) as if the Beneficiary was the Participant.

(b) **Billing and Fee Collection.** In consideration for services under this IRA Custodial Account Agreement, the Custodian shall be paid the fees specified on the applicable Fee Schedule, the provisions of which are incorporated into this Custodial Account Agreement, and as otherwise set forth in this Agreement. Such fees, which may include, but are not limited to, account establishment, account maintenance, account termination and other account administrative fees, will be billed and collected as identified in the applicable Fee Schedule.

(c) **Amendments.** Notwithstanding the provisions of Article 7, the Custodian may amend this Agreement, whether prospectively or retroactively, at any time, without the Participant's consent, provided that no amendment that may materially and adversely affect the Participant shall be effective until the expiration of a thirty (30) day period following delivery of written notice (which may be an electronic notice) of the amendment by the Custodian to the Participant.

(d) **Delegation.** The Custodian may designate or employ any person or persons to carry out any powers or responsibilities of the Custodian or for the purposes of performing administrative or other custodial-related services. The limitations on the duties of the Custodian under this Custodial Agreement or otherwise shall also apply to all such persons.

(e) **Governing Law.** Except to the extent governed by or subject to the requirements of the Code or other applicable federal law, or preempted by federal law, this Agreement shall be governed by and construed and administered under the laws of the State of California, without giving effect to any state's choice of law provisions.

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# Custodial Account Agreement: Roth IRA

## **CUSTODIAN: COLUMBIA BANK, THROUGH ITS DIVISION, COLUMBIA PRIVATE TRUST**

Columbia Bank, through its division, Columbia Private Trust as Custodian hereby adopts this Roth Individual Retirement Account (IRA) Custodial Account Agreement.

The Depositor whose name and signature appears on the Roth IRA Application is establishing an individual retirement account under Internal Revenue Code Section 408A to provide for his/her retirement and for the support of his/her beneficiaries after death.

The Custodian named on the Application, has given the Depositor the disclosure statement, attached hereto, required under Regulation Section 1.408-6.

## **THE DEPOSITOR AND THE CUSTODIAN MAKE THE FOLLOWING AGREEMENT:**

### **ARTICLE 1**

Except in the case of a rollover contribution described in Code Section 408A(e), or a re-characterized contribution described in Code Section 408A(d)(6), the Custodian will accept only cash contributions up to \$5,500 per year for 2013 through 2017. For individuals who have reached the age of 50 before the end of the tax year, the contribution limit is increased to \$6,500 per year for 2013 through 2017. For years after 2017, these limits will be increased to reflect a cost-of-living adjustment, if any.

### **ARTICLE 2**

- 2.1** The annual contribution limit described in Article 1 is gradually reduced to \$0 for higher income levels. For a depositor who is single or treated as single, the annual contribution limit is phased out between adjusted gross income (AGI) of \$118,000 and \$133,000; for a married depositor, or for a married grantor filing jointly, between AGI of \$186,000 and \$196,000; and for a married depositor filing separately, between AGI of \$0 and \$10,000. These phase-out ranges are for 2017. For years after 2017, the phase-out ranges, except for the \$0 to \$10,000 range, will be increased to reflect a cost-of-living adjustment, if any. Adjusted gross income is defined in Code Section 408A(c)(3).
- 2.2** In the case of a joint return, the AGI limits in the preceding paragraph apply to the combined AGI of the Depositor and his or her spouse.

### **ARTICLE 3**

The Depositor's interest in the balance in the Custodial Account is non-forfeitable.

### **ARTICLE 4**

- 4.1** No part of the Custodial Account funds may be invested in life insurance contracts, nor may the assets of the Custodial Account be commingled with other property except in a common trust fund (within the meaning of section 408(a)(5)), incorporated by reference.

- 4.2** No part of the Custodial Account funds may be invested in collectibles (within the meaning of section 408(m)) except as otherwise permitted by section 408(m)(3), which provides an exception for certain gold, silver, and platinum coins, coins issued under the laws of any state, and certain bullion.

### **ARTICLE 5**

- 5.1** If the Depositor dies before his or her entire interest is distributed to him or her and the Depositor's surviving spouse is not the designated Beneficiary, the remaining interest will be distributed in accordance with paragraph (a) or, if elected or there is no designated Beneficiary, in accordance with paragraph (b) below:
- (a) The remaining interest will be distributed, starting by the end of the calendar year following the year of the Depositor's death, over the designated Beneficiary's remaining life expectancy as determined in the year following the death of the Depositor.
  - (b) The remaining interest will be distributed by the end of the calendar year containing the fifth anniversary of the Depositor's death.
- 5.2** The minimum amount that must be distributed each year under paragraph 5.1(a) above is the account value at the close of business on December 31 of the preceding year divided by the life expectancy (in the Single Life Table in Regulation Section 1.401(a)(9)-9) of the designated Beneficiary using the attained age of the Beneficiary in the year following the year of the Depositor's death and subtracting 1 from the divisor for each subsequent year.
- 5.3** If the Depositor's surviving spouse is the designated Beneficiary, such spouse will then be treated as the Depositor.

### **ARTICLE 6**

- 6.1** The Depositor agrees to provide the Custodian with all information necessary to prepare any reports required by Section 408(i) and 408A(d)(3)(E), Regulations Sections 1.408-5 and 1.408-6, or other guidance published by the Internal Revenue Service (IRS).
- 6.2** The Custodian agrees to submit to the Internal Revenue Service (IRS) and Depositor the reports prescribed by the IRS.

## ARTICLE 7

Notwithstanding any other articles which may be added or incorporated, the provisions of Articles 1 through 4 and this sentence will be controlling. Any additional articles inconsistent with section 408A, the related regulations, and other published guidance will be invalid.

## ARTICLE 8

This agreement will be amended as necessary to comply with the provisions of the Code, the related regulations, and other published guidance. Other amendments may be made with the consent of the persons whose signatures appear below.

## ARTICLE 9

Capitalized terms used herein and not defined in the body of the Agreement shall have the meanings set forth in this Article 9. References to Sections 401, 402, 403, 406, 408 and 457 mean Internal Revenue Code Sections 401, 402, 403, 406, 408 and 457.

**9.1 Definitions.** The following words and phrases, when used herein, shall have the following meanings, unless a different meaning is required by the context:

- (a) **Account** means all property of every kind held or acquired by the Custodian under this Agreement.
- (b) **Beneficiary** means the person or persons designated in accordance with paragraph 4.
- (c) **Code** means the Internal Revenue Code of 1986, as amended.
- (d) **Custodian** refers to the bank or financial institution named on the IRA Application that is qualified to act as IRA custodian pursuant to Internal Revenue Code Section 408.
- (e) **Depositor** means the individual who executes the IRA Application and establishes the IRA.
- (f) **Financial Representative** means an individual or entity authorized to provide transaction instructions to the Custodian for the Account and to direct the Custodian to perform transactions for the Account.
- (g) **Participant** means the Depositor, and after the Depositor's death, the Beneficiary.
- (h) **Spouse** refers to the individual lawfully married to the Depositor, if the marriage would be recognized by any state, possession, or territory of the United States.

### 9.2 Distributions and Transfers

- (a) **Participant's Right to Withdraw.** A Participant shall have the right to withdraw all or any part of his or her Account at any time upon written notice to the Custodian using a form acceptable to the Custodian. The Custodian shall make distributions in cash or property, at the value reported by the Custodian at the time of such distribution. The Custodian shall be under no duty or obligation to inquire as to the propriety of any distribution instruction, including any distribution instructions relating to the resignation of the Custodian.
- (b) **Required Minimum Distributions.** Following the death of the Participant, the balance of the Participant's Account shall be distributed to the Participant's designated Beneficiary

or Beneficiaries, if any, in accordance with the provisions of Article 5 above and in accordance with the Custodian's administrative or operational requirements and regular business practices, which may change from time to time.

- (c) **Transfer of Assets to and From This Account.** The Custodian is authorized to receive and add to the Custodial Account the assets of another IRA or an IRA annuity (described in Section 408) that are transferred to this Account and which the Participant has determined are eligible for such transfer. The Participant may direct the Custodian in writing to transfer all or any portion of the Participant's Account to another IRA established by or on behalf of the Participant, so long as the Trustee/Custodian of that IRA has accepted such assets in writing. Any amounts received or transferred by the Custodian under this paragraph shall be accompanied by such records and other documents as the Custodian deems necessary to establish the nature, value and extent of the assets and of the various interests therein. The Custodian reserves the right not to accept any transfer or direct rollover. The Custodian shall have no responsibility for determining whether any transfer described here complies with the requirements for a tax-free transfer or whether the Custodian, other than the Custodian, or Trustee of any IRA involved in such transfer is qualified to serve as such, or of any tax consequences or loss resulting from any attempted or completed transfer. The Custodian's transfer to, or acceptance of a transfer, under this paragraph shall in no way constitute, or be deemed to be or relied upon as, any such determination, and the Custodian shall have no liability for any tax consequence or loss resulting from any such attempted or completed transfer.
- (d) **Transfer of Account Because of Divorce.** In the event the Participant and the Spouse obtain a separation instrument, a final decree of divorce or dissolution of their marriage, the Participant may direct the Custodian, in accordance with the Custodian's procedures, to transfer the appropriate portion of the assets in the Participant's Account to the former Spouse's IRA. It will be the Participant's, and not the Custodian's, responsibility to ensure that the transfer instructions are in accordance with the terms of the decree of divorce, separation or dissolution of marriage.

### 9.3 Beneficiaries

- (a) **Beneficiary Designation.** The Participant may from time to time designate, in writing, any person or persons (including a trust), contingently or successively, to whom the Custodian shall pay the Participant's Account in event of the Participant's death. If the Spouse has a community property interest in the Account, the Spouse may have to consent to the designation of a Beneficiary. The Custodian shall prescribe the form for the written designation of Beneficiary. Upon receipt of such form, the designation shall take immediate effect; it being understood that the submission of such form revokes all prior designations filed by the Participant.

If a former Spouse is the most-recently named Beneficiary (named while still married), the designation will be deemed revoked upon divorce, unless the former Spouse is redesignated after divorce.

- (b) **No Beneficiary Designation.** If the Participant fails to designate any Beneficiary in accordance with this Article 9 or if all designated Beneficiaries predecease the Participant, the Custodian shall distribute the balance of the Participant's IRA in accordance with Article 5 to the Participant's surviving Spouse or if no surviving Spouse, to the Participant's estate.

#### 9.4 Investments

- (a) **Participant Investment Responsibility.** Subject to the appointment of a Financial Representative, the Participant has the sole authority, responsibility and discretion, fully and completely, to select and to direct the investment of all assets in his or her Account. All investment directions shall be given in a form that complies with reasonable requirements and procedures imposed by the Custodian. Upon the death of the Participant, each Beneficiary assumes all rights, responsibilities and liabilities for investment of the Account that is passed to that Beneficiary. Throughout this paragraph 4, whenever "Participant" is used, "Beneficiary" shall be substituted, as appropriate, if the Participant has died.

The Participant shall be responsible for ensuring that any documents relating to any investment are signed, recorded, genuine, legally enforceable and/or sufficient to give rise to a legal interest, including but not limited to title or a security interest. The Participant represents that if any investment in this Account is a security under applicable federal or state securities law, such investment has been registered or is exempt from registration under federal and state securities laws; and the Participant releases and waives all claims against the Custodian and its agents for their role in carrying out the Participant's instructions with respect to such investment.

In addition, the Participant shall be solely and fully responsible for ensuring proper payment of any taxes, tax penalties and other liabilities, and compliance with the Participant's reporting obligations, in connection with contributions to, disbursement from, or investments or transaction with respect to Account, and for the consequences of such payment (or nonpayment) or of any noncompliance with applicable reporting requirements.

The Participant or the Participant's authorized agent shall direct the Custodian with regard to the investment of any cash in the Account. In the absence of specific direction from the Participant to invest cash in the Account, the Custodian will be deemed to have been directed by the Participant to deposit all uninvested cash with an FDIC-insured depository institution (which may include Columbia Bank).

- (b) **Permitted Investments.** Investments may be made in instruments and investment vehicles that are permitted by the Custodian and are compatible with its administrative and operational requirements. The Custodian, at its discretion, reserves the right not to hold any investment or investment type. The Custodian reserves the right not to honor any investment instruction if adequate information has not been provided or if the Custodian cannot meet special administrative requirements of the investment.

- (c) **Investment Powers.** The Custodian shall not commingle the Trust with any other property it holds except in a common trust fund or common investment fund.
- (d) **Taxes, Legal Costs and Legal Actions.** The Custodian may charge against and pay from the Custodial Account all taxes of any nature levied, assessed, or imposed upon the Custodial Account, and pay all reasonable expenses and attorney's fees which may be necessarily incurred by the Custodian with respect to the foregoing matter.

If Participant elects to bring a claim or file a lawsuit against a third-party using Custodian's name in Custodian's nominal capacity, Participant agrees to comply with Custodian's reasonable instructions for filing said claim or lawsuit, including but not limited to, signing an Appointment of Agent document for the benefit of Custodian.

The Custodian may charge the Participant, and/or the Custodial Account, and shall be reimbursed by the Participant or the Custodial Account, for any reasonable expense incurred by the Custodian in connection with any account services or activities that the Custodian determines are necessary or advisable, or which are expressly directed by the Participant, and which are not included in the services provided by the Custodian for its normal fees. The Custodian will only pay expenses relating to the external administration of a specific investment held in the Custodial Account, such as property tax or association fees, from cash available in the Custodial Account and will not advance such expenses on behalf of the Participant if cash is unavailable.

Examples of the foregoing include, but are not limited to, attorney's fees and other legal costs and expenses (including, without limitation, filing and other court fees; arbitration; mediation; investigation; expert witness; and court reporter fees and similar expenses): 1) in defense of, or otherwise on behalf of, the Custodial Account or the Participant's interest therein in any arbitration, litigation, investigation, or request by a governmental or regulatory agency, involving or relating to the Custodial Account or any of its assets or transactions; or 2) in defense of the Custodian, if the Custodian is named together with the Participant or the Custodial Account in any proceeding involving the Participant or the Custodial Account. The Custodian may establish a reasonable reserve from the assets of the custodial account with which to pay its compensation or expenses for administration.

**9.5 Termination by Participant.** The Participant shall have the right, at any time, to terminate this IRA. The IRA shall terminate upon the first to occur of the following:

- (a) The date determined by the Participant's written notice given to the Custodian at least 60 days prior to termination;
- (b) Upon the written request of the Participant to terminate the IRA after the Custodian has distributed all assets in the Participant's Account; or
- (c) On the date the Participant's IRA ceases to be an individual retirement account within the meaning of Code Section 408A. As soon as administratively practicable after this date, the Custodian shall distribute all of the assets in the Custodial

Account in a single sum payment to the Participant subject to Section 6. The IRA will not be considered terminated if the Custodian has not authorized the removal of assets from the IRA.

#### 9.6 Resignation or Removal of Custodian

- (a) The Custodian may resign at any time with or without cause upon written notice to the Participant. Resignation will take effect 30 days after the date the notice is sent, unless a successor trustee/custodian is duly appointed by the Participant or the Custodian before that date.
- (b) The Custodian may be removed at any time with or without cause upon 60 days' written notice to the Custodian. Such effective date may be changed upon written mutual agreement. To be effective, the Participant's notice of removal of the Custodian must include notice of the appointment of a successor trustee/custodian and a written acceptance of such appointment by the successor trustee/custodian.
- (c) If, by the effective date, of either the Custodian's resignation or removal or such longer time as the Custodian may agree to, neither the Custodian nor the Participant has appointed a successor trustee/custodian which has duly accepted such appointment, the Custodian shall terminate the IRA, which shall be effective by distributing all assets in the Participant's Account in a single sum in cash or in kind subject to the Custodian's right to reserve funds as provided below. In the event of any distribution in kind, the Custodian and the Participant shall execute, acknowledge and deliver all documents and written instruments necessary to transfer and convey the right, title and interest in the assets of the Custodial Account to the Participant.
- (d) Upon the resignation or removal of the Custodian, the Custodian shall be entitled to deduct from the Custodial Account such reasonable amount as it deems necessary to provide for expenses in the settlement of its account, the amount of compensation due to it, and any taxes or other sums chargeable against the Custodial Account for which it may be liable. If the Custodial Account is not sufficient for such purposes, the Custodian shall have the right to a settlement of its account, which, at the option of the Custodian, may be by judicial settlement in an action the Custodian institutes in a court of competent jurisdiction; or by a settlement agreement between the Custodian and the Participant. Upon settlement under this Section, all right, title and interest of the Custodian in the assets of the Custodial Account shall vest in the successor Trustee/Custodian.

**9.7 Successor Trustee/Custodian.** In the event the Custodian merges, reorganizes, is acquired or changes its name, the surviving entity will become the Trustee or Custodian of the IRA provided that it is authorized to serve in that capacity pursuant to the Code.

#### 9.8 General Provisions

- (a) **Fees and Expenses of the Custodian.** The Participant and/or the Account shall pay the Custodian fees and expenses for its services under this Plan in accordance with the Custodian's current Fee Schedule applicable to the Plan and as otherwise set forth in this Agreement. The Custodian may receive a service fee from third parties such as broker-dealer, mutual fund or other investment sponsor, including Rule 12b-1 and revenue sharing fees, for administrative and other services that the Custodian performs incident to the establishment and maintenance of records for any account and the Participant acknowledges and agrees to the Custodian's receipt of such amounts. If the Participant dies before distribution of his or her entire Account, the Beneficiary shall assume responsibility for all fees and expenses associated with this Account, and shall be covered by this provision 9.8(a) as if the Beneficiary was the Participant.
- (b) **Billing and Fee Collection.** In consideration for services under this IRA Custodial Account Agreement, the Custodian shall be paid the fees specified on the applicable Fee Schedule, the provisions of which are incorporated into this Custodial Account Agreement, and as otherwise set forth in this Agreement. Such fees, which may include, but are not limited to, account establishment, account maintenance, account termination and other account administrative fees will be billed and collected as identified in the applicable Fee Schedule.
- (c) **Amendments.** Notwithstanding the provisions of Article 8, the Custodian may amend this Agreement, whether prospectively or retroactively, at any time, without the Participant's consent, provided that no amendment that may materially and adversely affect the Participant shall be effective until the expiration of a thirty (30) day period following delivery of written notice (which may be an electronic notice) of the amendment by the Custodian to the Participant.
- (d) **Delegation.** The Custodian may designate or employ any person or persons to carry out any powers or responsibilities of the Custodian or for the purposes of performing administrative or other custodial-related services. The limitations on the duties of the Custodian under this Custodial Agreement or otherwise shall also apply to all such persons.
- (e) **Governing Law.** Except to the extent governed by or subject to the requirements of the Code or other applicable federal law, or preempted by federal law, this Agreement shall be governed by and construed and administered under the laws of the State of California, without giving effect to any state's choice of law provisions.

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# Disclosure Statement: Combined Rules for Traditional IRAs and Roth IRAs

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This Disclosure Statement summarizes the requirements generally applicable to Traditional Individual Retirement Accounts (Traditional IRAs) and Roth Individual Retirement Accounts (Roth IRA). The rules under which the Traditional IRA and Roth IRA are governed are specified by law and are covered in the applicable IRA Custodial Account Agreement. When the rules for a Traditional IRA and a Roth IRA are the same, this Disclosure Statement will refer to both types of accounts collectively as an "IRA". This Disclosure Statement is only a summary of the rules.

## SECTION 1 – REVOCATION

You have the right to revoke this individual retirement account (IRA) at any time within seven (7) days of executing the IRA Application. Upon revocation, you are entitled to a return of the entire amount you originally contributed to the IRA without any deduction for sales commissions, administrative expenses, other fees or fluctuations in market value. Note that you may not revoke a Roth IRA established with a recharacterized contribution, and you do not have a right to revoke upon amendment of this agreement.

To revoke the IRA, you must personally deliver or mail a written notice of revocation to us, postmarked within seven (7) days of executing the IRA Application. Mail the notice by first class mail to:

Columbia Private Trust  
Processing Center  
P.O. Box 981012  
Boston, MA 02298

Mailed notice will be deemed given on the date that it is postmarked, if it is properly addressed and deposited either in the United States mail, first class postage prepaid or with an IRS approved overnight service.

If you have any questions or concerns regarding the revocation of your IRA, please call or write to us. Our telephone number, address, and contact name, to be used for communications, can be found on the application that accompanies this Disclosure Statement and Internal Revenue Service (IRS) Forms 5305 series agreement.

## SECTION 2 – STATUTORY REQUIREMENTS

- 2.1 Definition of Individual Retirement Account.** An IRA is a trust or custodial account for the benefit of an individual (or his or her beneficiaries) that meets certain requirements regarding the amount and form of contributions, the Trustee or Custodian, prohibited investments, nonforfeitability and required distributions.
- 2.2 Statutory Requirements.** An IRA must satisfy certain requirements of the Internal Revenue Code. The IRA Custodial Account Agreement incorporates those requirements. In brief, the Internal Revenue Code requires that the IRA be governed by a written instrument. The Custodian, except in the case of a rollover contribution, will accept only cash contributions. With certain limited exceptions, only a bank or trust company may act as Custodian/Trustee of the IRA. Your contributions may not be invested in life insurance contracts or collectibles (within the meaning of Internal Revenue Code § 408(m)) and may not be commingled with other property. Your interest in the IRA must be nonforfeitable at all times.
- 2.3 No Borrowing on Account.** You may not borrow any portion of your IRA. If you do, the IRA will lose its tax-exempt status and you must include the entire IRA balance in your gross income for the taxable year in which the borrowing occurs.
- 2.4 No Pledging.** If you pledge any portion of your IRA as security or collateral for a loan, the amount so pledged will be treated as a distribution and will be included in your gross income for that year.

## SECTION 3 – ELIGIBILITY AND ANNUAL CONTRIBUTIONS

- 3.1 Eligibility.** In order to make a contribution to an IRA for a year, you must receive compensation (or earned income) for that year. Common examples of compensation (earned income) include wages, salary, tips, bonuses and other amounts received for providing personal services and earned income from self-employment. Compensation does not include earnings and profits from property, such as dividends, interest, or capital gains or pension, annuity or deferred compensation plan amounts.
  - (a) **Traditional IRAs.** Effective as of January 1, 2020 (and for later years), an individual may make a contribution to a Traditional IRA at any age, if otherwise eligible. The requirement that an individual be younger than age 70½ by the end of the year in which the contribution is made has been removed.
  - (b) **Roth IRAs.** An individual can make a contribution to a Roth IRA at any age, if otherwise eligible. A Roth IRA is not permitted to accept contributions intended for Traditional IRAs, or Coverdell Education Savings Accounts.

**3.2 General Contribution Limits.** The IRS limits the amount of contributions that you may make annually to all of your IRAs (both Traditional and Roth IRAs combined). If you turn age 50 before the end of the year, you may make additional catch-up contributions for that year. If your compensation for a year is less than the prescribed maximum contribution amount, your contribution for that year will be limited to the total amount of your compensation for that year. You may contribute less than the maximum annual contribution.

The annual contribution limits are shown in the chart below:

**Traditional and Roth IRA (combined) Annual Contribution Limits**

	Maximum Standard Annual Contribution*	Catch-Up Contributions (Age 50 and Older)	Total For an Individual (Age 50 and Older)
2025	\$7,000	\$1,000	\$8,000
2026	\$7,500	\$1,100	\$8,600

\*Adjusted for cost-of-living adjustments in \$500 increments

The applicable contribution limit is the total that can be contributed among all your Traditional IRAs and Roth IRAs. If regular contributions are made to both Traditional IRAs and Roth IRAs for a taxable year, the maximum regular contribution that can be made to your Roth IRAs for that taxable year is reduced by the regular contributions made to the Traditional IRAs for the same taxable year.

A rollover or conversion contribution to the Traditional IRA and Roth IRA does not apply toward the applicable regular annual contribution limit.

In the case of a married couple filing a joint return, up to \$7,500 may be contributed to each spouse's IRA. The \$7,500 contribution limit may be adjusted for cost-of-living. A separate IRA must be established for each spouse and neither IRA may receive more than the applicable regular annual contribution limit.

**3.3 Traditional IRA – General Deduction Limitations.** A contribution to a Traditional IRA may or may not be fully deductible for Federal Income Tax purposes, depending on whether you (and in some cases, your spouse) are an “active participant” in an employer-sponsored retirement plan.

- (a) **Active Participant.** You (or your spouse) will be an active participant for a year if you are considered to be covered by a retirement plan. You are covered by a retirement plan for a year if your employer or union has a retirement plan under which money is added to your account or you have the right to earn retirement credits. Your (or your spouse's) Form W-2 should indicate whether you or your spouse is an active participant in an employer-sponsored retirement plan for a year. If you have questions about your status as an active participant, you should contact your employer's human resources department.
- (b) **Modified Adjusted Gross Income (Modified AGI).** If you (or your spouse) is an active participant for a year, the deductibility of your contribution to your Traditional IRA (or your spouse's Traditional IRA) may be reduced or eliminated, depending on your tax-filing status and the amount of your modified adjusted gross income (Modified AGI) for the tax year for which the contribution applies. Your tax return will show how to calculate Modified AGI for this purpose. For more information on Modified AGI, see the instructions to your Federal Income Tax return, or IRS Publication 590-A, Contributions to Individual Retirement Arrangements (IRAs).
- (c) **Not an Active Participant.** If neither you nor your spouse is considered an active participant in an employer-sponsored retirement plan for a taxable year, your entire allowable contribution for the year will be deductible, regardless of your income or tax-filing status.
- (d) **You are an Active Participant.** If you are an active participant, or if you are married, if both you and your spouse are active participants, the amount of contributions that you may deduct will depend on your Modified AGI and your tax-filing status.

The following chart shows how your active participant status, tax-filing status, and Modified AGI affect your deduction.

**Effect of Modified AGI on Traditional IRA Deduction**

Tax Filing Status	Modified AGI in 2025	Modified AGI in 2026	Effect on Deduction
Single or Head of Household	\$79,000 or less	\$81,000 or less	Full Deduction
	More than \$79,000 but less than \$89,000	More than \$81,000 but less than \$91,000	Partial Deduction
	\$89,000 or more	\$91,000 or more	No Deduction
Married Filing Jointly or Qualifying Widower	\$126,000 or less	\$129,000 or less	Full Deduction
	More than \$126,000 but less than \$146,000	More than \$129,000 but less than \$149,000	Partial Deduction
	\$146,000 or more	\$149,000 or more	No Deduction
Married, Filing Separately	Less than \$10,000	Less than \$10,000	Partial Deduction
	\$10,000 or more	\$10,000 or more	No Deduction

- (e) **If Your Spouse is an Active Participant but You are Not.** If you are not an active participant but your spouse is an active participant, your Traditional IRA deduction may be reduced or eliminated depending on your Modified AGI. The following chart shows how your Modified AGI affects your deduction regarding your Traditional IRA if your spouse is an active participant.

## Effect of Modified AGI on Traditional IRA Deduction if Spouse is an Active Participant

Tax Filing Status	Modified AGI for 2025	Modified AGI for 2026	Effect on Tax Deduction
Married Filing Jointly	\$236,000 or less	\$242,000 or less	Full Deduction
	More than \$236,000 but less than \$246,000	More than \$242,000 but less than \$252,000	Partial Deduction
	\$246,000 or more	\$252,000 or more	No Deduction
Married, Filing Separately	Less than \$10,000	Less than \$10,000	Partial Deduction
	\$10,000 or more	\$10,000 or more	No Deduction

(f) **Simplified Employee Pension (SEP) Contributions.** A traditional IRA may be established as part of a Simplified Employee Pension Plan (SEP) arrangement (referred to as a SEP IRA) that allows your employer to make contributions to the employer's own SEP IRA and those of the employer's employees. The SEP rules permit an employer to contribute up to 25% of your compensation (which is generally limited to \$360,000 for 2026) or \$72,000 for 2026, whichever is less, to your traditional or Roth IRA, even if you are age 73 or older. For tax years after 2022, the maximum SEP IRA contribution may be adjusted for inflation. If your employer has adopted a SEP arrangement, your employer will give you further information about this kind of employer plan. **NOTE:** While the SECURE 2.0 Act of 2022 generally permits Roth contributions to SEPs and SIMPLE IRAs effective January 1, 2023, Columbia Private Trust is not currently accepting Roth contributions to SEP and SIMPLE IRAs custodied by Columbia Private Trust.

(g) Employers of nontrade domestic employees (e.g., nannies) may establish and contribute to a SEP IRA for such employees.

Also, you can make regular IRA contributions to your SEP IRA, up to the maximum annual limit (for 2026, \$7,500 or, if age 50 or over, \$8,600). However, the amount of this contribution that can be deducted on your tax return may be reduced or eliminated due to your participation in the SEP plan.

**3.4 Roth IRA Contribution Limits.** Contributions to a Roth IRA are not deductible for Federal Income Tax purposes. However, contributions and earnings that accumulate in the Roth IRA Account are tax-free when distributed if they are paid out as part of a qualified distribution. (See Section 5.2.)

You may make contributions to a Roth IRA even if you (or your spouse) are an active participant in a retirement plan. Your eligibility to make contributions to a Roth IRA depends on your Modified Adjusted Gross Income and your tax-filing status.

(a) **Modified Adjusted Gross Income & Phase-Out Levels.** IRS Publication 590-A, Contributions to Individual Retirement Arrangements (IRAs) gives instructions for calculating modified adjusted gross income ("Roth Modified AGI") for purposes of the phase-out rules described below. Roth Modified AGI does not include any income from conversions from Traditional IRAs to Roth IRAs or income received as a result of a rollover to a Roth IRA from a Traditional IRA or qualified retirement plan. Eligibility to contribute to a Roth IRA is phased out above certain Roth Modified AGI limits. The following chart shows how your Roth Modified AGI affects your eligibility to make Roth IRA contributions.

Tax Filing Status	Modified AGI in 2025	Modified AGI in 2026	Eligibility to make Roth IRA Contributions
Single or Head of Household	\$150,000 or less	\$153,000 or less	Maximum Contribution
	More than \$150,000 but less than \$165,000	More than \$153,000 but less than \$168,000	Partial Contribution
	\$165,000 or more	\$168,000 or more	No Contribution
Married Filing Jointly or Qualifying Widower	\$236,000 or less	\$242,000 or less	Maximum Contribution
	More than \$236,000 but less than \$246,000	More than \$242,000 but less than \$252,000	Partial Contribution
	\$246,000 or more	\$252,000 or more	No Contribution
Married, Filing Separately	Less than \$10,000	Less than \$10,000	Partial Contribution
	\$10,000 or more	\$10,000 or more	No Contribution

To determine your allowable contribution to a Roth IRA when your Roth Modified AGI falls within a phase out range, see your tax or legal professional for assistance. IRS Publication 590-A, Contributions to Individual Retirement Arrangements (IRAs) and the instructions to your Federal Income Tax return also contain helpful calculation information.

**3.5 Time of Contribution/Establishment of an IRA.** In order to make a regular contribution to an IRA for a particular taxable year, you must send your contribution in cash to the Custodian postmarked no later than your tax return due date (without extensions) for that year (usually April 15). You may establish a new IRA for a particular taxable year by signing an IRA Application and returning it to the Custodian, so that it is received on or before your tax return due date for that taxable year (without extensions).

**3.6 Contributions of Qualified Reservist Distributions.** If you were a member of a reserve component and you were ordered or called to active duty after September 11, 2001, you may be able to contribute (repay) to an IRA amounts equal to any qualified reservist distributions you received. You can make these repayment contributions even if they would cause your total contributions to the IRA to be more than the general limit on

contributions. To be eligible to make these repayment contributions, you must have received a qualified reservist distribution from an IRA or from a Section 401(k) or 403(b) plan or a similar arrangement. Your qualified reservist repayments can't be more than your qualified reservist distributions. You cannot make these repayment contributions later than the date that is two years after your active duty period ends and you cannot deduct qualified reservist repayments. See Publication 590-B, Distributions from Individual Retirement Arrangements (IRAs) for more information on qualified reservist distributions.

## SECTION 4 – ROLLOVER CONTRIBUTIONS, INCLUDING CONVERSIONS

**4.1 Eligible Participant.** You are eligible to establish a rollover IRA with the Custodian if the contribution you wish to make satisfies the definition of a Qualifying Rollover Contribution (See Section 4.3).

Unlike the rules relating to regular contributions to Traditional IRAs and Roth IRAs, you may establish a rollover IRA even if you do not have any compensation or earned income other than the funds with which you wish to establish the rollover IRA or if the amount of your Modified AGI exceeds the thresholds described above.

Qualifying Rollover Contributions may consist of cash and/or property including, in the case of a qualified retirement plan, the proceeds from the sale of property received.

**4.2 No Contribution Limitation.** There is no dollar limit on the amount of Qualifying Rollover Contributions you may make to an IRA.

**4.3 Qualifying Rollover Contribution.** You may rollover all or a portion of a distribution from an IRA or an “eligible employer plan” to another IRA or “eligible employer plan”. An eligible employer plan generally is a pension, profit sharing, 401(k), money purchase pension, employee stock ownership, a 403(b) tax-sheltered annuity plan, a 457(b) eligible governmental plan and a 403(a) annuity plan. A rollover contribution can be made to an IRA if the contribution meets the definition of a qualifying rollover contribution.

All qualifying rollover contributions must meet the requirements of Internal Revenue Code § 408(d)(3). A rollover contribution of property (other than cash) to an IRA from another IRA must be the same property received in the distribution. You must make the rollover contribution of the property and/or cash within 60 days of receipt of the property and/or cash from the distributing IRA or employer plan. The IRS may, but it is not required to, waive this 60-day requirement in very limited situations, such as where a casualty or disaster prevented you from making the contribution within the 60-day period.

- **Traditional IRA to Traditional IRA or Roth IRA to Roth IRA.** You may roll over a distribution from a Traditional IRA or Roth IRA to another IRA of the same type. The distributed amount must be deposited to the IRA within 60 days following the date you receive the distributed assets (unless a waiver is allowed). A rollover from one Roth IRA to another Roth IRA does not alter the 5-year period used to determine qualified distributions. (See Section 5.2.)
- **12-Month IRA Rollover Rule.** You may make only one rollover from an IRA to another (or the same) IRA in any 12-month period, regardless of the number of IRAs you own. This limit will be calculated by aggregating all the IRAs owned by you (including SEP and SIMPLE IRAs as well as Traditional IRAs and Roth IRAs), effectively treating them as one IRA for purposes of this rule.
  - Trustee-to-trustee transfers between IRAs are not subject to this rule and you can make an unlimited number of trustee-to-trustee transfers.
  - Rollovers from Traditional IRAs to Roth IRAs (“conversions”) also are excluded.

Generally, you should use trustee-to-trustee transfers to move funds between IRAs to preserve your ability to do a rollover when absolutely necessary.

- **Traditional IRA to Roth IRA.** A decision to move (or “convert”) some or all of the property and/or cash from a Traditional IRA to a Roth IRA is called a conversion. (See Section 4.4 below for the rules for conversions.)
- **Rollovers from Employer-Sponsored Retirement Plans to Traditional IRA.** You may directly or indirectly roll over assets from an eligible retirement plan (other than from a designated Roth account) to a Traditional IRA. Not all distributions from an employer-sponsored eligible retirement plan are eligible for rollover to a Traditional IRA. The most common distributions that are not eligible for rollover include RMDs, defaulted loans, substantially equal periodic payments, distributions to non-spouse beneficiaries and hardship distributions.

The rollover may be accomplished through a “direct rollover” or an “indirect roll over”. A direct rollover moves eligible retirement plan assets from your employer-sponsored eligible retirement plan directly to your Traditional IRA in a manner that prevents you from cashing out the plan assets, or even depositing the assets anywhere except in the receiving Traditional IRA. In an indirect rollover, the plan distribution is made payable to you and then you contribute the amount of the distribution to your Traditional IRA within 60 days.

- **Separate or Conduit IRA.** In certain cases, it may be to your benefit to make the rollover contribution to a separate or conduit IRA. Conduit IRAs can provide individuals with a means of tracking IRA assets from different sources, which may be subject to certain restrictions or favorable tax treatment.
- **Traditional IRAs to Employer-Sponsored Eligible Retirement Plans.** You may directly or indirectly roll over a taxable distribution from your IRA to an employer-sponsored eligible retirement plan which accepts roll over contributions. Nontaxable or nondeductible IRA assets may not be rolled over into employer-sponsored eligible retirement plans. You can generally roll over to employer-sponsored retirement plans only the aggregate taxable balance in all of your Traditional IRAs. The one per 1-year limit does not apply to rollovers to Employer-Sponsored Eligible Retirement Plans.

- **Roth Account in Employer-Sponsored Eligible Retirement Plan to Roth IRA.** You may roll over all or a part of an eligible rollover distribution from a designated Roth account in an eligible employer plan to a Roth IRA. If you roll over amounts from a designated Roth account in an eligible employer plan to a Roth IRA, you are responsible for keeping track of the basis in the Roth account and determining whether the five-year requirement for taking a qualified distribution has been satisfied. (See Section 5.2.) Amounts rolled over to a Roth IRA may not be rolled back into the eligible employer plan.
- **Transfers Due to Divorce.** Your former spouse, pursuant to a divorce decree or legal separation order, may transfer assets from your IRA to his or her IRA. All transferred assets will be treated as a separate IRA of your spouse or former spouse.

**4.4 Converting Amounts from a Traditional IRA.** You can convert an existing Traditional IRA to a Roth IRA by any of following three methods:

1. An amount distributed from a Traditional IRA is contributed (rolled over) to the Roth IRA within the 60-day period after the distribution; or
2. An amount in a Traditional IRA is transferred in a Trustee-to-Trustee transfer from the Trustee/Custodian of the Traditional IRA to the Trustee/Custodian of the Roth IRA; or
3. An amount in a Traditional IRA is transferred to the Roth IRA maintained by the same Custodian.

If you are required to take a required minimum distribution (RMD) for the tax year of the conversion from the Traditional IRA, you must take the RMD before making the conversion. RMDs may not be converted.

**Taxation of Roth IRA Conversion.** Any amount that is converted to a Roth IRA is includible in gross income as a distribution for the taxable year in which the amount is distributed or transferred. The 10% early withdrawal penalty tax (see Section 5.3) generally does not apply to amounts that are converted from a Traditional IRA to a Roth IRA. An amount distributed from a Roth IRA will not be included in gross income to the extent it is rolled over to another Roth IRA on a tax-free-basis under the rules of Internal Revenue Code § 408(d)(3) and 408A(e). A Custodian-to-Custodian transfer from one Roth IRA to another Roth IRA is not a taxable event and is not considered a conversion.

- 4.5 Custodian's Acceptance of Rollover or Conversion Contributions.** Before making a rollover or conversion contribution to a Traditional or Roth IRA, you should consult your advisor with respect to the technical requirements and economics of such contributions. The Custodian assumes no responsibility to determine whether a rollover contribution or conversion contribution made to your IRA satisfies the definition of qualifying rollover contribution.
- 4.6 Rollover of Exxon Valdez Settlement Income.** Qualified taxpayers who receive Exxon Valdez settlement income may contribute all or part of the amount received to an eligible retirement plan, including a Traditional or Roth IRA. You may contribute up to \$100,000 less contributions of settlement income made in prior tax years. Any Exxon Valdez settlement income that you contribute to your IRA will be included in your taxable income for the year the qualified settlement income was received. Please see IRS Publication 590 for more information.
- 4.7 Contributions of Military Death Gratuities or Service Members' Group Life Insurance Payments.** Any military death gratuity payment you receive as an eligible survivor of a member of the armed services or under the Service Members' Group Life Insurance (SGLI) program may be contributed to your IRA within one year of your receipt of the payment, regardless of your income level or marital status.
- 4.8 Rollover of Amounts Received in an Airline Carrier Bankruptcy Case.** If you were an employee of a commercial airline carrier that filed for bankruptcy after September 11, 2001 but before January 1, 2007, and participated in a defined benefit plan of the carrier that was terminated or became subject to the restrictions of Section 402(b) of the Pension Protection Act of 2006, a payment you receive with the approval of the bankruptcy court may be eligible for a rollover to a Traditional or Roth IRA. The rollover must be made within 180 days of your receipt of payment. For more information, see IRS Publication 590.
- 4.9 Rollover of Coronavirus Related Distributions.** In general, section 2202 of the CARES Act provides for expanded distribution options and favorable tax treatment for up to \$100,000 of coronavirus-related distributions from eligible retirement plans (certain employer retirement plans, such as section 401(k) and 403(b) plans, and IRAs) to qualified individuals, as well as special rollover rules with respect to such distributions. A coronavirus-related distribution is a distribution that is made from an eligible retirement plan to a qualified individual from January 1, 2020, to December 30, 2020, up to an aggregate limit of \$100,000 from all plans and IRAs. You may repay all or part of the amount of a coronavirus-related distribution to an eligible retirement plan, provided that you complete the repayment within three years after the date that the distribution was received. If you repay a coronavirus-related distribution, the distribution will be treated as though it were repaid in a direct trustee-to-trustee transfer so that you do not owe federal income tax on the distribution.

## SECTION 5 – DISTRIBUTIONS AND FEDERAL TAX IMPLICATIONS

You may take an IRA distribution at any time. However, depending on the timing and amount of your distribution, you may be subject to income taxes and/or penalty taxes.

You must start taking required minimum distributions from your Traditional IRAs by April 1 following the year in which you reach age 72 to avoid penalty taxes (age 70½ if you were born before July 1, 1949 and age 73 if you attain age 72 on or after January 1, 2023). The required minimum distributions rules applicable to a Traditional IRA during your lifetime do not apply to a Roth IRA.

You may request a distribution of the amounts in your IRA by indicating the choices for withdrawal (e.g., single sum payment, installments, etc.) on a form acceptable to the Custodian.

**5.1 Federal Tax Aspects of Distributions from Traditional IRAs.** Amounts withdrawn from a Traditional IRA are taxable to you when distributed, as determined under the formula explained below. The special qualifying lump sum distribution treatment afforded certain types of qualified retirement plans is not available for a Traditional IRA distribution, even if the original contribution to the IRA was a rollover contribution which would have qualified for that special treatment if you had not rolled over the lump sum distribution.

Because nondeductible IRA contributions are made using income which has already been taxed, the portion of the IRA distribution which is deemed to consist of nondeductible contributions will not be taxed again when you receive it. For example, if you made any nondeductible IRA contributions, each distribution from your Traditional IRA will consist of a nontaxable portion (return of nondeductible contributions) and a taxable portion (return of deductible contributions), if any, plus account earnings. Thus, you may not take a distribution which is entirely tax-free.

For purposes of determining the taxation of withdrawals from your Traditional IRAs, all of your Traditional IRAs must be treated as one, including any Traditional IRAs you may have established with another IRA Custodian. IRS Form 8606 has been specifically designed to calculate this proportionate return. You must complete IRS Form 8606 each year you take withdrawals under these circumstances and attach it to your tax return for that year to validate the nontaxable portion of your Traditional IRA withdrawal for that year.

If you take a distribution before you reach age 59½, you may also be subject to a 10% additional tax on early withdrawals on the taxable amount of your withdrawal.

**Income Tax Withholding.** Traditional IRA distributions are subject to Federal Income Tax withholding unless you, or upon your death, your beneficiary, affirmatively elect not to have withholding apply. The required Federal Income Tax withholding rate is 10% of the distributed amount.

**5.2 Federal Tax Aspects of Roth IRA Distributions – Qualified Distribution.** Taxation of a withdrawal from a Roth IRA depends on whether the distribution is a “qualified distribution”. If the withdrawal meets the requirements of a “qualified distribution”, any earnings or gains on your contributions held in your Roth IRA can be withdrawn tax-free and penalty-free. A withdrawal will be a “qualified distribution” if it:

- (a) Is made after a 5-year period, as defined below; AND
- (b) Meets one of the following requirements:
  - (i) Is made on or after the date on which you attain age 59½; or
  - (ii) Is made to a beneficiary or your estate on or after your death; or
  - (iii) Is attributable to you being disabled within the meaning of Code § 72(m)(7); or
  - (iv) Is made for a first-time home purchase that meets the requirements of Code § 72(t)(2)(F). This includes the cost of purchasing, building or rebuilding a principal residence, including reasonable settlement, financing or other closing costs. An individual is considered a “first time homebuyer” if the individual did not have (or, if married, neither spouse had) an ownership interest in a principal residence during the two-year period immediately preceding the acquisition. The withdrawal must be used for eligible expenses within 120 days after the withdrawal. There is a lifetime limit on eligible first-time homebuyer expenses of \$10,000 per individual.

The 5-year period mentioned above begins with the first year for which you make any contribution to a Roth IRA (including a conversion from a Traditional IRA). For example, if you first contributed to a Roth IRA for 2019, your 5-year period would be complete at the end of 2023.

**Nonqualified Roth IRA Distributions.** If the distribution is not a qualified distribution, any earnings that are distributed are includible in income. An additional 10% early distribution penalty tax may also apply to any earnings distributed before you reach age 59½, unless you meet one of the exceptions described below. Special ordering rules provide that the first monies distributed are your regular (annual) contributions, followed by your conversion and rollover contributions (on a first-in, first-out basis). These amounts are distributed tax-free. Nonqualified distributions in excess of your contributions (and rollovers) are deemed to be distribution of earnings.

**5.3 Penalty Tax for Early Distributions.** Any distribution from your Traditional IRA or Roth IRA before you reach age 59½ is subject to a nondeductible federal penalty tax, unless one of the exceptions discussed below is applicable. The amount of the penalty tax is 10% of the taxable amount distributed (which will still be subject to ordinary income tax in the year distributed). Generally, the 10% early distribution tax does not apply to IRA distributions that are made:

- (a) On or after you reach age 59½;
- (b) Following your death or your becoming disabled at any age;
- (c) To effect a timely rollover to another IRA;
- (d) To correct an excess contribution plus any net income before the due date of the Participant’s tax return;
- (e) To pay medical expenses up to the amount of your deductible medical expenses;
- (f) To pay health insurance premiums for you, your spouse and your dependents if you are unemployed and have received federal or state unemployment compensation for at least 12 consecutive weeks;
- (g) As part of a series of substantially equally periodic payments (made at least annually) over your life expectancy or the joint life expectancies of you and your beneficiaries;
- (h) To pay “qualified higher education expenses” incurred by you, your spouse or your (or your spouse’s) child(ren) or grandchild(ren);
- (i) To pay for a “qualified first time home purchase” (up to \$10,000 during your lifetime) for you, your spouse or the children, grandchildren or parents of you or your spouse;

- (j) To pay for expenses related to the birth or adoption of a child (for distributions of up to \$5,000 in the aggregate from IRAs and other retirement plans);
- (k) Pursuant to an IRS levy to pay overdue taxes.
- (l) As a “qualified reservist distribution” paid to certain reservists who are called or ordered to active duty after September 11, 2001 for at least 180 days or indefinitely.
- (m) To terminally ill individuals.
- (n) Pursuant to a federally declared disaster (for disasters with an incident period beginning on or after January 26, 2021) covering an area in which your principal place of abode is located (if the distribution is within 180 days after the first day of the incident period or, if later, the date of the disaster declaration), up to a maximum of \$22,000.

Generally, you may repay distributions made after December 29, 2022 for qualified birth and adoption expenses, terminal illness, and federally declared disasters, all as described above, to an employer-sponsored retirement plan or to an IRA within three years following the date of distribution. In addition, if you received a distribution to be used for qualified first-time home purchase expenses with respect to the purchase or construction of your principal residence in a federally declared disaster area (for which the disaster period commences on or after January 26, 2021), but the distribution was not so used, and you received the distribution during the period beginning 180 days prior to the disaster period and ending 30 days after the disaster period, you may repay the distribution to an employer-sponsored retirement plan or an IRA at any time within 180 days after the later of the first day of the disaster period or the date of the disaster declaration.

You are required to file IRS Form 5329 for any tax year for which this 10% penalty is due.

**Application of Early Distribution Tax on Roth IRA Converted Amounts.** If a distribution includes conversion contributions, additional rules apply. Only for purposes of applying the 10% early withdrawal penalty to a distribution, a 5-year taxable period is determined separately for each conversion contribution. This 5-year period begins on the first day of the taxable year in which the conversion contribution is made. If a distribution is made before the special conversion 5-year taxable period has expired, there will be imposed a 10% early withdrawal penalty tax on the portion of the distribution that can be attributed to the conversion amount being tracked. You should refer to IRS Publication 590-B, Distributions from Individual Retirement Arrangements (IRAs) or a tax advisor for assistance.

**5.4 Special Tax Treatment.** Capital gains treatment and 10-year income averaging pursuant to Code Section 402 do not apply to IRA distributions.

**5.5 Qualified Charitable Distributions.** If you are age 70½ or older, you may directly transfer up to \$111,000 per year to a qualified charitable organization. These distributions, called “qualified charitable distributions” are excluded from income and count toward satisfying your required minimum distributions (RMD) for the year. This rule is available only for distributions from a Traditional IRA or Roth IRA; distributions from an ongoing active SEP-IRA or SIMPLE IRA do not qualify. Certain charitable organizations are not eligible, including donor-advised funds and certain private foundations. You may count any one-time distribution of up to \$55,000 to a charitable gift annuity, charitable remainder unitrust or charitable remainder annuity trust toward the \$111,000 lifetime limit. The lifetime limit and the one-time limit are indexed to the cost-of-living after 2023.

Please consult with a tax advisor or see IRS Publication 590-B for more information.

## SECTION 6 – REQUIRED MINIMUM DISTRIBUTIONS

**6.1 Required Minimum Distributions.** Required minimum distributions (RMDs) require you to take annual minimum distributions from your Traditional IRAs once you reach age 73 (age 70½ if you attained age 70½ before 2020 & age 72 if you attained age 72 before January 1, 2023) and that your beneficiaries take minimum distributions from your Traditional IRAs and Roth IRAs after your death. You are not required to take RMDs from your Roth IRA during your lifetime.

**6.2 During Your Lifetime.** Your first RMD must be taken by April 1 following the year you attain age 73 (age 70½ if you attained age 70½ before 2020 & age 72 if you attained age 72 before January 1, 2023), which is your required beginning date. Second year and subsequent distributions must be taken by December 31 of each year until your death. RMDs are taxable in the calendar year you receive them.

**Distribution Calculation.** Your RMD will generally be calculated by dividing your previous year-end adjusted balance in your Traditional IRA by the distribution periods in the Uniform Lifetime Table provided by the IRS, using your age on your birthday in the distribution year. The Uniform Lifetime Table is a table that is used whether or not you have named a beneficiary and regardless of the age or type of beneficiary you may have named. However, if your only beneficiary is your spouse and your spouse is more than 10 years younger than you, you may be able to calculate the required distribution amount using the Joint and Last Survivor Table provided by the IRS. The rules on calculating RMDs are complex; consult with your tax advisor for assistance or see IRS Publication 590-B, Distributions from Individual Retirement Accounts (IRAs).

**6.3 Multiple IRAs.** If you have more than one Traditional IRA, you must calculate a separate RMD for each Traditional IRA based on the account balance and beneficiary of each IRA. You may, however, take the aggregate total of your RMDs from one or more of your Traditional IRAs (including SEP IRAs or SIMPLE IRAs). You cannot choose to take this lifetime RMD from your Roth IRAs.

**6.4 After Your Death.** After you die, the entire interest in the IRA must be distributed by the end of the tenth anniversary of your death unless your beneficiary is an “eligible designated beneficiary” or you do not have a “designated beneficiary” for purposes of determining a distribution period. This requirement applies to your beneficiaries regardless of whether you die before, on or after your required beginning date. These rules are applicable to Traditional IRAs and Roth IRAs. Generally, if you die after your required beginning date, the final RMD regulations issued in July 2024 require your beneficiary to take an RMD annually over the 10-year period until the IRA is depleted. If you die before your required beginning date, there is no requirement to take annual RMDs, under the 10-year rule, but the IRA must be depleted by the end of the tenth year following the anniversary of your death.

**Eligible Designated Beneficiary.** If your beneficiary is an “eligible designated beneficiary”, the entire interest in the IRA may be distributed over the life expectancy of the beneficiary. An “eligible designated beneficiary” is generally your surviving spouse, a disabled or chronically ill individual, an individual who is not more than 10 years younger than you, or your child who has not reached the age of majority.

Generally, a life expectancy distribution must commence by December 31 of the year following the year of your death. However, if your surviving spouse is your eligible designated beneficiary, he or she may defer commencement of the life expectancy distributions until December 31 of the year in which you would have attained age 73, if later. If the eligible designated beneficiary is your surviving spouse, single life expectancy is based on his or her attained age in the year for which the distribution is being paid. If the eligible designated beneficiary is an individual who is not your surviving spouse, the eligible designated beneficiary’s single life expectancy is based on his or her attained age in the year following the year of your death and then reduced by one for each subsequent year thereafter. Generally, the beneficiaries of a “special needs trust” established at least in part for the benefit of a disabled or chronically ill individual can be treated as eligible designated beneficiaries if all beneficiaries are other designated beneficiaries. Effective January 1, 2023, if a remainder beneficiary of such a trust is a charitable organization, the trust will qualify for this treatment even through a charitable organization would not otherwise be treated as a designated beneficiary.

Your surviving spouse designated beneficiary may roll over the IRA benefits to his or her own IRA. In this case, for a Traditional IRA, the surviving spouse may defer the commencement of minimum required distributions until April 1 of the year following the year in which your surviving spouse attains age 73. For a Roth IRA, no amount is required to be distributed prior to the death of the sole spouse beneficiary for whose benefit the account was established. An eligible designated beneficiary who is your minor child may continue to receive the single life expectancy distributions until the year he or she reaches the age of majority and then must receive the entire remaining balance in the IRA by December 31 of the tenth year following the year he or she reaches the age of majority.

**No Designated Beneficiary.** You will be treated as having no designated beneficiary for purposes of the post-death IRA distribution rules if your beneficiary is not a person (i.e., your estate, a charity or certain types of trusts). If you die before your required beginning date, and there is no designated beneficiary, the entire amount in your IRA must be distributed by December 31 of the fifth calendar year following the year of your death. If you die on or after your required beginning date, and there is no designated beneficiary, distributions will be made using your single life expectancy in the year of your death, reduced by one in each subsequent year.

Please consult with a tax advisor or see IRS Publication 590-B for more information.

**6.5 Failure to take RMD.** If you (or your beneficiaries) fail to withdraw required distributions as required by the Code, a 25% excess accumulation penalty tax may be assessed. The excess accumulation penalty tax may be reduced to 10% if you correct the failure by the end of the second tax year that begins after the end of the tax year in which the distribution was required. Please consult a tax advisor and/or IRS Publication 590-B for more information.

**6.6 Federal Gift Tax/Estate Tax.** Your designation of a beneficiary for your IRA does not constitute a gift for Federal gift tax purposes. The balance in your IRA at the time of your death is includible in your gross estate for Federal estate tax purposes.

## SECTION 7 – EXCESS CONTRIBUTIONS

A regular contribution to your Traditional and/or Roth IRA that exceeds the maximum amount you are eligible to contribute to all your IRAs for a taxable year is considered an excess contribution and may be subject to a non-deductible penalty tax of 6% for each year the excess contribution remains in your account. The Custodian will distribute an excess contribution upon your request.

However, if the excess contribution and all its income are distributed from your IRA before the due date, including extensions, for filing your Federal Income Tax return for the year in which the excess contribution was made, the 6% excise tax will not be assessed. The excess contribution returned will not be subject to income tax or the 10% penalty tax for early distributions. The income earned on the excess contribution is taxable as income and will be treated as earned and taxable in the tax year for which the excess contribution was made, but will not be subject to the 10% penalty tax for early distributions. If you do not withdraw the excess contribution by this deadline, you may still avoid or reduce the 6% excess contribution penalty tax for future years by withdrawing the excess contribution from the IRA before the end of the future tax year, or, alternatively, treating the excess as an IRA contribution for that future year, if eligible to make an IRA contribution for that year. You will be required to file IRS Form 5329 for any year in which a tax is due because of an excess contribution. Such net income (earnings) may be subject to the 10% penalty tax for early withdrawals.

## SECTION 8 – PROHIBITED TRANSACTIONS

Certain transactions between you (or your beneficiary) and the assets held in your IRA are not allowed. The Code specifically prohibits selling, exchanging, or leasing of any property between an IRA and the IRA owner. If you engage in a prohibited transaction with your IRA, your IRA will lose its tax-deferred status and will be treated as having been distributed to you.

A Traditional or Roth IRA can lose its exemption from Federal Income Tax if you (or your beneficiary) engage in a “prohibited transaction.” Prohibited transactions generally include any direct or indirect sale, exchange, lease or property between you and your Traditional IRA or Roth IRA or lending of money or furnishing goods or services between you and your Traditional IRA or Roth IRA.

If your Traditional IRA or Roth IRA loses its tax exemption because you (or your beneficiary) engaged in a prohibited transaction, the fair market value of the IRA assets as of the first day of the year of the transaction must be included in your gross income for the taxable year in which the loss of exemption occurs. If you have not yet attained age 59½, you may also be subject to the 10% premature distribution penalty tax, discussed above, on the amount so included in gross income unless an applicable exception is available.

## SECTION 9 – TAX ADVICE

This Disclosure Statement, together with the Custodial Account Agreement should answer most questions about the IRA, but this should not be construed as tax advice. If you have questions regarding IRAs, you should consult your tax advisor. Additional information regarding Roth IRAs can be obtained from any District Office of the Internal Revenue Service. For more information, see IRS Publication 590-A, Contributions to Individual Retirement Arrangements, and IRS Publication 590-B, Distributions from Individual Retirement Arrangements.

## SECTION 10 – TAX STATUS OF ACCOUNT/REPORTING

### 10.1 Approved Form

- (a) **Traditional IRA.** This IRS Form 5305-A Model IRA document has been pre-approved as to form by the Internal Revenue Service (IRS). You should not consider the IRS pre-approval as to form as a determination by the IRS of the merits of the Traditional IRA Plan.
- (b) **Roth IRA.** This IRS Form 5305-RA Model IRA document has been pre-approved as to form by the Internal Revenue Service (IRS). You should not consider the IRS pre-approval as to form as a determination by the IRS of the merits of the Roth IRA Plan.

**10.2 Account Tax Exempt/Required Report.** Under a Traditional IRA or Roth IRA plan, the IRA is tax-exempt. Accordingly, unless the IRA loses its tax-exempt status, the earnings within the IRA accumulate without reduction for Federal Income Tax. Other parts of this Disclosure Statement explain the income tax consequences of distributions from the IRA to you or to your beneficiary.

You will report distributions from (and contributions to) your IRA on your Federal Tax Form 1040. IRS Form 8606 should be used to report nondeductible IRA contributions to a Traditional IRA and conversions to, distributions from, and partial re-characterizations of contributions involving a Roth IRA. IRS Form 8606 should be filed with IRS Form 1040.

Any special IRA penalty taxes are reported on IRS Form 5329 as an attachment to IRS Form 1040 for the taxable year of the penalty. Special IRA penalty taxes include the excise tax on excess contributions, the penalty tax for taking certain distributions prior to attaining age 59½, the penalty tax on the failure to take a required minimum distribution, and the penalty tax for receiving certain non-qualified distributions.

**10.3 State Income Tax.** Though this IRA is exempt from Federal Income Tax, you should consult with your tax advisor regarding proper reporting of IRA proceeds for State Income Tax purposes.

## SECTION 11 – TAX ON UNRELATED BUSINESS INCOME

**Unrelated Business Income Tax.** Your IRA is subject to tax on unrelated business income if it carries on an unrelated trade or business. An unrelated trade or business means any trade or business regularly carried on by the IRA or by a partnership of which it is a member. If your IRA has \$1,000 or more of unrelated trade or business gross income, the IRA trustee/custodian is required to file a Form 990-T, Exempt Organization Business Income Tax Return. The Form 990-T must be filed by the 15th day of the 4th month after the end of the IRA's tax year. Consult your tax advisor and IRS Publication 598, Tax on Unrelated Business Income of Exempt Organizations, for more information.

## SECTION 12 – ADMINISTRATIVE EXPENSE

The Traditional IRA Custodial Account Agreement and Roth IRA Custodial Account Agreement provides that the Custodian will receive reasonable annual compensation for the administration of this IRA. The Custodian may change its Fee Schedule upon 30 days' written notice to you. A Custodian's Fee Schedule is printed with the IRA Application and is available upon request.

## SECTION 13 – INVESTMENT OF THE ROTH IRA & FINANCIAL DISCLOSURE

As stated in the Traditional IRA Custodial Account Agreement and the Roth IRA Custodial Account Agreement, the assets of the IRA will be invested only in accordance with your directions (or your beneficiary after your death) or your duly authorized agent. The Custodian of the IRA does not offer investment advice to you or your beneficiary. The investments available include a wide range of assets. The assets of the IRA at any given time may contain one or more of the permitted assets depending on which investments you or your beneficiary have selected. It is therefore impossible to estimate the value of your IRA assets at any given future point in time. Identification of an investment category as administratively feasible, or not administratively feasible, does not constitute a determination by the Custodian of the prudence or advisability of the investment nor does the Custodian provide investment advice or recommend or evaluate the merits or suitability of any investment.

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NON-DEPOSIT INVESTMENT PRODUCTS ARE NOT INSURED BY THE FDIC; ARE NOT DEPOSITS OR OTHER OBLIGATIONS OF, OR GUARANTEED BY, THE BANK OR ANY OF ITS DIVISIONS; AND ARE SUBJECT TO INVESTMENT RISKS, INCLUDING POSSIBLE LOSS OF THE PRINCIPAL AMOUNT INVESTED.

# Custodial Agreement Terms and Conditions Addendum

The Participant acknowledges and agrees that the following terms and conditions (the “Terms”) apply to each (i) Traditional/SEP IRA, (ii) Roth IRA, (iii) Simple IRA, (iv) Solo 401(k), or other applicable IRA Custodial Agreement (collectively, the “Custodial Arrangement”) by and between the Participant and Columbia Bank, through its division, Columbia Private Trust as Custodian (each, a “Party,” and collectively, the “Parties”).

Capitalized terms used herein and not otherwise defined are defined as set forth in the applicable Custodial Arrangement between the Parties or in the applicable Disclosure Statement. The terms “Account Holder,” and “Depositor” may be interchangeable with the term “Participant.” The term “Account” as used herein means either “Plan”, “Fund” or “Account” as applicable pursuant to the terms of the applicable Custodial Agreement.

## ARTICLE 1 – PARTICIPANT ACCOUNTS

The Custodian shall establish and maintain a separate Account in the name of the Participant and credit the Participant’s contributions to that Account. If a Participant wishes to make any combination of regular IRA contributions, SEP contributions and Qualifying Rollover Contributions, the Custodian shall accept each type of contribution for deposit into the same Account for the Participant unless the Participant directs the Custodian, by signing an additional IRA Application, to maintain a separate Account in the Participant’s name for a specific type(s) of contribution(s). The interest of any Participant in the balance of Participant’s Account is at all times 100% nonforfeitable. Neither a Participant nor a Beneficiary shall assign or alienate any portion of the Participant’s Account or, if applicable, any benefit provided under the Plan pursuant to which the Account is established, and the Custodian shall not recognize any such assignment or alienation.

## ARTICLE 2 – NOTICE; ELECTRONIC RECORDS

The Custodian and the Participant agree that each of the Custodian and the Participant has the legal and contractual right to: (a) execute and deliver the applicable Custodial Arrangement and all supplemental and replacement agreements (collectively, the “Agreements”), (b) provide and communicate directions, instructions, notices, information, records and documents (collectively, the “Documents”) to each other and other persons or entities, and (c) effect and process transactions under the Agreements for all of the foregoing or related purposes through or by the use of electronic means, processes, transmissions, communications, and records, where such communication by electronic means will satisfy any requirements for written notice.

The Custodian shall not be bound by any certificate, notice, order, information, or other communication unless and until it shall have been received in the form and manner prescribed by the Custodian at its place of business.

## ARTICLE 3 – ADDITIONAL ACCOUNT TERMS

### 3.1 Fees; Expenses; Account Value Minimum Requirement

We may charge reasonable fees and are entitled to reimbursement for any expenses we incur in establishing and maintaining your Account. We may change the fees at any time by providing you with notice of such changes. We may deduct fees directly from your Account assets or bill you separately. The payment of fees has no effect on your contributions. Additionally, we have the right to

liquidate your Account assets to pay such fees and expenses. If you do not direct us on the liquidation, we will liquidate the assets of our choice and will not be responsible for any losses or claims that may arise out of the liquidation.

Accounts requesting a distribution or transfer must retain a minimum cash value as stated in the applicable Custodial Arrangement Fee Schedule, or in an asset the Custodian deems liquid in addition to the total amount due for invoiced fees. If the Participant’s distribution/transfer request would leave the Account with less than the required balance, the Account may be automatically closed and the termination fee will apply.

### 3.2 Fee Billing & Collection

The Account is only eligible to earn interest if it is open as of the interest crediting date, and any interest that may accrue during a month that an Account is closed prior to the interest crediting date will be paid to the Custodian as an additional fee.

The Custodian reserves the right to effect changes to its Fee Schedule, upon 30 days prior written notice to the Participant. Fees and expenses will continue to accrue and be payable even if the Account contains no assets from which the Custodian can collect amounts owed by the Participant. If Participant elects to pay fees and expenses from cash in the Account and there is insufficient cash to cover fees assessed, the Account may go into overdraft status and a liability reflected until fees and expenses are brought current.

The Custodian may charge the Participant, and/or the Account, and shall be reimbursed by the Participant or the Account, for any reasonable expense incurred by the Custodian in connection with any Account services or activities that the Custodian determines are necessary or advisable, or which are expressly directed by the Participant, and which are not included in the services provided by the Custodian for its normal fees. The Custodian will only pay expenses relating to the external administration of a specific investment held in the Account, such as property tax or association fees, from cash available in the Account and will not advance such expenses on behalf of the Participant if cash is unavailable. If the fees or expenses of the Custodian are not timely paid using the method specified by the Participant in accordance with procedures established by the Custodian (which may include deducting cash from the Account, invoicing to and payment by the Participant, or by any other acceptable payment method that may be offered by the Custodian in the future (the “Specified Collection Method”)),

the Custodian may use any other available means to receive payment for such fees or expenses, including by using available cash in the Account. If the Custodian has to use other available means to satisfy the fee balance, this may delay the transaction including, Account termination requests, and may result in adverse tax consequences.

If any custodial fees or expenses remain outstanding for more than 30 days, and there is insufficient cash in the Account to pay such fees or expenses, the Custodian may attempt to satisfy any such unpaid fees or expenses by liquidating investments in the Account as the Custodian determines in its sole discretion. This can be done as necessary to satisfy the balance of the outstanding fees and expenses plus an amount equal up to one year's estimated custodial fees, as well as any other costs associated with such liquidation, including but not limited to all expenses charged by asset sponsors and the fees set forth on the Fee Schedule. The prior quarter's fees, plus applicable annual custodial fees, shall be used as a basis for the estimation of the one year custodial fees.

The Custodian may employ a collection agency to recover all unpaid fees and expenses. The Participant and the Account shall be liable for the Custodian's expenses with respect to collection of overdue unpaid fees and expenses subject to the same terms and conditions as applicable to other fees and expenses set forth herein and in the Custodial Agreement.

The Participant hereby relieves the Custodian of any liability, including but not limited to, claims for costs, taxes, penalties, and extra fees resulting from the failure of the Participant to pay or cause to be paid any assessed fees or expenses in a timely manner and from any subsequent actions taken by the Custodian. The Participant understands and agrees that he or she is responsible for reporting any inaccuracy of all assessed Account fees and expenses and must report any inaccuracies within 30 days of the fees being collected (or attempted collection).

Debit/credit card charges should not be disputed directly with the card issuer. Doing so may result in a charge back to the Custodian, which will in turn result in an immediate debit to the uninvested cash in the Account of an equal amount that was charged to the Custodian. Should the uninvested cash in the Account be insufficient to cover the amount, the outstanding balance will be assessed to the Account and the Participant will be notified. Satisfaction of the assessed fee amount will be subject to the terms of this Billing and Fee Collection section.

Accounts holding \$200 or less in cash, and no other assets, may be closed, and the cash balance will be paid to the Custodian as an Account Termination Fee as set forth in the Fee Schedule.

Certain fees set forth on the Fee Schedule may continue to apply after notification to a Participant of their Account closure. Examples of such fees may include, but are not limited to, research/special services fees (including trailing dividends and other payments to the Account post- closure), check/wire fees, requests for copies of records, and other miscellaneous fees that are attributable to work performed by the Custodian related to the Account, but performed after the Account has closed. Any fees that remain unpaid after the Account is closed will be subject to collections and payment according to the terms outlined herein.

## ADDITIONAL DISCLOSURES

**The Quarterly Administration fee** is billed quarterly in arrears, based on Total Account Value (TAV).

After Account establishment, most charges associated with transactions, Account administration and "other charges" will be calculated and assessed at the end of each quarter, and fees are immediately collected, per the Specified Collection Method, if available, and as otherwise specified herein. Manual or telephone distribution charges will be assessed and collected at time of the transaction or activity.

Fees for non-recourse loans will be assessed on the asset only. The loan will not be included for the purpose of determining fees.

Fees will continue to accrue and be payable as long as the Account is open, even if the Account contains no assets from which the Custodian can collect amounts owed by the Participant.

Unfunded Accounts and Accounts with a zero value continue to incur administrative fees until the Account is closed either by the Participant or by the Custodian upon resignation.

Accounts holding cash equal to the Full Account Closure cost fee (specified on the Fee Schedule) or less and no other assets may be closed at the Custodian's sole discretion, and the cash balance will be paid to the Custodian in lieu of the Full Account Closure fee.

All outstanding Account fees and charges must be satisfied prior to the completion of an asset transfer /distribution or an Account closure.

### Fees Charged by a Third Party Related to Investments May Apply

Apart from services charged by the Custodian, there may be certain charges connected with the investment holdings in the Account. These service charges may include, but are not limited to, foreign currency, recording, surrender, asset sponsor and reregistration. Such fees will be assessed and collected at the time of the transaction.

### 3.3 Disputes

- (a) **California.** If you open an Account with us in California and a dispute arises between us with respect to the Account, this Agreement, its enforcement or our Account services, either of us may require that it be resolved by judicial reference in a California Superior Court in accordance with California Code of Civil Procedure, Sections 638, et seq. The referee shall be a retired judge, agreed upon by the parties or appointed by the court. All costs of the reference procedure, including (among other costs) fees for the referee and the court reporter, shall be paid equally by all parties as the costs are incurred. The referee shall hear and decide all pre-trial and post-trial matters, including requests for monetary damages and equitable relief, prepare an award with written findings of fact and conclusions of law, and apportion costs between the parties as appropriate. Judgment upon the award shall be entered in the court in which such proceeding was commenced and all parties shall have full rights of appeal.
- (b) **Other States.** If your Account was opened at a bank location outside California, you and we each waive our respective rights to a trial before a jury in connection with disputes between us related to your Account, this Agreement, its enforcement or our Account services to the fullest extent permitted by law. This waiver shall not apply if your Account is opened with us in a state where a jury trial waiver is not

permitted by law. If your Account is opened with us in a state where jury trial waiver is not permitted by law, you and we agree as follows: A lawsuit may be brought in court by either you or us only if the claims of all parties, including damage claims of all types, total less than \$50,000. If the claims of all parties total \$50,000 or more, you and we agree that all disputes of fact and law in connection with your Account, this Agreement, its enforcement, or our Account services shall be decided, at the option of either party, by binding arbitration, under the Rules of the American Arbitration Association, in accordance with Title 9 of the United States Code (Federal Arbitration Act) and the Commercial Arbitration Rules of the American Arbitration Association. You and we agree that the arbitrator(s) may conduct some or all of the arbitration by telephone if the arbitrator(s) find that doing so is appropriate given the location of the parties and the amount in question.

A single arbitrator will be chosen for any dispute that involves total claims of \$250,000 or less. In that case, the arbitrator will only have the power to award up to \$250,000, including all damages and costs of every kind. A submission to a single arbitrator will be deemed a waiver of any right to recover more than that amount. A dispute involving total claims exceeding \$250,000 will be decided, upon the request of either party, by a majority vote of a panel of three arbitrators. Any arbitrator appointed under this Agreement must be an attorney with 15 or more years of practice or a retired judge. No arbitrator shall have the power to award any remedies that could not be ordered by a court under the laws of the state where your Account was opened. The arbitrator(s) shall decide the dispute in accordance with the law of the state where the Account was opened, and the arbitrator(s) shall not have the power to decide the dispute on any other basis.

- (c) **All States.** Nothing in this Agreement limits or prevents either party from exercising any lawful self-help remedies, such as set off, exercising any right or remedy as a secured party against any collateral pursuant to the terms of a security agreement or otherwise, or from complying with legal process involving accounts or other property. Further, nothing in this Agreement limits or prevents any party from filing a lawsuit in court to obtain provisional or ancillary remedies such as attachment, replevin or writ of possession, injunctive relief, the appointment of a receiver, or to interplead funds in the event of a dispute. Any action or arbitration brought in accordance with this Agreement may be brought only in the state where your Account was opened, except that any lawsuit for provisional or ancillary remedies may also be brought in the state where the defendant resides or the collateral or other assets are located. Disputes in an amount subject to the jurisdiction of that state's small claims court shall not be subject to an arbitration or judicial reference proceeding.
- (d) **Class Action Waiver.** Neither you nor we may bring, join or consolidate disputes as a representative or member of a class in any dispute, claim, or proceeding (including any arbitration), or act with respect to any dispute, claim or proceeding in the interest of the general public or in a private attorney general capacity.

- (e) **Miscellaneous.** Unless we agree otherwise, Accounts that are not opened in person at a bank location (e.g., Accounts opened through our franchise lending or association banking division) will be deemed to be opened in the State of California.

### 3.4 Confidentiality & Security

The Custodian restricts access to non-public personal information about the Participant and the custodial Account to those employees, vendors and agents who need to know that information to provide products or services to the Account. The Participant's information may also be shared to respond to court orders and legal investigations. The Custodian's information security controls, processes and account access security are considered proprietary information. The Custodian maintains physical, electronic, and procedural safeguards that comply with federal standards to guard the Participant's non-public information.

Access to Account information is provided only to authorized parties after written or verbal requests successfully pass authentication. It is the obligation of the Participant's financial representative ("FR") to promptly report suspected or actual security breach activity. Delayed reporting may limit the Custodian's liability.

### 3.5 Confirmations Delivery Policy

The Participant agrees to receive confirmations for trades processed by the Custodian in the form of periodic statements which detail trading transactions. The Participant further understands that the Participant may receive a duplicate broker-dealer confirmation or a written notification of a particular mutual fund or other publicly-traded investment transaction at no additional cost.

### 3.6 Terms and Conditions of Financial Representative (FR)

If the Participant wishes to designate an FR, the designation must be made on a form acceptable to the Custodian. Upon such designation, the named FR will act subject to the following terms and conditions:

- (a) The Participant, and not the Custodian, is responsible for the actions of the FR. The FR is the authorized agent of the Participant and is not an employee or agent of the Custodian. The Participant acknowledges that the Custodian does not require that the Participant appoint an FR, does not recommend the appointment or retention of any specific FR, does not make any representations regarding his compliance with securities laws or registration requirements, and is not affiliated with the FR in any way.
- (b) The FR (which includes the FR's employees and staff) is authorized to provide transaction instructions to the Custodian for the Account and to direct Custodian to perform transactions for the Account.
- (c) The Custodian shall be fully protected in relying on and acting on any notice, instruction, direction or approval received from the FR. The Custodian shall be under no duty to make any investigation or inquiry with respect to any notice, instruction, direction or approval received from the FR, or to investigate or take any action with respect to the FR.

- (d) The Participant may remove the FR by providing written notice to the Custodian on a form acceptable to the Custodian; however, the removal of an FR shall not have the effect of canceling any notice, instruction, direction or approval from that FR received by the Custodian before the Custodian receives written notice of the removal of the FR.
- (e) The Participant may designate a new FR by providing written notice to the Custodian on a form provided by the Custodian; however, the Custodian shall not rely on or act on any notice, instruction, direction or approval from the new FR received by the Custodian before the Custodian receives the written notice of the new designation of the FR.

### 3.7 Authorized Interested Party

The Participant may designate and/or identify a person (“Authorized Interested Party”) who shall be authorized to access Account information, but who shall not be authorized to give investment instructions. Any Individual who is designated as an Authorized Interested Party by the Participant may not be a sponsor of or otherwise affiliated with an investment in the Account. It is the responsibility of the Participant and the Authorized Interested Party to review the assets for the Account to ensure compliance with this provision and to take steps to remove an Authorized Interested Party from the Account in the event of non-compliance.

### 3.8 Indemnification

This Section applies to the Participant, to the Participant’s named beneficiary(ies) and any subsequent beneficiary(ies). All references to the Participant in this Section include the beneficiary(ies) upon the death of the Participant and any subsequent beneficiary(ies).

- (a) The Participant waives and shall hold the Custodian its affiliates (including its subsidiaries), their employees, directors, shareholders, officers, agents and representatives, and any successors or assigns of the foregoing (collectively, the “Indemnified Parties”) harmless from any and all actions, proceedings, fines, and claims, including but not limited to, damages, court costs, legal fees and costs of investigation arising (i) as a result of changes in the market value of any Account asset; as a result of any notice, instruction, direction or approval received from a Participant or the FR; (ii) by reason of any exercise or failure to exercise investment direction authority by a Participant or the FR; (iii) by reason of the Custodian’s refusal to act in accordance with any exercise of investment direction by a Participant or FR; (iv) as a result of any failure of the FR or asset sponsor to comply with any laws, including registration requirements; (v) by reason of any other act or failure to act by a Participant or by the FR; or (vi) by reason of any prohibited transaction or IRA disqualification occurring as a result of any action taken or not taken by the Custodian in reliance on direction from a Participant or the FR.
- (b) The Participant, and upon the death of the Participant, the beneficiary, agrees to defend, indemnify and hold harmless the Indemnified Parties, from and against any all third party (including governmental) claims (actual or threatened), actions, proceedings, fines and any and all damages, losses, liabilities, costs and expenses, including but not limited to attorneys’ fees, court costs and witness fees, that the Indemnified

Parties may be subject to, incur or pay out, based on, as a result of, arising out of or otherwise related in any way to:

- (i) Any act of any Indemnified Party with respect to the applicable Custodial Arrangement or the Account;
- (ii) A breach by Participant, or the FR of these Terms, the applicable Custodial Arrangement, or any representation or warranty, covenant or obligation contained herein or therein;
- (iii) Any claim, suit, action or liability that may be alleged or asserted against an Indemnified Party or the Account in connection with (A) any investment made with Account assets, (B) any disposition of any Account asset, (C) any holding or ownership of any asset of the Account or (D) any act taken by an Indemnified Party pursuant to any direction from the Participant or the FR or for failing to act in the absence of any such direction;
- (iv) The investment of or any transaction involving any Account asset or any claims or allegations relating to any such investment or transaction; or
- (v) Any lawsuit, action, arbitration, formal inquiry or other legal proceeding related to or arising from (A) the custodial services provided under these Terms, or (B) the Participant’s participation in a Custodial Arrangement, in each case in which an Indemnified Party is named as a party or nominal party (except for any action in which the Custodian is named as a defendant by the Participant alleging a breach of these Terms by the Custodian).

The Custodian shall have the rights set forth in Section 3.1(a) with respect to any Losses.

### 3.9 Custodian Duties

The Custodian’s duties shall be limited to those expressly stated under the Custodial Arrangement, these Terms, or as imposed by the Code or other applicable law. The Custodian acts in a non-discretionary capacity and has no fiduciary capacity or authority with respect to any matter involving the Account or the Account assets, including but not limited to (1) the appointment and retention of the FR; (2) the selection and retention of Account investments; and (3) the selection of Account assets in order to make distributions from the Account whether in cash or in kind.

The Custodian’s “custodial duties” are limited to receiving Participant’s funds or investment from Participant or their FR, following Participant’s or their Financial Representative’s reasonable written instructions and carrying out the ministerial duties set forth in these Terms or the applicable Custodial Arrangement. The Custodian shall be authorized, and shall have the responsibility, only to follow the written instructions of the Participant and/or the Participant’s Financial Representative or as expressly provided in the applicable Custodial Arrangement or these Terms.

The Custodian will not act as an investment advisor to a Participant and shall not have any duty to question the Participant’s or his authorized agent’s directions regarding the purchase, retention or sale of any asset or appointment of agent.

The Custodian shall render no tax, legal investment or other advice (and no statement, communication or other act by the Custodian or any of its employees or agents shall be deemed to constitute

or may be relied upon as any such advice) with respect to any investment or transaction involving the applicable Custodial Arrangement.

The Custodian is entitled to act upon any instrument, certificate, or form the Custodian believes is genuine and believes is executed or presented by the proper person or persons, and unless notified by Participant within the Statement Window, the Custodian need not investigate or inquire as to any statement contained in such document but may accept it as true and accurate.

Participant acknowledges that it is the Participant's duty and responsibility to ensure that any documents relating to any investment are signed, recorded, genuine, legally enforceable and/or sufficient to give rise to a legal interest, including but not limited to title or a security interest. Participant acknowledges that the Custodian shall have no duty or responsibility to take such actions.

### **3.10 Custodian's Valuation Reporting Policy**

Participant has reviewed, acknowledges, understands, and agrees to Custodian's valuation reporting policy, attached hereto as **Exhibit A**.

### **3.11 Statement Review Period**

The Participant will have 30 days of the date of any Account statement to notify the Custodian in writing of any errors or inaccuracies reflected in such statement. If the Custodian does not receive the Participant's written objections within the stated period, the Account statements will be deemed correct and accurate, and the Custodian shall be relieved of all liability for the report, act or procedure reflected on the statement.

### **3.12 Telephone Trading & Recorded Phone Line Authorization**

By signing the IRA Application, the Participant authorizes the Custodian to honor eligible transaction requests it receives by telephone from the Participant or his designated Financial Representative (including employees and staff of the FR).

The Custodian reserves the right not to honor transaction requests by telephone if there are not sufficient funds or shares in the Account, or if the Custodian receives incomplete information to process the requested transaction. The Custodian will not be liable for any loss, expense or cost arising out of any telephone instructions that are processed pursuant to this procedure.

The Custodian has automatic telephone recording equipment on certain telephone lines used by its employees who take or process trading requests and client inquiries. By signing the Account Application, the Participant gives the Custodian consent to record and play back such calls as necessary for business purposes, and he/she acknowledges that recorded phone line conversations are the property of the Custodian. Recorded phone line conversations are the property of the Custodian and will be maintained at the sole discretion of the Custodian.

## **ARTICLE 4 – MISCELLANEOUS**

### **4.1 Non-Deposit Investments not Insured by the FDIC**

The Participant acknowledges that non-deposit investments, such as, but not limited to, stocks, bonds, mutual funds, notes, real property and private placements, of the Account are not insured by the Federal Deposit Insurance Corporation ("FDIC") and are subject to investment risks, including the loss of principal.

### **4.2 Acceptance by Custodian**

In lieu of the Custodian's signature on the applicable Account Application, acceptance and execution of the applicable Custodial Arrangement by the Custodian is evidenced by the Custodian's establishment of a Custodial Account for the Participant.

### **4.3 Successors**

All terms and conditions of these Terms shall be binding on and shall inure to the benefit of the parties hereto and their successors and authorized assigns.

### **4.4 Conflicting Claims**

In the event that conflicting claims arise, or in the reasonable opinion of the Custodian, the Custodian may, in its discretion, cause a court action to be filed with respect to the Account (or portion thereof) in accordance with applicable law and the other provisions of the applicable Custodial Arrangement.

### **4.5 Controlling Provisions**

Any provision of the applicable Custodial Arrangement, the Participant's applicable IRA Application and the terms and conditions applicable to the Account shall be invalid to the extent it is inconsistent, in whole or in part, under any applicable statute or rule of law, including Code Section 408(p), and the regulations issued thereunder. Any additional articles inconsistent with such applicable law will be considered inoperable to the extent of such invalidity, illegality, or unenforceability, and the remainder of these Terms, along with the terms of the applicable Custodial Arrangement will continue in full force and effect.

### **4.6 Notice & Change of Address**

Any notice required hereunder shall be deemed properly given two (2) days after being sent by registered mail, or one (1) day after being sent by commercial overnight courier service to a party at the address for such party listed herein or at such other address as such party so designates in writing. The Participant must notify the Custodian of any change in address in writing. In addition, the Participant must notify the Custodian of any divorce or change in marital status which would have an impact upon the Account.

## **EXHIBIT A – VALUATION REPORTING POLICY**

Each Account statement the Participant receives reflects the reported value of the Account assets, all transactions that have been processed by the Custodian and all fees (if any) that have been charged. The Custodian reports the value of Account assets as accurately as possible using the resources available to it. The Values listed on the Custodian Account statement may differ from values listed on related brokerage account or other asset sponsor statements.

Individual values for securities that have publicly-quoted prices are reported based solely on such quoted prices, which are obtained from a quotation service or other source generally available to the public. The Custodian does not guarantee the accuracy of prices obtained from quotation services or other sources, or the length of availability of such prices.

Values for alternative assets are generally reported at their original offering price to investors. The Custodian classifies alternative assets into two types: equity and debt. Assets that the Custodian has classified as alternative equities include, but are not limited to, non-service priced private partnership or limited liability company interests, private common and preferred stock and private real estate investment trusts.

Assets that the Custodian has classified as alternative debt include, but are not limited to, mortgages/ deeds of trust, corporate and private partnership notes and other private debt offerings. Information regarding whether an alternative asset has been classified as equity or debt is available upon request.

On an annual basis (or more frequently if requested), the Custodian requests updated valuation information from such persons as asset sponsors, general partners or managing members of private partnership or limited liability company interests, officers of private corporations and sponsors of other assets it has classified as alternative equities. The Custodian will normally adjust the reported value of an alternative equity asset if the general partner, officer or sponsor provides the Custodian with an updated value. If it does not receive an updated value from the general partner, officer or sponsor, the Custodian may require that the Participant obtain and provide to the Custodian an updated value from the asset sponsor, or provide an independent appraisal for their asset. If the Participant fails to provide this information, the Custodian may, at its discretion, retain a third-party to obtain a value and charge the Participant for such costs, or require the Participant to remove the asset from their Account by transfer or distribution. If the Participant does not remove the asset from the Account as directed, the Custodian may distribute the asset to the Participant at the last reported value or resign and distribute the entire Account to the Participant. Participants who hold real estate in their Account must provide an annual valuation to satisfy IRS reporting requirements. If the Participant fails to provide this information, the Custodian may attempt to obtain a value from an independent third party and charge a fee to the Account. If the Participant does not remove the asset from the Account as directed, the Custodian may distribute the asset to the Participant at the last reported value or resign and distribute the entire Account to the Participant. The Custodian does not request updated valuation (or outstanding loan balance) information for assets it has classified as alternative debt. However, the Custodian will normally adjust the reported value (or outstanding loan balance) of an alternative debt asset if it receives updated valuation (or outstanding loan balance) information from the Servicing Agent or from the alternative debt asset sponsor. For alternative debt assets that, according to the Custodian's records have passed their maturity date, the Custodian may require the asset sponsor, Servicing Agent or Participant to provide information to show the current status of the asset. If the Custodian does not receive this information when requested, the Custodian may, at its discretion, retain a third-party to obtain a value and charge the Participant for such costs, or distribute the asset to the Participant at the last reported value or

resign and distribute the entire Account to the Participant. The Custodian does not conduct appraisals of assets and does not seek to verify the prices or values provided to it. The reported value of any asset may differ materially from its actual value. The Custodian does not guarantee the accuracy of reported values or whether the Participant will be able to obtain the reported value in the event of a sale, redemption or surrender.

Values reported as zero "0.00" indicate that either: (i) the Custodian has become aware of an event that has occurred making the previous valuation doubtful, such as a bankruptcy filing or appointment of receiver, (ii) the Custodian has received information from the asset sponsor, or an independent appraisal from a third party to indicate that the asset has no value, or (iii) a security generally has a publicly-quoted price, but the Custodian has received a "no-bid" indication from a third party quotation service. Valuation information or other information provided or reported by the Custodian should not be used as a basis for making, retaining or disposing of an asset. Please refer to reports (or other information) provided by brokers, general partners, corporate officers or other asset sponsors (or contact these sources directly) with regard to the current operation and status of any chosen asset(s). The frequency with which the Custodian updates prices depends upon the asset type and the frequency with which asset sponsors provide updated valuation information. This means that a price might be updated monthly, quarterly, semiannually, annually or on the specific date the updated valuation information was received. This may also mean that, while the number of shares or other information regarding an asset has been updated, the price may not have been updated.

**Note:** Mutual funds and other assets sometimes pay dividends or distribute income on or shortly before quarter-end. Such transactions generally will not be reflected on the Account Statement until the quarter in which the Custodian receives payment or confirmation from the asset sponsor verifying the transaction and share position. Please keep this in mind when reviewing the Participant security positions and Account value.

A total value for all your assets (by category) is listed in the "Portfolio Holdings" portion of your statement. Your Account Statement (and the reported values therein) should not be used as the basis for making, retaining or disposing of an asset.

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NON-DEPOSIT INVESTMENT PRODUCTS ARE NOT INSURED BY THE FDIC; ARE NOT DEPOSITS OR OTHER OBLIGATIONS OF, OR GUARANTEED BY, THE BANK OR ANY OF ITS DIVISIONS; AND ARE SUBJECT TO INVESTMENT RISKS, INCLUDING POSSIBLE LOSS OF THE PRINCIPAL AMOUNT INVESTED.



## Privacy Notice for California Residents

This PRIVACY NOTICE FOR CALIFORNIA RESIDENTS is provided by Columbia Banking System, Inc. and its subsidiaries and affiliates (collectively, "Columbia", "we", "us", or "our"), to provide additional information about our processing of personal information subject to the California Consumer Privacy Act ("CCPA"). Except as otherwise specified, "residents" or "you" when used throughout this notice refers to any individual residing in California, including those acting as a job applicant, employee, independent contractor, owner, director, or officer of Columbia and those we interact with in our business-to-business relationships.

This notice explains how we collect, use, disclose, and otherwise process information that relates to you ("personal information"). If you have a disability that prevents or limits your ability to access this notice, please contact us at 1-833-427-5227 (employees and job applicants, contact Human Resources); we will work with you to provide this notice in an alternative format.

### YOUR RIGHTS

Subject to certain limitations, California residents have the following rights regarding their personal information:

- the right to know what personal information we have collected about you, including the categories of personal information, the categories of sources from which the personal information is collected, the business or commercial purpose for collecting, selling, or sharing personal information (as may be applicable), the categories of third parties to whom we disclose personal information, and the specific pieces of personal information we have collected about you.
- the right to request deletion of your personal information that we collected.
- the right to request the correction of your inaccurate personal information we may maintain.
- the right to request that we limit the use and/or disclosure of your sensitive personal information, except for the purposes that you would reasonably expect are necessary to provide our services and products, and as otherwise authorized by law. We only use sensitive personal information for these purposes. Because our use and disclosure of sensitive personal information is already limited in accordance with applicable law, you do not need to take any further action to limit the disclosure or use of your sensitive personal information. Please note that we do not collect or use your sensitive personal information for the purpose of inferring characteristics about you.
- the right not to be discriminated against for exercising any of these rights.
- the right to opt out of the "Selling" or "Sharing" of your personal information. We, our service providers, and third parties engaged on our behalf may use cookies, pixel tags, or similar tracking technologies (collectively, "Collection Technologies") to gather personal information when you use, access, or otherwise interact with our websites, mobile applications, or other digital properties. While we do not disclose your personal information

in exchange for money, our use of these collection technologies may be considered a “Sale” or “Sharing” under California law. As noted above, California residents have the right to opt out of such selling/sharing activity. For more information about our use of collection technologies, please visit our [Digital and Mobile Privacy Notice](#).

## PERSONAL INFORMATION WE COLLECT

We may have collected your personal information in the preceding 12 months. The California Consumer Privacy Act (CCPA), however, does not apply to certain information, such as information subject to the Gramm-Leach-Bliley Act (“GLBA”). The personal information we may have collected depends on our relationship to you. Please see below for examples of types that may have been collected:

Category of personal information	Representative data elements	Do we collect?
Identifiers	<ul style="list-style-type: none"> <li>✓ Real name</li> <li>✓ Postal address</li> <li>✓ Unique identifier or unique personal identifier</li> <li>✓ Social Security number</li> <li>✓ Passport number</li> <li>✓ Driver’s license number</li> <li>✓ Telephone number</li> <li>✓ Email address</li> </ul>	Yes
Personal information categories listed in the California Customer Records statute (Cal. Civ. Code§ 1798.80(e))	<ul style="list-style-type: none"> <li>✓ Name</li> <li>✓ Signature</li> <li>✓ Physical characteristics or description</li> <li>✓ State or government issued identification card number</li> <li>✓ Insurance policy number</li> <li>✓ Employment information and history</li> <li>✓ Bank account number</li> <li>✓ Credit or debit card number</li> <li>✓ Other financial information</li> <li>✓ Medical information</li> <li>✓ Health insurance information</li> </ul>	Yes
Protected classification characteristics under California or federal law	<ul style="list-style-type: none"> <li>✓ Date of birth/age</li> <li>✓ Gender, including gender identity</li> <li>✓ Military or veteran status</li> <li>✓ Marital status</li> <li>✓ Request for leave for employee(s)</li> <li>✓ Request for pregnancy leave</li> <li>✓ Request for family care leave</li> <li>✓ Race/color</li> <li>✓ Ethnicity or national origin or ancestry</li> </ul>	Yes

Category of personal information	Representative data elements	Do we collect?
	<ul style="list-style-type: none"> <li>✓ Religion</li> <li>✓ Sexual orientation</li> <li>✓ Disability</li> </ul>	
Commercial information	<ul style="list-style-type: none"> <li>✓ Records of personal property</li> <li>✓ Products or services purchased, obtained, or considered</li> <li>✓ Other purchasing or consuming histories or tendencies</li> </ul>	Yes
Biometric information	<ul style="list-style-type: none"> <li>✓ Fingerprints</li> <li>✓ Faceprints or face imagery</li> <li>✓ Voiceprints and/or voice recordings that can be extracted</li> <li>✓ Physiological characteristics</li> <li>✓ Biological characteristics</li> <li>✓ Behavioral characteristics</li> <li>✓ Identifiable sleep, health and exercise data</li> <li>✓ Activity patterns</li> </ul>	Yes
Internet or other similar network activity	<ul style="list-style-type: none"> <li>✓ Browsing history</li> <li>✓ Search history</li> <li>✓ Information regarding interaction with a website, application, or advertisement</li> </ul>	Yes
Device information  <i>Note: Some information included in this category may overlap with other categories.</i>	<ul style="list-style-type: none"> <li>✓ Device identifier or identifying information, characteristics, or settings about the device you use to access our online services</li> <li>✓ IP address</li> <li>✓ Information in cookies, pixel tags, or from other collection technologies</li> <li>✓ Mobile ad identifiers</li> <li>✓ Mobile device information (with permission, such as location, contacts, camera)</li> </ul>	Yes
Geolocation data	<ul style="list-style-type: none"> <li>✓ Physical location</li> <li>✓ Movements</li> <li>✓ Precise geolocation</li> </ul>	Yes
Sensory data	<ul style="list-style-type: none"> <li>✓ Audio</li> <li>✓ Visual</li> <li>✓ Electronic</li> </ul> <p>For example, in the employment context, this may include:</p> <ul style="list-style-type: none"> <li>✓ Information captured from video, audio, monitoring, or surveillance systems</li> </ul>	Yes

Category of personal information	Representative data elements	Do we collect?
	<ul style="list-style-type: none"> <li>✓ Employee photographs</li> </ul> <p><i>Note: These data types are typically collected during phone and in-person interactions for security and training purposes.</i></p>	
<p>Professional or employment related information</p> <p><i>Note: Some information included in this category may overlap with other categories and may apply to all employees and their dependents, beneficiaries, and emergency contacts.</i></p>	<ul style="list-style-type: none"> <li>✓ Current and past job history or performance evaluation</li> </ul> <p>For example, in the employment context, this may include:</p> <ul style="list-style-type: none"> <li>✓ Personnel records, including salary/wage information, occupation, and disciplinary notices and actions</li> <li>✓ Job application and resume</li> <li>✓ Employment contracts or independent contractor agreements</li> <li>✓ Information from background checks</li> <li>✓ Employment offer detail</li> <li>✓ Other information you provide during screening and recruitment</li> <li>✓ Records of involvement in company-sponsored events or community involvement as an employee</li> </ul>	Yes
<p>Non-public education information (per the Family Educational Rights and Privacy Act)</p>	<ul style="list-style-type: none"> <li>✓ Education records, such as enrollment, grades, transcripts, and student schedules</li> <li>✓ Student financial information, including tuition costs and reimbursement</li> </ul>	Yes
<p>Inferences drawn from other personal information</p>	<ul style="list-style-type: none"> <li>✓ Inferences based on information about an individual to create a summary about, for example, an individual's preferences and characteristics</li> </ul> <p><i>Note: Inferences are not performed based on any sensitive personal information collected, as defined below.</i></p>	Yes
<p>Sensitive Personal Information</p> <p><i>Note: Some information included in this category may overlap with other categories.</i></p>	<ul style="list-style-type: none"> <li>✓ Government identifiers (Social Security, driver's license, state identification card, or passport number)</li> <li>✓ Complete account access credentials (usernames, account numbers or card numbers, combined with any security or access code, password, or credential required for allowing access to an account)</li> <li>✓ Precise geolocation</li> </ul>	Yes

Category of personal information	Representative data elements	Do we collect?
	<ul style="list-style-type: none"> <li>✓ Racial or ethnic origin, religious or philosophical beliefs, or union membership</li> <li>✓ Biometric information when used for the purpose of uniquely identifying a consumer</li> <li>✓ Personal information collected and analyzed concerning your health, including from employees' certain medical conditions. For example, in the employment context, this may include: <ul style="list-style-type: none"> <li>✓ Employee benefit plan information, including dependents and beneficiaries</li> <li>✓ Emergency contact information</li> <li>✓ Employee leave information related to benefits (vacation), family and medical leave, or other disability leave</li> </ul> </li> <li>✓ Personal information collected and analyzed concerning your sex life or sexual orientation</li> </ul>	

## SOURCES OF PERSONAL INFORMATION

We obtain the categories of personal information listed above from the following sources:

- Directly from you – For example, from documents that you provide us related to the product(s) or service(s) for which you engage or use us or purchase from us, including when you apply for employment or during the course of your employment.
- Indirectly from you – For example, through information we collect from you while providing business services or interactions, including human resource services.
- Directly and indirectly from activity on our websites (e.g., columbiabank.com and finpac.com) – For example, from submissions through our website portal or website usage details collected automatically through our use of Collection Technologies.
- From third parties, outside companies, or organizations that interact with us in connection with the services we perform and products we provide or other business relationships – For example, we may collect employment related information from credit bureaus, former employers, schools, or references to process and evaluate applications for positions with us or for other administrative purposes.

## PURPOSES FOR COLLECTION AND USE OF PERSONAL INFORMATION

The purposes for which we collect and use each category of personal information and sensitive personal information depend on, among other things, our relationship or interaction with specific California residents. We may use the personal information we collect for the following business or commercial purposes:

Purpose for collection and use	Example
Provide and manage products and services	<ul style="list-style-type: none"> <li>✓ Establish your account(s) and/or preferences, process transactions for our products and services including checking accounts, credit cards, loans, investment accounts, as well as additional products for businesses such as commercial financing and payment services.</li> <li>✓ Support the ongoing management and maintenance of our products and services including to provide account statements, online banking access, online services, customer service, payments and collections, and account notifications.</li> <li>✓ To respond to your inquiries and fulfill your requests.</li> <li>✓ To provide important information regarding the products or services for which you apply or may be interested in applying for, or in which you are already enrolled, changes to terms, conditions, and policies and/or other administrative information.</li> <li>✓ To allow you to apply for products or services (for example, to prequalify for a mortgage, apply for a credit card, or to open an account) and evaluate your eligibility for such products or services.</li> </ul>
Provide and manage human resource services for hiring and performance	<ul style="list-style-type: none"> <li>✓ Talent planning and recruitment.</li> <li>✓ Hiring practices, such as processing applications, pre-employment screening, onboarding, employment agreements and establishing your employee account(s) and/or preferences.</li> <li>✓ Support employee training, education, and development.</li> <li>✓ Employee performance management.</li> </ul>
Support employment benefits administration	<ul style="list-style-type: none"> <li>✓ Provide benefits to employees, dependents, and beneficiaries, including healthcare or medical, retirement, insurance, and other benefit plans.</li> <li>✓ Support benefit claims processing.</li> </ul>
Support our everyday human resource operations, including to meet risk, legal, and compliance requirements	<ul style="list-style-type: none"> <li>✓ Manage pay and compensation activities.</li> <li>✓ Administer employee performance management and corrective actions.</li> <li>✓ Perform accounting, monitoring, and reporting.</li> <li>✓ Comply with policies, procedures, and contractual obligations, including compliance requirements such as reporting.</li> <li>✓ Enable information security and anti-fraud operations and verify your identity.</li> <li>✓ Support audit and investigations, complete legal requests and demands, as well as exercise and defend legal claims.</li> </ul>

Purpose for collection and use	Example
Support our everyday operations, including to meet risk, legal, and compliance requirements	<ul style="list-style-type: none"> <li>✓ Enable the use of service providers, third parties and contractors for business purposes.</li> <li>✓ Perform accounting, monitoring, and reporting.</li> <li>✓ Enable information security and anti-fraud operations, verify your identity, as well as credit, underwriting, and due diligence.</li> <li>✓ Support audit and investigations, legal requests and demands, as well as exercise and defend legal claims.</li> <li>✓ Enable the use of service providers for business purposes.</li> <li>✓ Manage our business relationships.</li> <li>✓ Comply with policies, procedures, and contractual obligations.</li> <li>✓ Verify or enforce our terms of use or other applicable policies.</li> <li>✓ For purposes of compliance, fraud prevention, technical support, and safety, including emergency response and protecting the security of account and personal information.</li> <li>✓ Collect information through our social media pages and other online interactions with you to assist in verifying your identity and account status. We may combine this online information with information collected from offline sources or information we already have.</li> <li>✓ Defend or protect us, you, our client, or third parties, from harm or in legal proceedings.</li> <li>✓ Respond to court orders, lawsuits, subpoenas, and government requests.</li> </ul>
Manage, improve, and develop our business	<ul style="list-style-type: none"> <li>✓ Personalize, develop, as well as improve our products and human resource services.</li> <li>✓ Support customer relationship management.</li> <li>✓ To personalize your experience on our websites and enhance websites.</li> <li>✓ To allow you to participate in surveys and other forms of market research, sweepstakes, contests, and similar promotions and to administer these activities. Some of these activities have additional rules, which may contain additional information about how Personal Information is used and shared.</li> <li>✓ Conduct research and analysis, including to drive innovation in recruiting, retention, and employee management.</li> <li>✓ Support employee relationship management.</li> </ul>

Purpose for collection and use	Example
Research and Analytical Purposes	<ul style="list-style-type: none"> <li>✓ Understand how you use our websites, mobile applications, and other digital properties (collectively, the “Sites”).</li> <li>✓ The methods and devices you use to access our Sites.</li> <li>✓ Make improvements to our Sites.</li> <li>✓ Conduct research and analysis, identify usage trends, determine effectiveness of promotional campaigns, and to drive product and services innovation.</li> </ul>
Marketing and Advertising Purposes	<ul style="list-style-type: none"> <li>✓ Send you marketing and advertising communications about our products and services, tailored to your interests or more general in nature.</li> </ul>
Provide and manage digital and mobile products and services	<ul style="list-style-type: none"> <li>✓ Information stored on your device, such as location, camera, contacts, or other features you are enrolled in to enrich and simplify your own user experience and improve our services, as well as provide additional security to protect your account.</li> </ul>

Please note:

- We only use and disclose sensitive personal information to third parties, service providers, and contractors for the business purposes outlined in this notice and have ensured the purposes are what you would reasonably expect are necessary to provide our products and services, including to provide those individuals acting in the employment context with human resource services. We do not collect or use your sensitive personal information for the purpose of inferring characteristics about you.
- We may also use data that we collect on an aggregate or anonymous basis (such that it does not identify any individual customers) for various business purposes, where permissible under applicable laws and regulations.

## RETENTION OF PERSONAL INFORMATION

We retain your personal information, including sensitive personal information, for the period necessary to fulfill the purposes outlined in this Privacy Notice unless a longer retention period is required or permitted by law. Please note that in many situations we must retain all, or a portion, of your personal information to comply with our legal obligations, resolve disputes, enforce our agreements, to protect against fraudulent, deceptive, or illegal activity, or for another one of our business purposes.

## INFORMATION DISCLOSURE

The information below lists the categories of recipients to whom we may disclose personal information for our business or commercial purposes:

**Affiliates.** We may disclose your personal information with our subsidiaries and affiliates for purposes consistent with this Privacy Notice. This includes affiliated websites and businesses to bring you improved service across our family of products and services, when permissible under relevant laws and regulations; we do not disclose information about your credit worthiness to affiliates.

**Service Providers and Contractors.** We may disclose personal information with third-party service providers and contractors subject to appropriate confidentiality and use restrictions, as part of providing products and services, completing transactions, supporting everyday operations or business management and development. This includes disclosing personal information to support human resource activities and workforce management, such as employee training and development, recruiting, employment eligibility, onboarding, compensation analysis, payroll, and other transactions involving employees and to employee benefits service providers including companies who provide healthcare, retirement, insurance or other benefits plans.

**Advertising or Analytics Providers.** As mentioned above, we may use personal information in support of our: (1) advertising and marketing efforts, including to serve interest-based advertisements across the Internet; and track and categorize your activity, interests and device(s) used over time on our websites and applications, and on third-party websites and mobile applications; and (2) research and analytics efforts, including to better understand your use of our websites and applications to improve those technologies and optimize your experience and interactions. To do this, we may disclose your information with certain third-party advertising or analytics providers (collectively, “Analytics and Advertising Providers”) through our use of Collection Technologies. These Analytics and Advertising Providers may use Collection Technologies on our digital properties to collect and store information about you and your use of our websites, applications, and other digital properties.

**Representatives of California Residents.** We may disclose personal information with companies or individuals that represent California residents, such as accountants, financial advisors, or individuals with power of attorney.

**For Routine or Required Reporting.** We may disclose personal information for routine or required reporting, including to consumer reporting agencies or other third parties.

**Professional Advisors.** We may disclose your personal information to professional advisors, such as lawyers, auditors, and insurers, where necessary in the course of the professional services that they render to us.

**Business Partners.** We may disclose personal information to our business partners, such as those companies with which we offer co-branded services, products, or programs.

**For Risk, Legal, and Compliance.** We may disclose your personal information to third parties, including regulators, government agencies, and law enforcement, for the risk, legal, and compliance purposes described in the section above.

**Business Transfers.** We may transfer or disclose some or all of our business or assets, including your personal information, in connection with a business transaction (or potential business transaction) such as a corporate divestiture, merger, consolidation, acquisition, reorganization or sale of assets, or in the event of bankruptcy or dissolution.

**Your Consent or Instruction.** We may disclose your personal information in situations where we have your consent or instruction to do so.

The table below identifies: (1) the categories of personal information we may have disclosed in the preceding 12 months for our business or commercial purposes; and (2) the categories of recipients, including third parties, to whom we have disclosed such information. Please note, the table below contains shorter descriptions of the recipients. The full descriptions are described above within the “Information Disclosure” section. We may also disclose any of the categories of personal information

listed below: (1) for risk, legal, or compliance purposes; (2) to our Professional Advisors; (3) because of a business transfer (or potential business transfer); or (4) based on your consent or instruction.

Category of personal information or (*)Sensitive Personal Information	Category of recipients to whom we disclose personal information
Identifiers	<ul style="list-style-type: none"> <li>• Affiliates, Service Providers and Contractors</li> <li>• Representatives of California Residents, Professional Advisors, Business Partners</li> <li>• In connection with performing routine or required reporting</li> <li>• For Risk, Legal, and Compliance</li> </ul>
Personal information categories listed in the California Customer Records statute (Cal. Civ. Code §1798.80(e))	<ul style="list-style-type: none"> <li>• Service Providers and Contractors</li> <li>• Representatives of California Residents, Professional Advisors, Business Partners</li> <li>• In connection with performing routine or required reporting</li> <li>• For Risk, Legal, and Compliance</li> </ul>
Protected classification characteristics under California or federal law	<ul style="list-style-type: none"> <li>• Service Providers and Contractors</li> <li>• Representatives of California Residents, Professional Advisors, Business Partners</li> <li>• In connection with performing routine or required reporting</li> <li>• For Risk, Legal, and Compliance</li> </ul>
Commercial information	<ul style="list-style-type: none"> <li>• Service Providers and Contractors</li> <li>• Representatives of California residents, Professional Advisors, Business Partners</li> <li>• In connection with performing routine or required reporting</li> <li>• For Risk, Legal, and Compliance</li> </ul>
Biometric information	<ul style="list-style-type: none"> <li>• Service Providers and Contractors</li> </ul>
Internet or other similar network activity	<ul style="list-style-type: none"> <li>• Service Providers and Contractors</li> <li>• Advertising or Analytics Providers</li> <li>• For Risk, Legal, and Compliance</li> </ul>
Device information	<ul style="list-style-type: none"> <li>• Advertising or Analytics Providers</li> </ul>
Geolocation data	<ul style="list-style-type: none"> <li>• Service Providers and Contractors</li> </ul>
Sensory data	<ul style="list-style-type: none"> <li>• Service Providers and Contractors</li> </ul>
Professional or employment related information	<ul style="list-style-type: none"> <li>• Service Providers and Contractors</li> <li>• Representatives of California Residents</li> <li>• For Risk, Legal, and Compliance</li> </ul>

Category of personal information or (*)Sensitive Personal Information	Category of recipients to whom we disclose personal information
Non-public education information (per the Family Educational Rights and Privacy Act)	<ul style="list-style-type: none"> <li>• Service Providers and Contractors</li> </ul>
Inferences drawn from other personal information	<ul style="list-style-type: none"> <li>• Service Providers and Contractors</li> </ul>
<p><b>(*Sensitive category)</b></p> <p>Government identifiers (Social Security, driver's license, state identification card, or passport number)</p> <p>Complete account access credentials (usernames, account numbers or card numbers, combined with any security or access code, password, or credential required for allowing access to an account)</p> <p>Precise geolocation</p> <p>Racial or ethnic origin, religious or philosophical beliefs, or union membership</p> <p>Biometric information when used for the purpose of uniquely identifying a consumer</p> <p>Personal information collected and analyzed concerning your health</p> <p>Personal information collected and analyzed concerning your sex life or sexual orientation</p> <p><i>Note: Some information included in this category may overlap with other categories.</i></p>	<ul style="list-style-type: none"> <li>• Service Providers and Contractors</li> <li>• Representatives of California Residents, Professional Advisors, Business Partners</li> <li>• In connection with performing routine or required reporting</li> <li>• For Risk, Legal, and Compliance</li> </ul>

Please note:

- We only use and disclose sensitive personal information to third parties, service providers, and contractors for the business purposes outlined in this notice. The business purposes are what you would reasonably expect are necessary to provide our products and services, including providing those individuals acting in the employment context with human resource services. We do not collect or use your sensitive personal information for the purpose of inferring characteristics about you.

- We may disclose anonymous or aggregated information with third parties to help deliver products, services, and content that are tailored to the users of our online services and for other purposes.
- The categories of personal information we may sell or share through Collection Technologies include internet or other similar network activity, Device Information and Unique identifiers. The business purposes for selling or sharing are:
  - To support our everyday operations, including to meet risk, legal, and compliance requirements
  - To manage, improve, and develop our business
  - Research and Analytical Purposes
  - Marketing and Advertising Purposes
  - To provide and manage digital and mobile products and services

## EXERCISING YOUR RIGHTS

To exercise your rights to access, deletion, and correction, please submit a verifiable consumer request to us by either:

- Calling us at 1-833-427-5227
- Visiting our [website](#)

Once a request to access, delete, or correct has been submitted, we will attempt to verify that you are the individual to whom the request applies. We do that by taking the identifying information you provide (e.g., name, email address, account-related information) and using a combination of the information we have on file and our identity verification engine. We attempt to match a minimum of three of the data points you submitted. If we are unable to verify the request with the materials you provided, we may reach out to you for additional information.

Only you or a person authorized to act on your behalf may make a valid consumer request related to your personal information. An authorized agent may submit a request by calling us at 1-833-427-5227 or visiting our [website](#). You may also make a verifiable consumer request on behalf of your minor child.

You may only submit a verifiable consumer request twice within a 12-month period. The verifiable request must:

- Provide sufficient information that allows us to reasonably verify you are the person about whom we collected personal information or an authorized representative; and,
- Describe your request with enough detail that allows us to properly understand, evaluate, and respond to it.

**Additional information regarding your right to correct inaccurate information:** You may be able to review or update certain account information by logging in and accessing your online account(s). If you cannot change the incorrect information online, or you prefer to request changes offline, please use the [Contact Us](#) option on our site, call or write to us using the contact information listed on your account statements, records, or other account materials, or submit a verifiable consumer request to us on our [website](#). You can also speak to one of our branch representatives, your financial advisor, or your digital banking representative.

**You can exercise your right to opt out of the “sale” or “sharing” of your personal information by either:**

- **Modifying Your Cookie Preferences:** When you first visit our website, you will be presented with a banner which offers you a choice about whether to accept or reject our use of cookies and similar tracking technologies, the use of which may constitute a “sale” or “share” of personal information under applicable law. If you wish to amend your choices, you can by clicking the “Manage my cookie preferences” link near the bottom of the [Columbia Bank homepage](#). Please note that your request to opt out of sale/sharing will be linked to your browser identifier only. If you use a different computer or Internet browser to access our sites, you will need to renew your cookie management choices.
- **Global Privacy Control:** You may exercise your opt-out right by broadcasting an opt-out preference signal, such as the [Global Privacy Control](#), on the browsers and/or browser extensions that support such a signal. Please note that your request to opt out of sale/sharing will be linked to your browser identifier only. If you use a different computer or Internet browser to access our sites, you will need to renew your opt-out request.

For more information on how we use Collection Technologies, please visit our [Digital and Mobile Privacy Notice](#).

We do not knowingly sell or share the personal information of consumers under 16 years of age.

**For Financial Pacific Leasing customers residing in California:** If you wish to opt out of our affiliate sharing, please email [privacy@finpac.com](mailto:privacy@finpac.com) or call us at 1-833-427-5227. Please provide your name, email, phone number, and/or mailing address to which you wish to not receive marketing communications.

## **REQUEST RESPONSES**

Privacy and data protection laws, other than the CCPA, apply to much of the personal information that we collect, use, and disclose. When these laws apply, personal information may be exempt from, or outside the scope of, the CCPA, including with respect to access and deletion requests. As a result, in some instances, we may decline all or part of an access request or deletion request related to this personal information.

## **LINKING TO THIRD-PARTY WEBSITES**

Columbia Banking System, Inc. may provide links to websites that are owned or operated by other companies ("third-party websites"). When you use a link online to visit a third-party website, you will be subject to that website's privacy and security practices, which may differ from ours. You should familiarize yourself with the privacy policy, terms of use, and security practices of the linked third-party website before providing any information on that website.

## **CHILDREN'S ONLINE PRIVACY PROTECTION ACT (COPPA)**

The Federal Trade Commission adopted a regulation (16 CFR 312) to implement the Children's Online Privacy Protection Act (COPPA), which governs the collection and use and/or disclosure of personal information from and about children on the internet.

We do not operate a website or online service directed to children that collects or maintains personal information about children under the age of 13 or operate a general audience website or online service and knowingly collect or maintain personal information online from a child under the age of 13.

For more information about the Children’s Online Privacy Protection Act (COPPA), visit the FTC website: [ftc.gov](http://ftc.gov)

## **SECURITY**

We use physical, electronic, and procedural safeguards that comply with federal standards to protect and limit access to personal information. This includes device safeguards and secured files and buildings.

Please note that information you send to us electronically may not be secure when it is transmitted to us. We recommend that you do not use unsecure channels to communicate sensitive or confidential information (such as your SSN) to us.

## **CHANGES TO OUR PRIVACY NOTICE**

We reserve the right to amend this privacy notice at our discretion and at any time. When we make changes to this privacy notice, we will notify you by appropriate means, such as email, through a notice on our website homepage, or by posting a revised policy on this page with a new “Last Updated” date. If no ad-hoc changes are warranted, this privacy notice will be reviewed annually.

## **CONTACT INFORMATION**

If you have any questions or comments about this notice, our [Privacy Statement](#), [Digital and Mobile Privacy Notice](#), the ways in which we collect and use your personal information, your choices and rights regarding such use, or wish to exercise your rights, please contact us at:

**Phone:** 1-833-427-5227

**Website:** [columbiabank.com/privacy](http://columbiabank.com/privacy)

## FACTS

## WHAT DOES COLUMBIA BANKING SYSTEM DO WITH YOUR PERSONAL INFORMATION?



<b>Why?</b>	Financial companies choose how they share your personal information. Federal law gives consumers the right to limit some but not all sharing. Federal law also requires us to tell you how we collect, share, and protect your personal information. Please read this notice carefully to understand what we do.
<b>What?</b>	<p>The types of personal information we collect and share depend on the product or service you have with us. This information can include:</p> <ul style="list-style-type: none"> <li>• Social Security number and income</li> <li>• Account balances and payment history</li> <li>• Credit history and credit score</li> </ul> <p>When you are no longer our customer, we continue to share your information as described in this notice.</p>
<b>How?</b>	All financial companies need to share customers' personal information to run their everyday business. In the section below, we list the reasons financial companies can share their customers' personal information; the reasons Columbia Banking System chooses to share; and whether you can limit this sharing.

Reasons we can share your personal information	Does Columbia Banking System share?	Can you limit this sharing?
<b>For our everyday business purposes</b> — such as to process your transactions, maintain your account(s), respond to court orders and legal investigations, or report to credit bureaus	Yes	No
<b>For our marketing purposes</b> — to offer our products and services to you	Yes	No
<b>For joint marketing with other financial companies</b>	Yes	No
<b>For our affiliates' everyday business purposes</b> — information about your transactions and experiences	Yes	No
<b>For our affiliates' everyday business purposes</b> — information about your creditworthiness	No	We don't share
<b>For our affiliates to market to you</b>	No	We don't share
<b>For non-affiliates to market to you</b>	No	We don't share

<b>Questions?</b>	Call 1-833-427-5227 or go to <a href="https://columbiabank.com/privacy">columbiabank.com/privacy</a>
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## Who we are

### Who is providing this notice?

Columbia Banking System, Inc., parent company of Columbia Bank and their family of companies, including Financial Pacific Leasing, Inc.

## What we do

### How does Columbia Banking System protect my personal information?

To protect your personal information from unauthorized access and use, we use security measures that comply with federal law. These measures include computer safeguards and secured files and buildings.

Additionally, we assess current risks to design specific safeguards that protect customer information and have processes in place to deal with information security incidents if they occur.

### How does Columbia Banking System collect my personal information?

We collect your personal information, for example, when you:

- Open an account or make deposits or withdrawals from your accounts
- Direct us to buy or sell your securities
- Provide your employment history or employment information

We also collect your personal information from others, such as credit bureaus, affiliates, or other companies.

### Why can't I limit all sharing?

Federal law gives you the right to limit only:

- Sharing for affiliates' everyday business purposes—information about your creditworthiness
- Affiliates from using your information to market to you
- Sharing for non-affiliates to market to you

State laws and individual companies may give you additional rights to limit sharing. See below for more on your rights under state law.

## Definitions

### Affiliates

Companies related by common ownership or control. They can be financial and nonfinancial companies.

- *Our affiliates include Columbia Bank and Financial Pacific Leasing.*

### Non-affiliates

Companies not related by common ownership or control. They can be financial and nonfinancial companies.

- *Columbia Banking System does not share with non-affiliates so they can market to you.*

### Joint marketing

A formal agreement between non-affiliated financial companies that together market financial products or services to you.

- *Our joint marketing partners include such companies as credit card providers.*

## Other important information

You may have other privacy protections under applicable state laws. To the extent a state law applies, we will comply when we share information about you, and in some cases you may limit information we share.

**California Residents:** For further details concerning your privacy rights, please see our Privacy Notice for California Residents: [columbiabank.com/privacy/privacy-notice-for-california-residents/](http://columbiabank.com/privacy/privacy-notice-for-california-residents/)

**Nevada Residents:** Pursuant to Nevada law, we are providing this notice, which applies to accounts with Nevada mailing addresses, to inform you that you may elect to be placed on our internal "do not call" list. If you would like to be placed on the list, please let us know by simply calling us at 1-833-427-5227. You may also contact the Bureau of Consumer Protection, Office of the Nevada Attorney General, 555 E. Washington Avenue, Suite 3900, Las Vegas, Nevada 89101; telephone: 1-702-486-3132; email: [bcpinfo@ag.state.nv.us](mailto:bcpinfo@ag.state.nv.us).

**Vermont Residents:** We will not disclose information about your creditworthiness to our affiliates and will not disclose your personal information, financial information, credit report, or health information to non-affiliated third parties to market to you, other than as permitted by Vermont law, unless you authorize us to make those disclosures.

# Columbia Private Trust Fee Schedule

EFFECTIVE SEPTEMBER 1, 2025

## ADMINISTRATION FEE (Based on Total Asset Value)

<b>First \$1,000,000</b> .....	0.30%
<b>Next \$4,000,000</b> .....	0.15%
<b>Balance Over \$5,000,000</b> .....	0.10%

**Minimum Annual Fee** ..... \$750

## Minimum Cash Balance Requirement

Accounts Holding Real Estate .....	\$5,000
All Other Accounts .....	\$1,000

## OTHER CHARGES

**Account Closure** ..... \$225 + asset reregistration

### Account Statements

eStatements .....	<b>Free</b>
Paper statements .....	\$10 / quarter

### Asset Processing Service<sup>1</sup>

All assets, including incoming transfer or rollover ..... \$175

### Asset Reregistration

Alternative ..... \$75 / asset registration  
+ third-party direct costs

**Cash Balance Requirement Fee** ..... \$75 / quarter

Waived with an average daily cash balance of \$1,000 in your uninvested cash, or \$5,000 if your account holds real property.

**Contribution Recharacterization Fee** ..... \$150

## Disbursement of Funds

ACH .....	No Charge
Check Service <sup>2</sup> .....	\$15 / issue
Stop Payments .....	\$35 / instance
Wire Service .....	\$35 / issue

## Distributions

Online Distributions .....	No Charge
Written/Telephone Distributions .....	\$20

**Overnight Delivery** ..... \$35 / instance

**Research/Special Services** ..... \$100 / hour

(Per asset, with minimum of one hour)

**Returned Funds (Check & ACH)** ..... \$35

**Roth Conversion Fee** ..... \$150

**Tax Service Fee** ..... \$50/year

**Third-Party Asset/Property Valuation Fee<sup>3</sup>** ..... Fee will vary based on asset/property type and/or property location.

<sup>1</sup> **Asset Processing Service**—Purchases, liquidations, exchanges and cash movement between brokerage and managed accounts. This also includes the addition of Alternative Assets to accounts by transfer or rollover.

<sup>2</sup> **Cashier Check Service** not available.

<sup>3</sup> **Third-Party Asset/Property Valuation Fee** will be assessed if client elects to have Columbia Private Trust obtain asset/property value, or if they fail to provide annual value in timely manner.

## DISCLOSURES

### Fees; Expenses; Account Value Minimum Requirement

We may charge reasonable fees and are entitled to reimbursement for any expenses we incur in establishing and maintaining your Account. We may change the fees at any time by providing you with notice of such changes. We may deduct fees directly from your Account assets or bill you separately. The payment of fees has no effect on your contributions. Additionally, we have the right to liquidate your Account assets to pay such fees and expenses. If you do not direct us on the liquidation, we will liquidate the assets of our choice and will not be responsible for any losses or claims that may arise out of the liquidation.

Accounts requesting a distribution or transfer must retain a minimum cash value as stated in the applicable Custodial Arrangement Fee Schedule, or in an asset the Custodian deems liquid in addition to the total amount due for invoiced fees. If the Participant's distribution/transfer request would leave the Account with less than the required balance, the Account may be automatically closed and the Account Closure fee will apply.

### Fee Billing & Collection

The Account is only eligible to earn interest if it is open as of the interest crediting date, and any interest that may accrue during a month that an Account is closed prior to the interest crediting date will be paid to the Custodian as an additional fee.

The Custodian reserves the right to effect changes to its Fee Schedule, upon 30 days prior written notice to the Participant. Fees and expenses will continue to accrue and be payable even if the Account contains no assets from which the Custodian can collect amounts owed by the Participant. If Participant elects to pay fees and expenses from cash in the Account and there is insufficient cash to cover fees assessed, the Account will go into overdraft status and a liability will be reflected until fees and expenses are brought current.

The Custodian may charge the Participant, and/or the Account, and shall be reimbursed by the Participant or the Account, for any reasonable expense incurred by the Custodian in connection with any Account services or activities that the Custodian determines are necessary or advisable, or which are expressly directed by the Participant, and which are not included in the services provided by the Custodian for its normal fees. The Custodian will only pay expenses relating to the external administration of a specific investment held in the Account, such as property tax or association fees, from cash available in the Account and will not advance such expenses on behalf of the Participant if cash is unavailable. If the fees or expenses of the Custodian are not timely paid using the method specified by the Participant in accordance with procedures established by the Custodian (which may include deducting cash from the Account, invoicing to and payment by the Participant, or by any other acceptable payment method that may be offered by the Custodian in the future (the "Specified Collection Method"), the Custodian may use any other available means to receive payment for such fees or expenses, including by using available cash in the Account. If the Custodian has to use other available means to satisfy the fee balance, this may delay the transaction including, Account termination requests, and may result in adverse tax consequences.

If any custodial fees or expenses remain outstanding for more than 30 days, and there is insufficient cash in the Account to pay such fees or expenses, the Custodian may attempt to satisfy any such unpaid fees or expenses by liquidating investments in the Account as the Custodian determines in its sole discretion, as necessary to satisfy the balance of the outstanding fees and expenses plus an amount equal up to one year's estimated custodial fees, as well as any other costs associated with such liquidation, including but not limited to all expenses charged by asset sponsors and the fees set forth on the Fee Schedule. The prior quarter's fees, plus applicable annual custodial fees, shall be used as a basis for the estimation of the one year custodial fees.

The Custodian may employ a collection agency to recover all unpaid fees and expenses. The Participant and the Account shall be liable for the Custodian's expenses with respect to collection of overdue unpaid fees and expenses subject to the same terms and conditions as applicable to other fees and expenses set forth herein and in the Custodial Agreement.

The Participant hereby relieves the Custodian of any liability, including but not limited to claims for costs, taxes, penalties, and extra fees resulting from the failure of the Participant to pay or cause to be paid any assessed fees or expenses in a timely manner and from any consequent actions taken by the Custodian. The Participant understands and agrees he or she is responsible for reporting any inaccuracy of all assessed Account fees and expenses and must report any inaccuracies within 45 days of the fees being collected (or attempted collection).

Debit/credit card charges should not be disputed directly with the card issuer. Doing so may result in a charge back to the Custodian, which will in turn result in an immediate debit to the uninvested cash in the Account of an equal amount that was charged to the Custodian. Should the uninvested cash in the Account be insufficient to cover the amount, the outstanding balance will be assessed to the Account and the Participant will be notified. Satisfaction of the assessed fee amount will be subject to the terms of this Billing and Fee Collection section.

Accounts holding \$200 or less in cash, and no other assets, may be closed, and the cash balance will be paid to the Custodian as an Account Termination Fee as set forth in the Fee Schedule.

Certain fees set forth on the Fee Schedule may continue to apply after notification to a Participant of their Account closure. Examples of such fees may include, but are not limited to: research/special services fees (including trailing dividends and other payments to the Account post-closure), check/wire fees, requests for copies of records, and other miscellaneous fees that are attributable to work performed by the Custodian related to the Account, but performed after the Account has closed. Any fees that remain unpaid after the Account is closed will be subject to collections and payment according to the terms outlined herein.

### Additional Disclosures

**The Quarterly Administration fee** is billed quarterly in arrears, based on Total Account Value (TAV).

After Account establishment, most charges associated with transactions, Account administration and "other charges" will be calculated and assessed at the end of each quarter, and fees are immediately collected, per the Specified Collection Method, if available, and as otherwise specified herein. Manual or telephone distribution charges will be assessed and collected at time of the transaction or activity.

Fees for non-recourse loans will be assessed on the asset only. The loan will not be included for the purpose of determining fees.

Fees will continue to accrue and be payable as long as the Account is open, even if the Account contains no assets from which the Custodian can collect amounts owed by the Participant.

Unfunded Accounts and Accounts with a zero value continue to incur administrative fees until the Account is closed either by the Participant or by the Custodian upon resignation.

Accounts holding cash equal to the Full Account Closure cost fee (specified on the Fee Schedule) or less and no other assets may be closed at the Custodian's sole discretion, and the cash balance will be paid to the Custodian in lieu of the Full Account Closure fee.

All outstanding Account fees and charges must be satisfied prior to the completion of an asset transfer /distribution or an Account closure.

### Fees by a Third Party Related to Investments May Apply

Apart from services charged by the Custodian, there may be certain charges connected with the investment holdings in the Account. These service charges may include, but are not limited to: foreign currency, recording, surrender, asset sponsor and reregistration. Such fees will be assessed and collected at the time of the transaction.

© 2025 Columbia Private Trust, a Division of Columbia Bank. All Rights Reserved. Columbia Private Trust performs the duties of an independent custodian of assets for self-directed retirement and custodial accounts and does not provide investment advice, sell investments or offer any tax or legal advice. Clients or potential clients are advised to perform their own due diligence in choosing any investment opportunity as well as selecting any professional to assist them with an investment opportunity. Columbia Private Trust is not affiliated with any financial professional, investment sponsor, or investment, tax, or legal advisor.

NON-DEPOSIT INVESTMENT PRODUCTS ARE NOT INSURED BY THE FDIC; ARE NOT DEPOSITS OR OTHER OBLIGATIONS OF, OR GUARANTEED BY, THE BANK OR ANY OF ITS DIVISIONS; AND ARE SUBJECT TO INVESTMENT RISKS, INCLUDING POSSIBLE LOSS OF THE PRINCIPAL AMOUNT INVESTED.